GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

(A State University Established by Government of NCT of Delhi)
SECTOR-16C, DWARKA, NEW DELHI-110078

No. F.17(1)(12)/2025/VIG/675 Dated: the 5th Nov., 2026

CIRCULAR

In view of upcoming festival season, the following guidelines / instructions regarding acceptance of gifts are hereby issued for all the employees of the University.

1. No Government servant shall accept or permit any member of his/her family or any other person acting on his/her behalf to accept gift from anyone having official dealings with the University.

2. In all other cases (other than from those with official dealings), the acceptance and retention of gift may require approval or intimation to the University. They shall be regulated by the Rule 13 of CCS (Conduct) Rules 1964 and further instructions issued by the Government in this regard from time to time.

3. All are required to comply with the above guidelines.

This issues with the approval of the Competent Authority

05/11/26

(Dr. KAMAL PATHAK)
REGISTRAR

No. F.17(1)(12)/2025/VIG/675 Dated: the 5th Nov., 2026

Copy forwarded to the following for information & necessary action:

1. OSD to Hon'ble Vice Chancellor, GGSIP University.
2. All Deans / Directors / HODs, GGSIP University – *with a request to circulate the information to all faculty members & staff.*
3. Director (Admn.), East Campus, GGSIP University - *with the request to circulate the information to all faculty & staff of East Delhi Campus of the University.*
4. Controller of Finance, GGSIP University.
5. Controller of Examinations, GGSIP University.
6. Superintendent Engineer, UWD, GGSIP University.
7. Chief Warden, Proctor, Library – Incharge, GGSIP University
8. All Dy. Registrars / Branch Heads / In-charge / PRO, GGSIP University.
9. A.R. to Vice Chancellor's Secretariat, GGSIPU for kind information of the Hon'ble Vice Chancellor please.
10. A.R. to Registrar, GGSIPU.
11. Head, (UITS Cell) – *for uploading the Circular on University website.*
12. Guard File