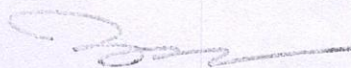
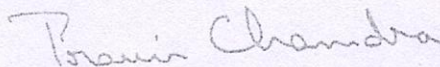
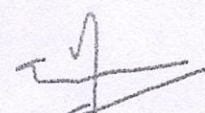




GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
DWARKA, NEW DELHI-110078

Scheme and Syllabus of
MASTER OF BUSINESS ADMINISTRATION
(FINANCIAL MANAGEMENT)
(First and Second Semesters)
2021-22 Onwards
(Approved by AC Sub Committee)



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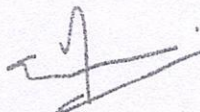

Need for Syllabus Revision:

The last revised MBA (FM) program scheme was launched by University from 2019-20. The program was quite contemporary and aimed at preparing individuals to serve the business needs at various levels of management in different functional areas. As per the feedback of students, alumni, teachers and Employers, a need was felt to update the curriculum of the MBA (FM) program to make it more focused and industry ready. In addition, with New Education Policy 2020, the curriculum of MBA (FM) was required to incorporate the features such as: CBCS, Multi-entry and Multi-exit, Academic Bank of Credits, etc. The current syllabus and scheme has been worked out for 2 years with flexible entry and exit.

The whole syllabus of MBA (FM) program is divided into following types:

- a) Core Papers
- b) Ability Enhancement Papers
- c) Skill Enhancement Papers
- d) Discipline Specific Elective Papers
- e) Interdisciplinary
- f) NUES
- g) Projects
- h) MOOC Courses

 Prabir Chandra


GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

SCHEME OF EXAMINATIONS

Criteria for Internal Assessment

All theory courses have internal assessment of 25 marks and 75 marks for external examination. For the courses related to labs, summer training and projects, internal assessment is 40 marks and external examination is 60 marks.

The internal assessment of the students (out of 25 marks) shall be as per the criteria given below:

1. **Class Test** - **15 marks**
Written Test Compulsory (to be conducted as per Academic Calendar of the University)
2. Individual Assignments/Presentation/Viva-Voce/Group Discussion/Class Participation - **10 marks**


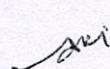
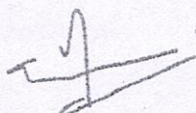

Note: Record should be maintained by faculty and made available to the University, if required.

The student will be evaluated continuously during the semester as part of internal assessment.

MAXIMUM & MINIMUM CREDITS OF THE PROGRAM

The total number of the credits of the MBA (Financial Management) Programme is **108**.

Each student shall be required to appear for examination in all courses. However, for the award of the degree a student should secure at least **102** credits.

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GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

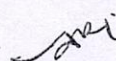
FIRST SEMESTER

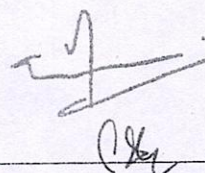
Code No.	Paper	Type	L	T/P	Credits
MFM 101	Management Process and Organisational Behaviour	Core	3	-	3
MFM 103	Quantitative Techniques	Core	3	-	3
MFM 105	Managerial Economics	Core	3	-	3
MFM 107	Accounting for Management	Core	3	-	3
MFM 109	Information Technology Management	Skill Enhancement	3	-	3
MFM 111	Marketing Management	Core	3	-	3
MFM 113	Communication in Organizations	Ability Enhancement	2	1	3
MFM-115	Legal Aspects of Business	Core	3	-	3
MFM 117	Information Technology Management Lab	Skill Enhancement		2	1
	Total		23	3	25

Industrial Visit:

There may be one Industrial Visit for the students in the 1st Year either in the First Semester or Second Semester. The students will be required to submit a report and present the same to their Industrial Visit In-Charge.

 Pravin Chandra





GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

SECOND SEMESTER

Code No.	Paper	L	T/P	Credits	Type of Course
MFM 102	Corporate Social Responsibility and Corporate Governance	3	-	3	Core
MFM 104	Financial Management	3	-	3	Core
MFM 106	Business Research	3	-	3	Core
MFM 108	Sustainable Operations Management	3	-	3	Core & Interdisciplinary
MFM 110	Investment Analysis & Portfolio Management	3	-	3	Core
MFM 112	Human Resource Management	3	-	3	Core & Interdisciplinary
MFM 114	Minor Project	-	-	4	Ability Enhancement
MFM 116	Professional Skill Development (NUES)	3	-	3	Ability Enhancement Course (NUES)
MFM 118	MOOC/Open Elective*	-	-	3	Ability Enhancement
	Total	21	-	28	

Note:

*The student is required to choose one MOOC course of 3 credits at PG level as per his or her preference/choice from Swayam portal or any other online educational platform approved by the UGC / regulatory body from time to time. After completing the course, the student has to produce successful course completion certificate for claiming the credit. The course chosen by the student should be intimated to the MOOC Coordinator of the respective institution. Alternatively, student can pursue any course offered in the campus by any USS with due intimation to the Program Coordinator/Dean of the School.

The Student is required to undergo Summer Training of Six to Eight Weeks immediately after the final Exam of 2nd Semester and obtain a Certificate of Training from the organization as per the format prescribed.

A Post-Graduate Diploma will be awarded, if a student wishes to exit at the end of first year/second semester upon successful completion.

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GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)


THIRD SEMESTER

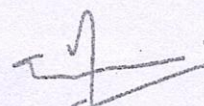
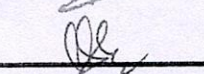
Code No.	Paper	L	T/P	Credits	Type of Course
MFM 201	Summer Training Report	-	-	4	Ability Enhancement
MFM 203	Financial Derivatives	3	-	3	Core
MFM 205	Financial Markets and Institutions	3	-	3	Core
MFM 207	Entrepreneurship Development and Start-Up	3	-	3	Core & Interdisciplinary
MFM 209	Strategic Financial Management	3	-	3	Core
MFM-211	Business Analytics	2	-	2	Core
MFM 213	MOOCS/Open Elective*	-	-	3	Ability Enhancement
	Elective – I	3	-	3	Core
	Elective – II	3	-	3	Core
	Elective – III	3	-	3	Core
	Elective – IV	3	-	3	Core
MFM-227	Business Analytics Lab	-	2	1	Core
	Total	27	-	34	

*The student is required to choose one MOOC course of 3 credits at PG level as per his or her preference/choice from Swayam portal or any other online educational platform approved by the UGC / regulatory body from time to time. After completing the course, the student has to produce successful course completion certificate for claiming the credit. The course chosen by the student should be intimated to the MOOC Coordinator of the respective institution. Alternatively, student can pursue any course offered in the campus with due intimation to the Program Coordinator/Dean/Director of the School/college.

