

F.NO. 36(01)(02)(03)/DSW/2024/408

Dated: 14.09.2026

NOTICE

ELECTION PROCESS AND SCHEDULE FOR ELECTION OF STUDENT COUNCIL FOR A.Y. 2026-27

1. **Objectives of Students Council:**
 - ❖ To increase student involvement and University pride.
 - ❖ To develop not only leadership abilities within the youth of today, but also leadership for the community, state and nation of tomorrow. In this process, it is also the objective to develop an awareness of good leadership qualities, STUDENTS for a more informed, concerned and active citizens of tomorrow.
 - ❖ To develop student potential and encourage students to make well-informed, honest, interested and active citizenship.
 - ❖ To improve understanding between and within students through interaction and communications.
 - ❖ To provide a viable means for student expression and an increasing amount of self-direction.
 - ❖ To promote awareness of human relations, power structures and how to effectively operate.
 - ❖ To promote respect for law and order and general welfare of the school and community.
 - ❖ To contribute to the educational experiences of students by providing them with a positive involvement in the school, with widened areas of responsibilities and with more direct participation in organizing and implementing activities.
 - ❖ To encourage personal growth of leaders through participation in district, state and national meetings and organizations.
 - ❖ To develop and provide opportunities for leadership and service in the local school and in the community.
 - ❖ To initiate, implement, and complete projects and activities which will be of help to the school, the students, the faculty, the administration, the Board of Trustees and the community.
2. This is to inform all students of USS that the University is in the process of initiating the process of election Students' Council for the year 2026-27. **The Council shall have the following two representational constituents:**
 - (i) **Elected Student Representatives by Election:**
 - a. 01(One) from each of University School of Studies (from amongst the academic topper)
 - b. 02 school representatives elected among the school CRs (Class Representatives) from each of the University School of Studies (01 for girl Student and 01 open for any student either boy or girl) *
 - (ii) **Students Nomination by Nomination:**
 - a. 15 (Fifteen) Students nominated by the Directorate of Student's Welfare from amongst the applicants invited by public notification (11 from Dwarka Campus and 04 from East Campus)

*The school representatives would be elected in accordance with the rule for constitution of the Students' Council as amended for the increase of nominated members from 9 to 15
3. **Eligibility Conditions for Election of Class Representative (CR):**
 - a) There will be 02 (Two) Class Representatives from each programme (01 girl student and 01 open for all)
 - b) Only those students shall be eligible for contesting/proposing for the post of CR who:
 - (i) Do not have any supplementary/back in any of the subjects of any semester/year.
 - (ii) Have no disciplinary enquiry or action taken and pending against them
 - (iii) Have the potential to actively work for the overall development of the University
 - (iv) Have not been detained from the examination for shortage of attendance
4. **Nomination by Directorate of Students Welfare:**

As per the constitution of Students' Council, 15 (Fifteen) students of the University Schools of Studies are to be nominated by the Directorate of Students' Welfare on the basis of their performance and organizational skills in different extra-curricular activities like, cultural events, programmes of various clubs under Srijan and participation & achievements in Sports etc. Academic performance of the students will not be the only criteria for their nomination but also their records in respect of conduct/discipline and potential of contribution & zeal for participating in welfare activities will be considered at the time of recommendation for nomination.

Eligibility Conditions:

Only those students shall be eligible for nomination who:

1. Do not have any supplementary/back in any of the subjects of any semester/year.
2. Have no disciplinary enquiry pending or action taken against them.
3. Have not been detained from the examination for shortage of attendance
4. Have the potential to actively work for the overall development of the University

The students, who have been found indulging in acts of indiscipline, misconduct, ragging or any such activities, shall not be considered for nomination in Students' Council.

The students, who want to be considered for nomination in Students' Council, may submit an application in prescribed format alongwith copy of all previous semesters' marksheets and certificates of participation in different extracurricular activities duly forwarded by the respective Dean of USS to this effect as per Schedule mentioned at point no.7.

It is also informed that all the students, who have submitted their application for nomination to the Students' Council 2025-26 will have to appear before the Committee for personal interaction as per schedule mentioned at point no.7. The students are advised to bring all the original testimonial, certificates/documents based on which the nomination is sought.

