



**Guru Gobind Singh Indraprastha University**  
“A State University established by the Govt. Of NCT Delhi”  
Sector 16-C, Dwarka, New Delhi – 110078



F. No.: GGSIPU/CCGPC/2023/PN/ 520

Dated: 20<sup>th</sup> April 2023

**Sub. Internship opportunity for B.B.A.L.L.B./B.A.L.L.B. students of GGSIP University of batch passing out in year 2023 or passed out in 2022 in the company “Red Hat”**

Dear Placement Officer,

Greetings from CCGPC, GGSIPU!!!

Please find below details of Internship opportunity for B.B.A.L.L.B./B.A.L.L.B. students of GGSIP University of batch passing out in year 2023 or passed out in 2022 in the company “Red Hat” for your reference and circulation to students to apply on given link by **21<sup>st</sup> April 2023**:

**Registration Link – <https://forms.gle/pRsJfVaKCRxhMFhj6>**

**Name of Organization – Red Hat**

**Role – Contract Specialist**

**Remuneration – Stipend will be INR 35000 per month**

The Red Hat Legal team is looking for a Contract Specialist to join their new Global Legal and Compliance Center of Excellence (CoE) in New Delhi, India supporting the global Commercial Legal function. In this role, the person will work on a globally distributed team of lawyers and contract specialists to support the Red Hat sales and procurement teams in structuring, negotiating, and closing contracts. The person will also collaborate with their finance and product management teams and assist Red Hat counsel with commercial legal functions.

As a Contract Specialist, they’ll need to have excellent communication skills to interact with internal and external business clients while addressing complex issues in an accurate and clear, yet thorough manner. They should have passion for technology, excellent problem-solving skills, and an ability to thrive in a fast-paced, changing environment.

**Primary Job Responsibilities:**

- Review, revise, and negotiate non-disclosure agreements (NDAs)
- Provide support and assistance to Red Hat’s commercial attorneys worldwide
- Assist with master software subscription agreements, master services agreements and statements of work (SoWs), partner agreements for resellers, distributors, and cloud providers, and procurement agreements
- Help educate customers about open source licensing and Red Hat’s subscription business model
- Help support our global Sales team

**Required Skills:**

- Demonstrated interest in software, information technology (IT), intellectual property (IP), or related legal issues

- Knowledge/ experience in contract negotiations in the technology or software industry; solid knowledge of commercial contracting law and related issues such like IP and licensing
- Excellent communication skills demonstrated through your work experience, including the ability to explain complicated concepts in simple, audience-appropriate terms
- Analytical, negotiation, and drafting skills demonstrated through your work experience
- Exceptional organizational skills with an ability to manage simultaneous projects under deadline pressure
- Ability to work with minimal supervision while maintaining a firm focus on problem-solving
- Experience with NDAs and revenue and sales contracts is a big plus
- Ability to speak and negotiate in a second language is a plus

**IMPORTANT -**

1. It will be an **apprenticeship** role for **6 months** with **no** further extension. (Conversion into a full time opportunity would depend on the business requirements).
2. Hiring for **1 vacancy** and the preferred start date would be **immediately**.
3. It will be **work from the office in a hybrid mode** wherein they will have to visit office twice/ thrice in a week or depending on the business requirements.
4. Candidates/ Students who have completed a degree (**B.B.A.L.L.B./B.A.L.L.B.**) already or would be passing out this year. Candidates from **2022 and 2023 batch** would only be considered who will match the above criteria.

**LAST DATE FOR REGISTRATION IS 21<sup>st</sup> April 2023.**



**(Ms. Nisha Singh)**  
**Training and Placement Officer,**  
**CCGPC, GGSIPU**