Note:

1. The Students are required to undergo Summer Training of Six to Eight Weeks immediately after the Final Exam of 2nd Semester and obtain a Certificate of Training from the organization as per the prescribed format.
2. All students must take eight elective courses in total. Four Elective papers must be taken in the Third semester and Fourth semester each
3. For Project Dissertation to be done in 4th Semester, the allocation of Project Guide and Selection of topic will be done in 3rd semester and notified

 Brahm Chandra

LIST OF ELECTIVES

MFM 215 -Mergers, Acquisition & Corporate Restructuring
MFM 217 - International Financial Management
MFM 219 - Venture Capital and Investment Banking
MFM 221 - Financial Econometrics
MFM 223 – Data Visualization for Decision Making
MFM 225 - Fixed Income Securities

FOURTH SEMESTER


Code No.	Paper	L	T/P	Credits	Type of Course
MFM 202	Project Dissertation	-		6	Ability Enhancement
MFM 204	Project Management	3	-	3	Core
	Elective – I	3	-	3	Core
	Elective – II	3	-	3	Core
	Elective – III	3	-	3	Core
	Elective – IV	3	-	3	Core
	Total	15	-	21	

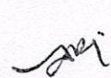

LIST OF ELECTIVES

MFM 206- Business Valuation
MFM 208- Risk Management & Insurance
MFM 210- Treasury & Wealth Management
MFM 212- Sustainable Finance
MFM 214- Fintech
MFM 216 - Big Data Analytics
MFM 218 –Big Data Analytics Lab

Total Credits: (25+28+34+21) = 108

Minimum Credit Required: 102

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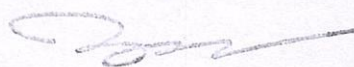
 

Summary of Credits

S. No	Semester	Credits	Core	Skill Enhancement	Ability Enhancement	Discipline Specific Electives	Projects	Mooc
1	I	25	18	4	3	0		
2	II	28	18	0	10	0	1	1
3	III	34	27	0	7	0	1	1
4	IV	21	15	0	6	0	1	
		108	78	4	26	0	3	2

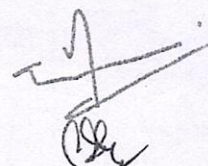
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SEMESTER-I



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GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

Management Process & Organizational Behaviour

Course Code: MFM-101

L-3 Credits-3

Objectives: This course is designed to expose the students to fundamental concepts of management, its process and behavioral dynamics in organizations.

Course Contents

Unit I

Introduction to Management: Meaning and Nature of Management, Evolution of Management, Tasks and Responsibilities of a Professional Manager, Management by Objectives, Case Study. (8 hours)

Unit II

Process of Management: Planning- Concept, Process and Techniques, Directing – Definition, Principles and Process, Controlling - Definition, Process and Techniques, Decision Making – Concept, Importance and Models, Case Study. (8 hours)

Unit III

Fundamentals of Organizational Behaviour: Organizational Behaviour - Nature and Scope, OB Models – merits and demerits, Personality – concept and types, Perception and Attitude, Learning – concept and theories, Motivation – definition, importance and theories, Managing stress at Work – concept and techniques, Organization Structure – concept and types, Case Studies.

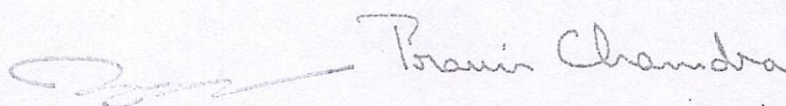
Organizational Processes and Structure: Organizational Design and Structure, Organizational Culture and Climate, Cross Cultural Organizational Behavior (16 hours)

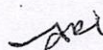
Unit IV

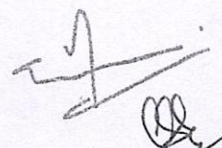
Group and their Dynamics, Work Teams: Group and their dynamics – Concept and Types, Work Teams – definition and importance, Stages of team Building and its behavioral dynamics, Leadership - Concept, Importance and Styles, Organizational Justice - Concept, Importance and Types. (10 hours)

Suggested Books: (All Latest Editions)

1. Robbins. Judge, S.P., T.A., Vohra, N. Organizational Behaviour. Pearson Education
2. Nahavandi, A. et al., Organizational Behavior. Sage Publication
3. Greenberg, J. and Baron, R.A. Behaviour in Organization. Pearson Education
4. Stoner, J.A.F., Freeman, R.E., Kodwani, A.D., et.al. Management. Pearson Education.
5. Newstorm, J.W. & Davis, K. Organizational Behaviour Human Behaviour at Work, McGraw Hill Education
6. Koontz, H, Weihrich, H, Mark V, Cannice, M.V. Essentials of Management – An International Innovation and Leadership Perspective, MC.Graw Hill.







GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

Quantitative Techniques

Course Code: MFM-103

L-3 Credits-3

Objectives: To provide understanding on relevance & need of quantitative methods for making business decisions, to have a sound knowledge of fundamentals of statistics and statistical techniques, be able to read and interpret statistical information, be able to perform statistical analysis for effective decision making in organizations.

Course Contents

Unit I

Descriptive Statistics: Measures of central tendency, concept of dispersion, measures of dispersion: absolute and relative measures, skewness-meaning and measures, kurtosis-meaning and measures, bivariate analysis: concept of correlation, measures of correlation, regression meaning, regression lines, OLS regression: assumptions, computation of regression coefficients, standardized and unstandardised regression coefficients. Decision making based on Regression Analysis **(12 hours)**

Unit II

Probability Analysis – Concept and meaning of probability, theorems of probability: addition, multiplications, Bayes' theorem, probability distribution: Discrete and Continuous distribution- binomial, Poisson and Normal Distribution. Application of Probability in decision making. **(10 hours)**

Unit III

Linear Programming : Meaning, Assumptions, formulation of linear programming model: solution of linear programming problem: graphical and simplex method, Special types of linear programming problems- assignment modeling, solution of assignment problem with Hungarian assignment model, travelling salesman model, transportation model, applications, computation of initial feasible solution and testing its optimality, concept of trans-shipment. **(10 hours)**

Unit IV

Decision theory: States of decision making, decision tree analysis, game theory: meaning concept and types of games, principles of dominance, solution of games with algebraic, graphical and simplex method **(10 hours)**

Suggested Readings: (All Latest Editions)

1. Sharpe, N.R., De Veaux, R.D., and Velleman, P.F. Business Statistics, Pearson
2. Black, K. Business Statistics: For Contemporary Decision Making. India, Wiley Publication.
3. Vohra, N.D. Quantitative Techniques in Management. McGraw Hill Education.
4. Sharma, J. Operations Research: Theory and Application. India, Macmillan Publication.
5. Francis, Joseph J. Business Statistics, Cengage Publication
6. Aczel, Amir D., Sounderpandian, J., & Saravanan P. Complete Business Statistics, India: McGraw Hill Education.

GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

Managerial Economics

Course Code: MFM-105

L - 3, Credits - 3

Objectives: The course is aimed at building a perspective necessary for the application of modern economic concepts, precepts, tools and techniques in evaluating business decisions taken by a firm. The course will also look at recent developments in business in the context of economic theory.