5. Rules and Regulations for the elections of Class Representative, School Representative/ Office Bearers of Students' Council

- i. The elections would be conducted School wise through a School Returning Officer simultaneously between 01:00 PM to 02:00 PM.
- ii. The election would be held through secret printed ballot.
- iii. The nomination form must be obtained and submitted to the respective Returning Officer of School.
- iv. The candidates are strictly required to follow the following norms:
 - ❖ No posters are allowed in the university campus.
 - ❖ No group canvassing for election is allowed in university campus.
 - ❖ No election related activities, which may interfere with academic activity/ambience, are allowed.
 - ❖ No damage to the public property.
- v. A copy of the self-attested marks sheet issued by the University for all the previous years for which the candidate has appeared and passed must be attached with the nomination form without which the form would be rejected.
- vi. The candidate has to submit an undertaking stating that he/she do not have any supplementary/back in any of the subjects of any semester/year, has no disciplinary enquiry or action taken and pending against him, will work actively for the overall development of the University and has not been detained from the examination for shortage of attendance. In the absence of this undertaking, the nomination form shall be rejected.
- vii. The Returning Officer will conduct the election in the school with the help of a team of faculty/staff member nominated by the Dean.
- viii. The students must submit the nomination form, complete in all respects to the School Returning Officer by the due date.
- ix. The list of students who are eligible voters shall be displayed by the School Returning Officer in the respective School Notice Board. Any issues/discrepancies in this regard must be taken up with the School Returning Officer and the Dean of the School. Voter list will be common for both open and girl seat candidates.
- x. The withdrawal from the nomination must be submitted in writing to the School Returning Officer by the due date.
- xi. Any form or withdrawal submitted after the due date will not be accepted.
- xii. Incomplete nomination forms shall be summarily rejected by the School Returning Officer.
- xiii. The candidates filing nominations/proposers must be Bonafide full-time students of the USS in the current academic session.
- xiv. In a given class, if the majority of the students votes for "None Found Suitable", No contestant for the said class shall be declared as elected and there shall not be any elected representation from the said class for a year of election.
- xv. The students must bring with them their ID cards issued by the University to establish their identity. In case, it is not available, a certificate of *Bonafide* student issued by the Dean or its nominee may be produced. In the absence of any of these, the student will NOT be allowed to cast his ballot.

- xvi. Every candidate must have at least two proposers as indicated in the Nomination form.
- xvii. One individual can propose only one candidate for one post only from the same section and year i.e. a first-year student of MBA can nominate only one student from first year MBA section only.
- xviii. If an elected candidate incurs any grounds for ineligibility, he/she shall cease to be the elected person for the purposes of the student's council as and when such ineligibility occurs.
- xix) Any discrepancies not settled at the level of School Returning Officer must be brought to the knowledge of the Chief Election Officer.
- xx) In any election related disputes, the decision of the Director, Directorate Student's Welfare shall be final.
- 6. All Deans of University School of Studies are requested to kindly take note of the following:**

- Extend support for conduct of the election to the School Returning Officer as appointed by the Competent Authority.
- Each School will send names of 03 School Representatives for election of the Student Council i.e. 01 from amongst the academic topper of the pre-final year of each course of the USS/Centre and 02 SRs elected amongst the CRs (01 only girl Student and 01 open for any student either boy or girl).
- Deans are requested to finalise the list of students on rolls of the school who are eligible to vote. The list may also be displayed on Notice Board.
- In the first stage, the election of CR is to be completed. Once the CRs are declared elected, the respective Dean of the School would hold a meeting of all the elected CRs and all toppers of the pre-final year of each course of the school for electing a School Representative. The result of the election of School Representatives with their Name, Enrolment No., Course, Semester & Mobile No. should be communicated to the Directorate of Students Welfare/Chief Election Officer latest by **23.09.2026**.
- For electing the School Representative, the following norms should be followed:
 - The School Representatives should be elected through voting process of CRs.
 - In case of a tie, the election should be made by draw of lots.
 - In case of tie among academic toppers, one USS topper may be decided by Voting among the toppers.
- Reschedule the classes on 22.09.2026 to facilitate election from 1.00 p.m. to 2.00 p.m. and permit the students to cast their ballots in their respective school.
- Deans are requested to provide necessary logistic support for conducting the elections.
- All Votes will be cast offline by students. No online voting will be allowed.

7. Schedule of Election:

(i) School Wise Election of Class Representatives/School Representatives:

Activity (s)	Date of Activity (s)
Commencement of filing of nominations in prescribed format to be submitted in respective USS (<u>Appendix I</u>)	Tuesday, 15.09.2026
Last date for filing nominations	Thursday, 17.09.2026 (2.00 p.m.)
Last date for withdrawal of nominations	Friday, 18.09.2026 (2.00 p.m.)
Display of List of Eligible Candidates for election	Friday, 18.09.2026 (05:00 pm)
Elections through ballot (For CRs & SRs)	Tuesday, 22.09.2026 (1.00 p.m. to 2.00 pm.)
Declaration of results (CRs)	Tuesday, 22.09.2026 (From 2.00 pm onwards.)
Declaration of results (SRs)	Tuesday, 22.09.2026 (Before 4.00 pm)

(ii) Selection of students to be nominated by Directorate of Students' Welfare:

