

EMPLOYABILITY SKILLS

Course Code: G

Credit: 02

Hours: 60

Introduction The Employability Skills for B.Ed Special Education program is a transformative course designed to bridge the gap between academic knowledge and professional excellence in the field of special education. By focusing on holistic professional development, the course equips student-teacher with essential skills that extend beyond traditional classroom learning, encompassing critical areas such as communication, technological proficiency, emotional intelligence, personal and professional resilience. Student-teachers will engage in comprehensive learning experiences that develop their ability to navigate complex educational environments, understand diverse learner needs, and adapt to the dynamic landscape of special education. The course content is strategically crafted to build confidence, foster innovative thinking, and provide practical tools that enable graduates to become effective, compassionate, and adaptable special education professionals who can make meaningful contributions to inclusive education. Through interactive workshops, skill building exercises, and real-world simulations, the course prepares students-teachers to not only meet the challenges of their profession but to excel as empowered, forward-thinking educators who can support and enhance the learning experiences of student-teachers with special requirements.

Learning Outcomes

After completion of the course the student-teachers will be able to

- Develop comprehensive professional skills.
- Build a strong personal and professional identity.
- Enhance technological skills, communicate effectively to maintain harmonious relationship and contribute to group & teams.
- Cultivate a growth and entrepreneurial mindset.
- Prepare for dynamic educational landscapes.
- Develop messages for digital platforms and social media.

Unit 1: Personal Development and Self-Awareness

- a) Concept of holistic development
- b) Understanding personal strengths and limitations
- c) Emotional intelligence and self-management
- d) Goal setting and personal vision planning
- e) Self-assessment techniques

Unit 2: Communication Skills

Dr. Anjali Shukla
Dr. Suraj Kumar
Dr. Anurag
Dr. S.K. Mishra
Dr. Anurag
Dr. Nishu Sharma
Prof. Anita Priyadarshini
Prof. Sangeeta Chaurasia
Shalini Yadav

- a) Effective verbal and non-verbal communication
- b) Professional communication etiquette
- c) Effective presentation skills & Digital communication skills
- d) Listening and comprehension techniques
- e) Writing professional documents (Notices/Letters/Agendas/Circulars etc.)

Unit 3: Technology and Digital Literacy

- a) Basic computer skills to enhance the efficiency at work place.
- b) Digital tools and netiquette for educators & emerging technological trends in special and inclusive setups.
- c) Online collaboration platforms.
- d) Educational technology integration.
- e) Cyber and Digital safety and professional online presence

Unit 4: Stress Management and Work-Life Balance

- a) Stress identification and management techniques
- b) Time management skills
- c) Work-life balance strategies
- d) Emotional resilience
- e) Personal wellbeing practices & Coping strategies for professional development

Unit 5: Entrepreneurship and Innovation

- a) Introduction to entrepreneurial mindset
- b) Introduction to innovations, research and best practices
- c) Social entrepreneurship in special and inclusive education
- d) Innovation in entrepreneurship with reference to process and products
- e) Resource development and management

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Course work / Practical / Field Engagement

- Case study / life journey of entrepreneurs with special needs.
- Quiz / role plays / skit play / group presentation / create a video clip of any entrepreneurship setup.
- Prepare a concept map for any entrepreneurship idea of your choice.
- Assignment(s) (Group/Small Group/Individual)

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