Course Contents

Unit I

Introduction: Nature, Scope and Significance of Managerial Economics, its Relationship with other Disciplines, Role of Managerial Economics in Decision Making; Opportunity cost Principle, Incremental Concept, Cardinal and Ordinal Approaches to Consumer Behaviour: Equi-Marginal Principle, Law of Diminishing Marginal Utility, Indifference Curve Analysis.
(12 Hours)

Unit II

Demand Analysis and Theory of Production: Demand Function, Elasticity of Demand, Demand Forecasting, Applications of Demand Analysis in Managerial Decision Making; Theory of Production: Production Function, Short Run and Long Run Production Analysis, Isoquants, Optimal Combination of Inputs.
(10 Hours)

Unit III

Theory of Cost and Market Structures: Theory of Cost in Short and Long Runs, Market Structures: Price-Output decisions under Perfect Competition, Monopoly, Monopolistic Competition and Oligopoly
(10 Hours)

Unit IV

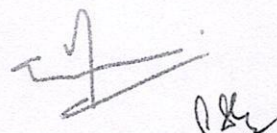
Introduction to Macro Economics: Nature and Importance of Macro Economics; Market, Command, and Mixed Economies, The Invisible Hand. The economic role of government.; Economic Growth and Development; policy framework of money supply, inflation, and interest rates
(10 hours)

Suggested readings: (All Latest Editions)

1. Hirschey, M. Managerial Economics. Thomson South-Western.
2. Salvatore, D. Managerial Economics in a Global Economy. McGraw-Hill.
3. Samuelson, W. F., & Marks, S. G. Managerial economics. John Wiley & Sons.
4. Truett, Dale B. and Truett J. Lila . Managerial Economics: Analysis, Problems, Cases, John Wiley & Sons.
5. Petersen, H. C., Cris, L W and Jain, S.K. Managerial Economics, Pearson Education
6. Satya P Das. Microeconomics for Business, Sage Publishing



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GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

Accounting for Management

Course Code: MFM-107

L - 3, Credits - 3

Objectives: The course aims at enabling students to understand the basic accounting principles and techniques of preparing & presenting the accounts for users of accounting information. The course also familiarizes the students with the basic cost and management accounting concepts and their applications in managerial decision making.

Course Contents

Unit I

Financial Accounting: Scope and Nature of Accounting, Accounting concepts, Principles & Standards, Accounting Cycle, Journalisation, Subsidiary Books; Ledger Posting, Preparation of Trial Balance, Rectification of Errors. Capital and Revenue Expenditure & Income. Fixed Assets and Depreciation Accounting. Preparation of Final Accounts, Manufacturing Account; Trading Account, Profit and Loss Account; Balance Sheet (with adjustments) **(12 Hours)**

Unit II

Cost Accounting: Objectives, Classification of Cost, Preparation of Cost Sheet, Material Cost Accounting, Perpetual Inventory Control, Inventory Valuation, EOQ, ABC Analysis, Setting of Reorder Level, Maximum Level, Minimum Level, Labour Costing, Overhead Cost Allocations, Over and Under Absorption. **(10 Hours)**

Unit III

Performance Evaluation Techniques: Introduction to Budgeting and Budgetary Control; Performance Budgeting; Classification of Budget; Fixed and Flexible Budgets, Zero Based Budgeting, Standard Costing and Variance Analysis; Balanced Scorecard; Responsibility Accounting. **(10 Hours)**

Unit IV

Decision Making Techniques: Financial Statement Analysis, Ratio Analysis, Common Size Statements, Du Pont Analysis, Marginal Costing, Application of Marginal Costing in Decision Making, Cost Volume Profit Analysis; Profit Planning, Management Accounting for Decision Making and Control; EVA; Introduction to Activity Based Costing, Target Costing, Life Cycle Costing; Uniform Costing. **(10 Hours)**

Suggested Readings: (All Latest Editions)

1. Arora, M. N. Cost Accounting Principles & Practice. Vikas Publishing House.
2. Jawahar, L. Advanced Management Accounting. S. Chand & Company.
3. Periasamy, P. Financial, Cost and Management Accounting. Himalaya Publishing.
4. Khan, M.Y. & Jain, P.K. Management Accounting. McGraw Hill Education.
5. Maynard, Jennifer. Financial Accounting, Reporting & Analysis. Oxford University Press
6. Horngren, C.T., Foster, G., Datar, S.M. Cost Accounting: A Managerial Emphasis. Pearson Education

GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

Information Technology Management

Course Code: MFM-109

L - 3, Credits - 3

Objectives: The primary objective of this course is to familiarize the student coming from diverse background with basic concepts of information technology, its components and their applications in business processes.

Course Contents

Unit I

Information Technology: Components of IT systems, Characteristics and Classification of Computers. **Computer Architecture, Computer Memory:** Types of Memory, Storage devices, Mass Storage Systems. Concept of Cloud Computing, Data Centres and their challenges.
(06 Hours)

Unit II

Computer Software: Types of Software. System Software: Introduction to Operating System, Need, Functions and Types of Operating systems. Introduction to GUI. Compiler, Interpreter and Assembler, Types of Computer Programming Languages. Application Software and their uses. Features of Good Software and emerging trends in software development. Spreadsheet and Presentation Software. Data Analysis using Excel. DBMS: Traditional File concepts and Database Environment, Database Management Systems Concepts, Types of Data Models, ER Modeling, Integrity Constraints, SQL queries.
(14 Hours)

Unit III

Data Communication and Networks: Concepts of Data Communication, Types of Data-Communication Networks, Communications Media, Concepts of Computer Networks, Primary Network Topologies, Network Architectures-The OSI Model, Inter-Networking devices. The Internet, Intranet and Extranets: Internet Services, World Wide Web, Creating Web Pages using HTML.
(12 Hours)

Unit IV

Functional and Enterprise Systems: Data, Information and Knowledge Concepts, Decision Making Process, Concept and Classification of Information Systems. Security Issues in Information Technology, Emerging Trends in Information Technology: Block Chain, Artificial Intelligence, Machine Learning, Internet of Things and their applications.
(10 Hours)

Suggested readings: (All Latest Editions)

1. ITL Education Solutions. Introduction to Information Technology, 2/e, Pearson Education.
2. Turban, Rainer and Potter. Introduction to Information Technology, John Wiley and Sons.
3. Behl R. Information Technology for Management, McGrawHill Education.
4. Joseph A. Brady and Ellen F Monk. Problem Solving Cases in Microsoft and Excel, Thomson Learning.
5. Mukta Sharma and Surabhi Shankar. Computer Applications, Galgotia Publishing Company.
6. Saini A.K. and Mukta Sharma, Web Technologies, Galgotia Publishing Company.

GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

Marketing Management

Course Code: MFM 111

L -3 Credits-3

Objectives: This course is aimed at enabling students to understand the basic marketing concepts, processes and techniques. It will help develop and prioritise appropriate marketing strategies to meet the organizations marketing objectives and address its marketing challenges

Course Contents

Unit I

Introduction to Marketing: Meaning and Scope of Marketing; Marketing Philosophies; Concept of Customer Value and Customer Satisfaction, Marketing Management Process-An Overview; Concept of Marketing Mix; Understanding Marketing Environment; Consumer Buyer Behavior; Market Segmentation, Targeting and Positioning; Overview of Competitive Marketing Strategies. **(12 Hours)**

Unit II

Product and Pricing Decisions: Product Concept; Product Classifications; Product Levels; Product Differentiation; Product Mix; Product Line Decisions; Product Life Cycle-Concept & Strategies; Brand and Branding Strategies; New Product Development Process; Pricing-Pricing Objectives, Determinants of Price, Pricing Methods & Strategies. **(10 Hours)**

Unit III

Promotion and Distribution Decisions: Concept of Integrated Marketing Communication; Promotion Mix-Advertising, Personal Selling, Publicity, Direct Marketing and Sales Promotion; Channels of Distribution; Functions of Intermediaries; Channel Design Decisions, Selecting Channel Members; Channel Management; Emerging Channels of Distribution. **(10 Hours)**

Unit IV

Contemporary Marketing Trends and Issues: Consumer Adoption of Innovations; Rural Marketing, Social Marketing; Sustainable Marketing; Digital Marketing; Ethical Issues in Marketing; Introduction to Marketing Analytics. **(10 Hours)**

Suggested Readings: (All Latest Editions)

1. Kotler, P., Keller, K.L., Marketing Management, Pearson Education.
2. Lamb, C.W, Hair, J.F, Sharma, D. & Mc Daniel C., Marketing- A South Asian Perspective Edition, Cengage India Pvt. Ltd, Delhi
3. Baines, P., Fill, C., Page, K., Sinha, P.K., Marketing: Asian Edition, Oxford University Press, New Delhi.
4. Ramaswamy, V.S and Namakumari, S, Marketing Management: A Strategic Decision Making Approach Global Perspective Indian Context Hill, Sage
5. Walker O. C., Mullins J. & Boyd Jr. H. W., Marketing Strategy: A Decision Focused Approach, Mc Graw Hill Education.
6. Etzel, M., Walker, B., Stanton, W. and Pandit, A., Marketing Management, Mc Graw Hill Education.

Pravin Chandra
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GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

Communication in Organizations

Course Code: MFM-113

L-2,T/P-1, Credits-3

Objectives: The aim of the course is to train students to enhance their skills in written and oral communication. The course will help students develop competence in communication so that they can successfully handle the challenges of all types of communication in business environment.

Course Contents

Unit I

Introduction to Business Communication: Business communication – definition, importance. Forms and types of communication (Downward, upward, horizontal and lateral communication), Formal and informal communication network. Process of communication, Barriers and Gateways to communication. **(12 hours)**

Unit II

Written Communication and Application of Communication: Principles of Written Communication – 7C's Concept. Business and Commercial Letter (Request letters, Good News letters, Bad new letters, Persuasive letters, Sales letters). Minutes of the Meeting. Job application and Resume Writing. **(12 hours)**

Unit III

Oral Communication: Principles of Oral Presentations, Factors Effecting Presentation, Video-conferencing and Skype, Non-Verbal Communication (Para language, Time, Space, Silence, Body language). Relating through Informative and Persuasive speeches, Listening. **(8 hours)**

Unit IV

Recent Trends in Business Communication: Online Communication and Personal Relationships, Handling Online Meetings, Business Communication via Social Network, Writing Social Blogs. Inter-cultural communication. Ethical and Legal Issues. **(10 hours)**

Suggested Readings (All Latest Editions)

1. Courtland L. Bovée et. al., Business Communication Today, Pearson
2. Steve Duck and David T. McMahan, The Basics of Communication, Sage, South Asia
3. Lesikar R et.al., Business Communication: Making Connections in a Digital World
4. Murphy H et.al., Effective Business Communication
5. Verma S, Business Communication: Essential Strategies for 21st Century Managers
6. Chaturvedi, Art and Science Of Business Communication

GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

Legal Aspects Of Business

Course Code: MFM-115

L-3, Credits-3

Objectives: Managing business activities requires some level of acquaintance with the laws and legal systems. Laws are enacted to regulate and govern the relationships between business and various stakeholders i.e government, customers, suppliers, employees and community. This course enable the students acquire a general understanding of the legal system in India and the laws relevant to business world so that they appreciate the legal implications of the business decisions.

Course Contents

Unit-I

Introduction to Law and Legal Systems: Basic concepts of Law, Classification of Laws and Legal Systems, Indian Legal System and Administration of Justice, Constitutional Courts and their jurisdiction, Subordinate Judiciary and their jurisdiction, Tribunals and their jurisdiction, An overview of Alternate Dispute Resolution Mechanisms, Constitutional provisions related to the freedom to do business in India and the reasonable restrictions permissible, Nature of government regulation of business and markets in market economy.

Unit-II

Laws Governing Contracts: The Indian Contract Act, 1872- Definition and essential elements of a contract, Performance of a contract, Discharge of a contract, Breach of a contract, Remedies for breach under the Indian Contract Act, 1872; The Sale of Goods Act, 1930-Definitions of Sale, Agreement to Sell, Goods, Conditions and Warranties, Transfer of property, Rights if a seller and buyer, Rights of an Unpaid Seller. (**Hours**)

Unit-III

Laws Governing Business Forms: Laws governing different legal forms of business organizations in India- Partnership firms, Hindu Undivided Family Businesses, Companies, Limited Liability Companies

The Indian Partnership Act, 1932: Formation of Partnership, Relationship between partners, Rights and liabilities of partners, Dissolution of partnership and partnership business

The Companies Act, 2013: Company and its features, Types of Companies, Incorporation of a Company, Memorandum of Association and Articles of Association, Board of Directors and their appointment, powers, duties and liabilities, winding up of a company, Overview of Insolvency and Bankruptcy Code, 2016

The Limited Liability Partnership Act, 2008: Features of LLP, Incorporation of LLP, Effects of Registration of LLP, Designated partners and their liabilities, Conversion of other forms of business organizations into LLP

Unit-IV

Laws Governing Relations with various Stakeholders:

The Securities and Exchange Board of India Act, 1992: Objectives, Regulatory powers of SEBI, Regulations related to Public Offer of Shares and Debentures, Regulations related to protection of investors

Employment Related Laws: Overview of the Code on Wages, the Code on Social Security, the Code on Industrial Relations and the Code on Occupational Safety, Health and Working Conditions with emphasis on mandatory compliances

Consumer Protection Act, 2019: Objectives and salient features, Definition of consumer, complainant, defect, deficiency, restrictive trade practice, unfair trade practice, rights of the consumers, 3-Tier structure of dispute resolution commissions-Powers and functions

Competition Act, 2002: Objectives and salient features, Definition of anti-competitive agreement, abuse of dominant position, combinations, role of Competition Commission of India in promoting competitive markets.