Activity (s)	Date of Activity (s)
Inviting applications (to be submitted at O/o Directorate of Students Welfare) (<u>Appendix II</u>)	Thursday, 17.09.2026 to Wednesday, 23.09.2026 by 05:00 pm
Personal Interaction with the Directorate of Students Welfare	Wednesday, 23.09.2026 at 12:00 noon. at O/o Directorate of Students Welfare
Display of list of Nominated Members at DSW Notice Board	Wednesday, 23.09.2026

(III) **Election of Office Bearers of Students' Council:**

Activity (s)	Date of Activity (s)
Inviting Nominations	Thursday 24.09.2026
Last date for filing nominations in DSW office: (Appendix III)	Monday 28.09.2026 up to 02:00 pm
Last date for withdrawal of nomination:	Tuesday 29.09.2026 by 02:00 pm
Display of List of Eligible Candidate on DSW Notice Board	Friday, 29.09.2026 till 05.00 PM
Election through ballot, if required:	Wednesday, 30.09.2026 at 02.30 PM in the University Seminar Hall

(IV) The detail of the Core Coordination Committee & Returning Offices of respective schools are as under:

Core Coordination Committee:

- | | |
|--|--------------------------|
| 1. Prof. Anuj Kumar Vaksha, USLLS | - Chief Election Officer |
| 2. Prof. Kanwal D.P. Singh, Jt. Proctor | - Member |
| 3. Prof. Vandana Singh, Professor, USLLS | - Member |
| 4. Prof. Anuradha Chug, Associate Director (SW) | - Member |
| 5. Prof. Rahul Johri, Associate Director, (SW), EDC | - Member |
| 6. Prof. Kulveen Trehan, Associate Director, (SW), EDC | - Member |
| 7. Prof. Meenu Kapoor, Director Students' Welfare | - Spl. Invitee |
| 8. Dr. Gaurav Talan, Associate Director, DSW | - Member/Convener |

Returning Officers:

S. No.	Name of the Returning Officer	Designation	USS/Centre
1	Dr. Naresh Kumar Vats	Associate Professor	USHSS
2	Mr. Mukesh Kumar	Assistant Professor	USBAS
3	Sh. Sayan Chatterjee	Assistant Professor	USBT
4	Dr. Ravikant	Assistant Professor	
5	Prof. Tanu Dang	Professor	USMC
6	Prof. Bachha Babu	Professor	
7	Dr. Amit Sharma	Associate Professor	USMS
8	Prof. Ravinder Kumar	Professor	USLLS
9	Dr. Suraj Kumar	Assistant Professor	USE
10	Dr. Shiv Ram Meena	Assistant Professor	USIC&T
11	Prof. S.K. Das	Professor	USEM
12	Dr. Akhil Das	Assistant Professor	USAP
13	Dr. Nikhilesh Sharma	Assistant Professor	USDI
14	Dr. Ashish Joshi	Assistant Professor	USAR
15	Prof. S.K. Sharma	Professor	USCT
16	Dr. Akanksha Narayan Singh	Assistant Professor	USLA
17	Dr. Ravi Bhushan Singh	Associate Professor	CEPS
18	Dr. Ruchi Sharma	Assistant Professor	

Meenu Kapoor
(Prof. Meenu Kapoor)
Director, Students' Welfare
14/09/2026

Copy to:

1. All Deans/Directors, University Schools of Studies/Centers
2. All Returning Officers
3. AR to Vice Chancellor – for information of the Hon'ble Vice Chancellor
4. AR to Registrar - for information of the Registrar
5. All Notice Boards of the University
6. In-charge, Server Room- with the request to upload this notice on the University Website under the link of the Students' Welfare.

Surinder Singh
(Surinder Singh)
Section Officer (DSW)



Appendix I

Directorate of Students' Welfare
Guru Gobind Singh Indraprastha University
Sector-16 C, Dwarka, Delhi-110078 Website: <http://ipu.ac.in>

NOMINATION FORM FOR THE ELECTION OF CLASS REPRESENTATIVE
(ACADEMIC YEAR 2026-27)

Category of Post Applied for:

Girl's Seat

Open Seat

UNIVERSITY SCHOOL NAME: _____

Programme Name: _____ Year _____ (Batch): _____

A. Candidate's Details:

Name:

Enrollment No:

Class Studying in:

Father's name:

Address:

.....

Mobile No. Email:

Do you have any supplementary/back in any of the subjects of any semester/year : Yes/No
(Please enclose marksheets of all semesters of the programme)

Do you have the potential to actively work for the overall development of the University : Yes/No

Have you been detained from the examination for shortage of attendance : Yes/No

Do you have any disciplinary enquiry or action pending against you : Yes/No

B. Proposer's Details: (Minimum 2 Proposers Required)

PROPOSER - 1

Name:

Enrollment No. Class Studying in:

Father's Name:

Address:

..... Mobile No.

