



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR -16C, DWARKA, NEW DELHI-110078**

No. F.1(6)(2)/2018/Pers.-II/ 9921


Dated the 07th Sep., 2020

CIRCULAR

Annual Confidential Reports in respect of Non-Teaching Officers and Officials are to be initiated, reported & reviewed by the Competent Authority and sent to the Personnel Branch every year within a time frame. APARs for the period from 01.04.2019 - 31.03.2020 (2019-2020) have become due.

All Non-Teaching Officers and Officials are required to submit their duly reported and reviewed APARs, at the earliest in the Personnel Branch

The APAR forms for Officers & Officials are available on University website.


(Brig. P. K. Upmanyu)
Joint Registrar (Personnel)

No. F.1(6)(2)/2018/Pers.-II/

Dated the Sep., 2020

Copy to the following for information and necessary action:-

1. All Deans/ Directors/ Branch Heads/ Section Officers, GGS Indraprastha University.
2. Controller of Finance, GGS Indraprastha University.
3. Controller of Examinations (Incharge), GGS Indraprastha University.
- ✓ 4. Head, UITS Cell with the request to upload the circular on the University's website.
5. Assistant Registrar, Vice-Chancellor's Secretariat, GGS Indraprastha University for kind information of Hon'ble Vice-Chancellor.
6. Assistant Registrar, O/o Registrar, GGS Indraprastha University for kind information of Registrar.
7. Guard File.


(Ajay Kumar)
Assistant Registrar (P-II)