Suggested Readings: (All Latest Editions)

1. Albuquerque, Daniel. Legal Aspects of Business, Second Edition, OUP India
2. Pathak, Akhileshwar. Legal Aspects of Business Mc Graw Hill Education
3. Kumar, Ravinder. Legal Aspects of Business, Cengage Learning India
4. www.indiacode.nic.in
5. www.sebi.gov.in
6. www.cci.gov.in

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GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)


Information Technology Management Lab

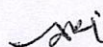
Course Code: MFM-117

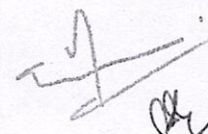
T/P-2 Credits-1

Lab will be based on Paper MFM-109 and will basically cover the following: Operating System Utilities, SQL Queries, Basic HTML Tags to create web pages. In addition the students are required to work on Spreadsheet exercises for basic operations and using data analysis tools such as What-If, Goal Seek, Problem Solver, Pivot Tables, etc.

Students are required to maintain a record of all the exercises done by them in a Lab file duly signed by the faculty.

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GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

Corporate Social Responsibility and Corporate Governance

Course Code: MFM 102

L-3, Credits-3

Objectives: The course aims help students understand the concept of Corporate Social responsibility and mechanism of Corporate Governance in the present scenario. It will enable them comprehend the role of regulating agencies and their processes to manage the financial services effectively.

Course Contents

Unit I

Introduction to CSR

Introduction to CSR: Meaning & Definition of CSR, History & evolution of CSR. Concept of Charity, Corporate philanthropy, Corporate Citizenship, CSR-an overlapping concept. Concept of Sustainability & Stakeholder Management. CSR through triple bottom line and Sustainable Business; Relation between CSR and Corporate Governance; Environmental aspect of CSR; Chronological evolution of CSR in India; Models of CSR in India, Carroll's model; Drivers of CSR; Major codes on CSR; Initiatives in India. **(10 Hours)**

Unit II

Regulatory Framework of CSR

Current CSR Practices of the Firms in India and Abroad. Corporate Social Responsibility of Business, Employees, Consumers and Community Section 135 of Companies Act 2013. Scope for CSR Activities under Schedule VII, Appointment of Independent Directors on the Board, and Computation of Net Profit's Implementing Process in India; BS / ISO Guideline on CSR Management (ISO-26000); International Frameworks of CSR and Sustainability: Global Compact, Caux Round Table, OECD Guidelines for Multinational enterprises, GRI, SA-8000 standards, Social Audit, Indian Guidelines BRR (SEBI), NVG (Ministry of Corporate Affairs), Corporate Social Reporting. **(10 Hours)**

Unit III

Corporate Governance

Conceptual Framework of Corporate Governance: Theories & Models; Codes & Standards on Corporate Governance; Board Committees (Audit Committee, Remuneration Committee, Shareholders' Grievance Committee, other Committees); Understanding of the Shareholder vs Stakeholder Concept of Governance; Need to improve corporate governance standards, Features of good governance, Role played by regulators to improve corporate governance, accounting standards and corporate governance, corporate disclosure, Insider Trading, The Board –Quality, Composition and role of Board, Outside Directors on the board (independent, nominee), Executive and Non-Executive directors. **(12 Hours)**

Unit IV

Legislative Provisions of Corporate Governance

Corporate Funding of Political Parties; Class Action; Whistle Blowing, Shareholders Activism; Clause 49 and Listing Agreement. Critical Issues in Governance of Board Directors, CEO Duality; Case Studies on Corporate Governance: Major Corporate Scandals in India and Abroad; Failure of Corporate Governance; BCCI (UK), Maxwell

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Communication (UK), Enron (USA), World.Com (USA), Andersen Worldwide (USA), Vivendi (France), Harshad Mehta Scam, Satyam Computer Services Ltd, and Kingfisher Airlines; Common Governance problems noticed in various Corporate Failures; Codes and Standards on Corporate Governance; Initiatives in India; An introduction to Green/E-Governance.

(10 Hours)

Suggested Readings: (All Latest Editions)

1. Francis, C. Business Environment. Revised Edition, Himalaya Publishing House.
2. Ghosh BN. Business Ethics and Corporate Governance. Tata Mc Grawhill.
3. Maheshwari, S.N & Maheshwari, S.K. A Manual of Business Laws. Himalaya Publishing House.
4. Relevant Publications of ICAI on Auditing
5. Tricker Bob. Corporate Governance-Principles, Policies, and Practice (Indian Edition). Oxford University Press.
6. J. Fred Weston, Mitchell, Mulherin and Salwan. Takeovers, Restructuring and Corporate Governance, Pearson Education.

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GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

Financial Management

Course Code: MFM 104

L-3 Credits-3

Objectives: The course is aimed to provide an understanding of the essential elements of financial management and the financial environment in which the business firm operates. The paper will examine the objective of shareholder wealth maximization which encompasses much of modern corporate finance and its implication for decision making in the present context.

Course Contents

Unit I

Financial Objectives; Impact of Financial and Economic Environment on Financial Management; Time Value of Money, Computation of EMI, Annuity, Annuity Due, Funds Flow Analysis, Cash Flow Statement and its Interpretation (AS-3). **(10 Hours)**

Unit II

Capital Structure: Net Income Approach, Net Operating Income Approach, Traditional Approach and MM Approach, Cost of Capital: Leverage Analysis, Operating Leverage, Financial Leverage, Combined Leveraged. EBIT- EPS Analysis, Capital Gearing. **(10 Hours)**

Unit III

Capital Budgeting, Conventional and DCF Methods, Risk Analysis-Certainty Equivalent Factor, Risk Adjusted Discounting Rate, Decision Tree, Independent and Dependent Risk Analysis, Replacement Decisions, Sensitivity Analysis. **(10 Hours)**

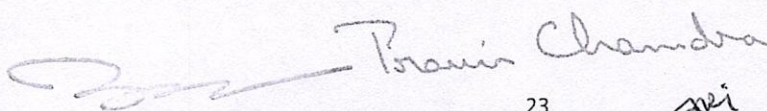
Unit IV

Dividend Policy: Walter Model, Gordon Model, MM Approach, Lintner Model; Working Capital Management: approaches, estimation; Management of Inventories; Management of Cash (Various Theoretical Models); Management of Receivables and Marketing Securities. **(12 Hours)**

Note: MS-Excel Functions and Formulas to be used.

Suggested Readings: (All Latest Editions)

1. Brigham, E. F., & Houston, J. F. Fundamentals of Financial Management. Cengage Learning India Pvt Ltd.
2. Khan, M.Y., & Jain, P.K. Financial Management: Text & Problems. Tata McGraw Hill.
3. Prasanna, C. Financial Management: Theory and Practice. Tata McGraw Hill.
4. Van Horne, James, C. Principles of Financial Management, Pearson.
5. Pandey, I.M. Financial Management, Pearson Education.
6. Ravi Kishore. Financial Management, Taxmann's Publications.