Email:

Do you have any supplementary/back in any of the subjects of any semester/year : Yes/No

Do you have any disciplinary enquiry or action taken and pending against you : Yes/No

Have you been detained from the examination for shortage of attendance : Yes/No

Proposer-1 Signature:

PROPOSER - 2

Name:

Enrollment No. Class Studying in:

Address:.....

Mobile No. Email:.....

Do you have any supplementary/back in any of the subjects in any semester/year : Yes/No

Do you have any disciplinary enquiry or action pending against you : Yes/No

Have you been detained from the examination for shortage of attendance : Yes/No

Proposer-2 Signature:

Declaration:

1. I hereby declare that the information given above is true and correct to the best of my knowledge. In case any information provided above is found to be incorrect, my candidature may be cancelled.
2. I have read all the rules and regulations of this election and shall abide by them in letter and spirit.
3. I undertake to conduct myself in the manner as worthy of a student and more so a candidate for representation of the student's community. I shall always abide by the rules and regulation of the university and shall work for the good of the university.

(Signature of the Candidate)

Date: _____

(Incomplete nomination forms shall be summarily rejected)

Note:

1. The nomination form should be completed in all respect along with self-attested photocopies of all previous semesters' mark sheets.
2. Incomplete nomination forms shall be summarily rejected.
3. The nomination form must be submitted to the returning officer of the concerned school.
4. No late nomination shall be accepted.

(For use of Returning Officer only)

Nomination of Mr./ Ms. _____ is accepted / rejected.

(Please mention reason, if rejected: _____)

Place:

Date:

Time:

(Signature of Returning Officer)



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Application Form for nomination in Students' Council 2026-27

Name of Student: _____

Enrollment no _____

Name of Programme _____ Semester _____

Name of School _____

Address: _____ Mobile No. _____

Email: _____

**PASTE
RECENT
PASSPORT
SIZE PHOTO
HERE**

Detail of awards & achievements in any sports/co-curricular activities:

I hereby declare that

- (i) I have No supplementary / back paper or have failed in any of the subjects of any semester/year.
- (ii) No disciplinary enquiry or action is pending against me.
- (iii) I have not been detained from the examination due to shortage of attendance.

Please state on a separate sheet (maximum 200 words) why you are suitable for nomination as a member of Students' Council. Enclose all previous semesters' marksheets & certificates of participation in different extracurricular activities

(Signature of Student)

Date:

Forwarded by:

Dean, USS

Note: The nomination form must be submitted to the O/o DSW in hard copy



Directorate of Students' Welfare
Guru Gobind Singh Indraprastha University
 Sector-16 C, Dwarka, Delhi-110078 Website: <http://ipu.ac.in>

ELECTION TO THE POST OF OFFICE BEARER AND MEMBER OF THE EXECUTIVE COMMITTEE OF STUDENTS' COUNCIL (ACADEMIC YEAR 2026-27)

NOMINATION FORM

For Nomination:

I hereby nominate Mr.....for the post of President/Vice President/General Secretary/Member of the Executive Committee of the Student Council of the University for the Academic Year 2026-27.

Enrolment No.

Name

Name of the USS:.....

Programme Name:.....

Mobile No. Email:.....

Paste recent
passport size
photo of
Nominator

Signature of Nominator

For Candidate:

Iagree to accept, if elected, the post of President/Vice President/General Secretary/Member of the Executive Committee of the Student Council of the University for the Academic Year 2026-27.

Enrolment No.

Name

Name of the USS:.....

Programme Name:.....

Mobile No. Email:.....

Paste recent
passport size
photo of Candidate

Signature of candidate

Declaration by the Candidate:

I hereby undertake to abide by the election rules and regulations of Student Council. I shall work for the overall development of the University. I do not have any supplementary/back in any of the subjects in any semester/year. I do not have any disciplinary enquiry or action taken and pending against me. I have not been detained from the examination for shortage of attendance at any time. I hereby declare that the information given above is true and correct to the best of my knowledge. In case any information provided above is found to be incorrect, my candidature may be cancelled.

Signature of the Candidate:

Date:.....

Note:

1. Incomplete nomination forms shall be summarily rejected.
2. A member of the Student Council can nominate only one member for the post of President/Vice President/General Secretary.
3. In case any member nominates more than one member for the same post, all the nomination forms shall be rejected.
4. In case of nomination for Member of the Executive Committee, the nominator and the nominee should be from the same USS.
5. A candidate can contest for one post only. In case a candidate files nomination for more than one post, he/she shall be declared 'Not Eligible' for contesting the election.
6. The nomination form must be submitted to the O/o DSW
7. In case of a tie, the election shall be done by draw of lots.