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GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

Business Research

Course Code: MFM-106

L-3, Credits-3

Objectives: To acquaint the student with the concepts of research, research design, research process concepts, tools and techniques of data analysis and the process of effective report writing to conduct research and analysis for effective decision making

Course Contents

Unit I

Meaning, Purpose and Nature of research; Research; Problem: Formulation; Research Objectives and Research Questions; Research Process; Hypothesis: Formulation. Constructs; Variables; Review of Literature: Purpose, Types and Techniques. **(12 Hours)**

Unit II

Research Design; Meaning, importance and types of research designs; Sampling: Defining target population, sampling frame, sampling units; Sampling Methods; Determining sample size; Considerations in sample design. Sampling & Non Sampling Errors. **(8 Hours)**

Unit III

Questionnaire: Meaning, purpose, structured vs. unstructured questionnaires, designing questionnaire. Measurement scale: meaning, types, steps in scale formulation, reliability and validity of a measurement scale. **(10 Hours)**

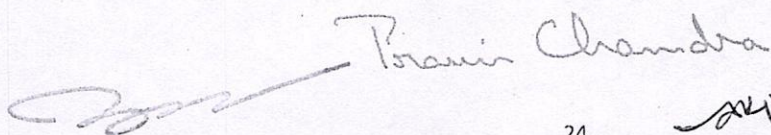
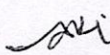
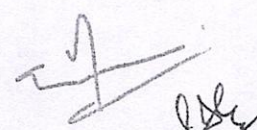
Unit IV

Data Analysis: Descriptive Statistics, Hypothesis Testing, Parametric and Non Parametric Tests: Analysis of Variance, Multiple and Logistic regression, Exploratory and Confirmatory Factor Analysis; Discriminant Analysis; Report Writing: Research Report Components, Process of Report Writing. **(12 Hours)**

Note: Software Tools to be used for enhanced learning.

Suggested Readings: (All Latest Editions)

1. Cooper, D. R. and Schindler P. S. Business Research Methods. Tata McGraw Hill Education Pvt. Ltd.
2. Hair, J.F., Black, W.C., Babin, B.J., Anderson, R.E. Multivariate Data Analysis. Pearson Education.
3. Montgomery, D.C. Design and Analysis of Experiments (International Student Edition). John Wiley & Sons.
4. Cochran, W.G. Sampling Techniques. John Wiley & Sons.
5. Johnson, R.A., & Wichern, D.W. Applied Multivariate Statistical Analysis New Delhi, Prentice Hall of India.
6. Zikmund, W.G. et al. Business Research Methods. New Delhi: Cengage Learning


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GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

Sustainable Operations Management

Course Code: MFM-108

L - 3, Credit - 3

Objectives: The course will enable students appreciate the strategic significance of operations management in a highly competitive global economy and to introduce various principles, concepts, tools and techniques in the area of operations management. Students are expected to gain a conceptual understanding of the subject and relate them to practical application in real life situation.

Course Contents

Unit I

Introduction to Operations Management: Nature and Scope of Operations Management, Historical Evolution of Operations Management, System Perspectives of Operations Management, and Relation of Operations Management with other functional areas, Operations Strategy, Recent Trends in the field of Operations Management, Sustainability in operations, Ecological Considerations by manufacturing and services firms. **(11 hours)**

Unit II

Product Development & Process Selection: Product Development Process, Concurrent Engineering, Tools and Approaches in Product Development, Quality Function Deployment, Design for Manufacturability, Quality Function Deployment, Design for Manufacturability, Design for Assembly, Design for Quality, Mass Customization, Process Selection, Facilities Layout, Determinant of Process Selection, Process Product Matrix, Types of Layout, Line Balancing, Facilities Location, Work Measurement and Job Design, Impact of IT on Productivity. **(11 hours)**

Unit III

Operation Planning & Control: Capacity & Resource Planning, Aggregate Production Planning, Material Requirement Planning, Scheduling, Theory of Constraints and Synchronous Manufacturing, Lean Management, Just in time production, Sustainable Supply Chain Management, Inventory Planning and Control. **(10 hours)**

Unit IV

Quality Management: Quality- Definition, Dimension and Costs of quality, Continuous Improvement (Kaizen), ISO (9000 & 14000 Series), Quality Awards, Statistical Quality Control, Process Control, Control Chart (X, R, p, np and C Chart), Acceptance Sampling, Operating Characteristics Curve (AQL, LTPD, α & β risk), Total Quality Management, Japanese 5 S Concept, Business Process Reengineering, Introduction to Operation Analytics. **(10 hours)**

Suggested Readings: (All Latest Editions)

1. Jay Heizer & Barry Rende. Operations Management, Pearson Education.
2. Mahadevan B. Operations Management: Theory and Practice, Pearson Education.
3. Bedi, K. Production and Operations Management. Oxford University Press, New Delhi.
4. Russell, R.S. and Taylor, B.W. Operations and Supply Chain Management, Wiley, New Delhi.
5. Stevenson W. J. Operations Management, McGraw Hill Education
6. Gaither Norman and Frazier G, Operations Management, Cengage Learning India Pvt Ltd.

Note : Visits to a manufacturing plant and a service facility may be arranged for the students for giving them an opportunity to get a first hand experience of operations functions.

GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

Investment Analysis & Portfolio Management

Course Code: MFM-110

L - 3 Credits - 3

Objectives: This course is designed to provide students with a solid conceptual and analytical basis for making investment decisions, and to establish a background for evaluating financial risk and return dynamics.

Course Contents

Unit I

Investment: Meaning, Nature and Scope, Features of Investment, Investment Process, Investment Avenues, Concept of Risk, Types of Risks, Return on Investments, Computation of Returns and Risk of a security and portfolio, Relationship between risk and return, Correlation, Covariance and Coefficient of determination, Beta of a security and portfolio, Division of total risk to systematic and unsystematic risk. (10 hours)

Unit II

Capital Market Efficiency: Forms of Efficiency, Efficient Market Hypothesis, Deviation from Efficiency, Measurement of Efficiency of the Financial Markets. Modern Portfolio Theory, Efficient Frontier, Efficient Frontier and Investor's Utility, Indifference Curve of an Investor, Equilibrium of an Investor, Single Index Model, Capital Market Theory, Capital Asset Pricing Model (12 hours)

Unit III

Fundamental Analysis: Concept, Economic, Industry and Company Analysis and Stock Valuation, Equity Valuation Methods, Technical Analysis, rationale of technical analysis, assumptions, candle stick charts patterns, indicators. Concept of Bonds, Term Structure of a Bond, Yield of a Bond, Duration of a Bond, Valuation of Bonds (10 hours)

Unit IV

Portfolio Management and Evaluation: Portfolio Building, Portfolio Management Strategies, Valuation of a Portfolio, Sharpe, Jensen, Treynor, Sortino, Fama-French models of portfolio valuation. (10 hours)

Suggested Readings: (All Latest Editions)

1. Bodie, Kane, Marcus, & Mohanty. Investments. Tata McGraw Hill Publication.
2. Chandra, P. Investment Analysis and Portfolio Management. Tata McGraw Hill Publication.
3. Reilly, F., & Brown, K. Investment Analysis and Portfolio Management. Cengage Learning.
4. Talwar, S. Security Analysis and Portfolio Management. Cengage Publication.
5. Luen Berger D. Investment Science, Oxford University Press.
6. Ranganatham. Security Analysis and Portfolio Management, Pearson Education.

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GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

Human Resource Management

Course Code: MFM-112

L-3 Credits-3

Objectives: The course shall enhance the understanding of varied practices and processes of managing human resource and their relevance and contribution in terms of not only organization but the other employees working therein, and also the society at large.

Course Contents

Unit I

Introduction to Human Resource Management: Concept of Human Resource Management, Nature, Scope, Functions of Human Resource Management (HRM), various Models of HRM, merits and demerits of different HRM models; Roles of Human Resource managers; Responsibilities of Human Resource managers. **(6 hours)**

Unit II

Human Resource Planning: Forecasting demand and supply of manpower, techniques of forecasting, Analysis of work, Designing Jobs – Job Analysis – job description and job specification, Job Evaluation – definition, objectives and methods.
HR Processes: Recruitment, Selection, Induction, Socialization. Recent Developments/
Emerging Trends in HR, Use of Digital Tools by HR managers, Competency based selection. **(16 hours)**

Unit III

Development and Career Management: Training and Development-scope Importance, Types of training, Difference between raining and development, E-Learning, Development of Employees in Organization, Performance Appraisal & Performance Management – Definition Objective, Importance, Appraisal Process and Appraisal Methods, Employee Empowerment and Engagement. **(10 hours)**

Unit IV

Contemporary Issues in HR: Work Life Balance – definition, importance and challenges, Human Resource Information Systems – definition, importance and scope, Happiness at work, Managing Protean career, moonlighting phenomenon, Managing Workforce Diversity – concept, benefits and challenges. **(10 hours)**

Suggested Reading: (All Latest Editions)

1. Dessler G. and Varkkey, B., Human Resource Management, Pearson Education
2. Denisi A. et al., HR: A South Asian Perspective, Cengage Learning
3. Ivancevich J.M., Human Resource Management, McGraw Hill Education
4. Aswathappa, Human Resource Management, McGraw Hill Education
5. Mathis et al., Human Resource Management: South Asian Perspective, Cengage Learning
6. Mondy W., Human Resource Management, Pearson Education

GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

Minor Project

Course Code: MFM 114

Credits-4

The Project must focus on the application of management concepts, management theory or techniques studied in the first and second semester to understand and address an organizational or social issue or challenge. The project may be based on secondary or primary sources of data. On completion of the project students are required to submit a project report.

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GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

Professional Skill Development (NUES)

Course Code: MFM 116

L-2 T-1, Credits-3

Objectives: The course is designed to equip students with life skills such that they not only develop a holistic personality but, are also equipped to lead in the face of contemporary challenges. The students will be exposed to various techniques that help in self-management and effectively relating to others. The objective is to equip them with the requisite soft skills for smooth campus to corporate transition and enhance their digital readiness.

Course Contents

Unit I

Life Skills: understanding oneself (core self-evaluation, values, ethics, personality assessment), stress management, building positive mindset, time management, work life balance, Exercises on personality development and mindfulness. **(10 hours)**

Unit II

Relating to others: Interpersonal relationship assessment, management and transactional analysis, social intelligence, Johari window, Conflict management, Exercise on relationship management and active listening. **(11 hours)**

Unit III

Campus to Corporate: Success at group discussion, Resume writing and feedback on resumes, Success in personal interviews, Public speaking and extempore. **(11 hours)**

Unit IV

Job Readiness: Introduction to analytics using spreadsheets, Introduction to Data Visualization, Simulation exercises through online platforms, Dream job analysis. **(10 hours)**

Suggested Readings: (All Latest Editions)

1. Wadkar, Alka. Life Skills for Success. Sage Publications
2. Joshi, Gangadhar. Campus to Corporate: Tour Roadmap to Employability. Sage Publications
3. Daniel, K. Thinking, fast and slow.
4. Covey, S. R. The 7 habits of highly effective people: Powerful lessons in personal change. Simon and Schuster.
5. Berne, E. Games people play: The basic handbook of transactional analysis. Tantor eBooks.
6. Narayana, D., Ranjan, S., & Tyagi, N. Basic Computational Techniques for Data Analysis: An Exploration in MS Excel. Sage Publications

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GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, NEW DELHI
MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

MOOCS/Open Elective

Course Code: MFM 118

Credits: 3

To remove rigid boundaries and facilitate new possibilities for learners in education system, study webs of active learning for young aspiring minds is India's Nation Massive Open Online Course (MOOC) platform. Massive Open Online Courses (MOOCs) are online courses which are designed to achieve the three cardinal principles of India's education policy: Access, Equity and Quality. MOOCs provide an affordable and flexible way to learn new skills, career development, changing careers, supplemental learning, lifelong learning, corporate eLearning & and deliver quality educational experiences at scale and more.

A student is required to earn 3 credits by completing quality –assured MOOC programme offered on the SWAYAM portal or any other online educational platform approved by the UGC / regulatory body from time to time at PG level. Successful Completion certificate should be submitted to respective institute for earning the course credit.

Alternatively, student can pursue any course offered in the campus at PG level with due intimation to the Program Coordinator/Dean/Director of the School/College.

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Master of Business Administration (Financial Management)

Programme Outcomes (POs)

On completing the programme students should be able to:

- PO1:** Demonstrate an understanding of management concepts, principles and theories, and apply them in the context of organizational work practices.
- PO2:** Apply analytical and critical thinking skills to analyze the dynamic business environment and identify entrepreneurial and business opportunities and risks.
- PO3:** Prepare business strategies, develop concomitant functional and operational strategies and implement them in an integrated manner to efficiently and effectively achieve the functional goals and the business objectives.
- PO4:** Demonstrate an understanding of decision making processes at various levels of the organization with respect to resources mobilization and their efficient deployment and use to achieve the set goals.
- PO5:** Demonstrate the ability to analyze management problems, to identify and collect relevant data and to apply a creative problem-solving approach.
- PO6:** Identify and recommend the information technology based interventions to achieve organizational goals
- PO7:** Benchmark organizational and managerial practices against the principles of good governance, ethical conduct, corporate social responsibility and the imperatives of long-term societal welfare.
- PO8:** Demonstrate effective communication and interpersonal skills as well as the ability to work with and lead teams.
- PO9:** Develop a lifelong learning approach manifested in their attitude to learn, unlearn and relearn and in their pursuit of excellence in professional, personal and social life.

Programme Specific Outcomes

- PSO1:** Display a strong understanding of financial decision-making, financial policy and strategy and the imperatives for ensuring the financial health of the firm.
- PSO2:** Demonstrate a knowledge of financial markets and institutions, regulatory frameworks and major financial services.
- PSO3:** Use statistical and financial tools and techniques for analysis, interpretation, modelling and presentation of financial data for effective decision-making.
- PSO4:** Apply an analytical approach to business valuation, tax planning, corporate mergers & acquisitions and investment decisions.
- PSO5:** Apply theories and techniques for risk-return analysis, optimum portfolio formulation and wealth management.

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MASTER OF BUSINESS ADMINISTRATION (FINANCIAL MANAGEMENT)

FIRST SEMESTER

MFM 101: Management Process & Organizational Behaviour

CO1: Enumerate, explain, compare and analyze the concepts, theories and principles that have evolved in specific historical contexts and informed both academic thinking and practices related to the field of management.

CO2: Identify and discuss the functions of management i.e. planning, organizing, leading and controlling, relate them with the roles of managers at different levels of the organization and classify the skills necessary for effective performance of their functions.

CO3: Apply the knowledge of management theory and of organizational behaviour to analyze managerial issues and take decisions consistent with the organizational objectives of efficiency and effectiveness.

CO4: Analyze the complexities of work organizations and develop a multidisciplinary approach to address interpersonal and intra organizational issues.

MFM-103: Quantitative Techniques

CO1: Identify and differentiate between different statistical techniques and methods.

CO2: Explain the merits and limitations of various statistical techniques.

CO3: Demonstrate effective computational and spreadsheets skills for business analysis.

CO4: Analyse and interpret statistical information from the business data and reports.

CO5: Apply quantitative techniques to solve a variety of business problems.

MFM 105: Managerial Economics

CO1: Examine various economic ideologies, economic theories and techniques of economic analysis and discuss their relevance for managerial decision making.

CO2: Identify and explain factors influencing supply and demand, analyze the dynamic role of markets in allocation of productive resources in a free market economy and offer critique of market based model from sustainable development perspective.

CO3: Examine various approaches and models that explain consumer choices and behaviour and apply them for analyzing the demand

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CO4: Discuss the theory of production and analyze the effects of technology and variations in input proportions on output, both in the short run and long run.

CO5: Identify and compare different market structures and analyze pricing and output decisions in different market forms.

CO6: Analyze business cycles, macro-economic conditions and policies and develop effective business strategies.

MFM 107: Accounting for Management

CO1: Demonstrate sound understanding of fundamental accounting principles, accounting standards and accounting techniques.

CO2: Construct financial statements by collecting, recording and classifying the financial information from divergent sources.

CO3: Critically analyse and interpret financial statements of a company.

CO4: Demonstrate the ability to extract and use meaningful financial information for managerial decision making.

MFM 109: Information Technology Management

CO1: Recall the components of an Information Technology based system.

CO2: Identify the challenges in storage and retrieval of data.

CO3: Classify the software into various types on the basis of different criteria.

CO4: Create and analyze the database using SQL and spreadsheet tools.

CO5: Build an appropriate computer network as per the organizational needs

CO6: Develop web pages using HTML.

CO7: Contrast the information systems for managerial decision making

CO8: Understand the new and emerging technologies

MFM 111: Marketing Management

CO1: Discuss the importance of a customer-centric approach and critically evaluate marketing function, concepts and theories, processes and techniques.

CO2: Identify and explain the major forces in the macro and micro environment that impact marketing strategy development and implementation.

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CO3: Apply key marketing concepts and tools to develop and prioritise appropriate marketing strategies to meet the organizations marketing objectives and address its marketing challenges

CO4: Explain the importance of synchronizing the elements of a customer-driven marketing strategy and apply IT based tools that provide for a seamless customer experience.

CO5: Anticipate future challenges and devise marketing strategies to adapt to the imperatives of sustainable development.

MFM 113: Communication in Organizations

CO1: Recognize the scope and significance of communication and its relevance for enhancing individual and organizational performance in the context of global business operations.

CO2: Explain the concepts, theories and principles of communication informing various communication strategies and practices aimed at effective communication with different stakeholders of the organization.

CO3: Identify and apply various tools and techniques for developing appropriate communications strategies aimed at positioning the organization and build brand image.

CO4: Exhibit the use of interpersonal communication skills and etiquettes for impactful business dealings and lasting relationship building reflected in dressing sense, listening skills, cultural sensitivity etc

CO5: Devise an effective communication strategy and protocols that can be successfully employed by the individuals and teams while participating in business negotiations.

MFM 115: LEGAL ASPECTS OF BUSINESS

CO1: Identify, define and explain the legal provisions governing general and special contracts, companies, competitive markets, consumers' protection and investors' protection.

CO2: Distinguish, examine and summarize legal communications and take actions consistent with the requirements of law

CO3: Analyze the decision-making context with due regard to the legal requirements and regulatory compliances

CO4: Evaluate and appraise the legal consequences of alternative choices proposed for decision making.

CO5: Assess various legal strategies or options available in the specific context of various legal disputes or issues that generally arise in the course of business.

CO6: Explain the mechanisms set-up under the relevant laws for handling legal disputes or addressing legal issues and prepare strategies for their expeditious and effective resolution.

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MFM 117: Information Technology Management - Lab

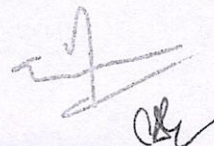
CO1: Apply Operating system tools for IT resources.

CO2: Create and analyze the database using SQL.

CO3: Make use of Spreadsheet software such as MS-Excel as a data analysis tool.

CO4: Create and develop web pages using HTML.

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SECOND SEMESTER

MFM 102: Corporate Social Responsibility and Corporate Governance

- CO1:** Demonstrate an understanding of the significance of Corporate Social Responsibility (CSR), and knowledge of the related concepts and frameworks including sustainability, stakeholder management and the triple bottom line.
- CO2:** Discuss the major codes on CSR and identify best practices and CSR initiatives in India and globally
- CO3:** Explain and discuss the mechanism of Corporate Governance in the present scenario
- CO4:** Explain the features of good governance and the role played by regulators to improve corporate governance
- CO5:** Describe the major issues and challenges related to CSR and Corporate Governance in the current context.

MFM104: Financial Management

- CO1:** Demonstrate the sound understanding of the concept, functions and importance of financial management for a business firm.
- CO2:** Analyze the convolutions associated with management of short-term and long-term funds in the corporate capital structure.
- CO3:** Demonstrate the ability to assess and manage financial risks and recommend an optimum capital portfolio for a firm.
- CO4:** Combine the knowledge of financial management and investment, financing, dividend policy and working capital decisions for ensuring optimum valuation of a firm.

MFM 106: Business Research

- CO1:** Identify and differentiate between different types of research and research designs.
- CO2:** Formulate and articulate research questions and specify research objectives and hypothesis.
- CO3:** Critically analyze and evaluate the existing literature to identify the research gaps and prepare a research proposal for scientific study.
- CO4:** Design a sample study employing statistical tools and techniques, develop data collection instruments comprising scale items and test their validity and reliability.
- CO5:** Analyze quantitative data by identifying and applying various statistical tests and interpret the results for drawing generalizations.

CO6: Write a report and present the findings in a structured manner with coherent arguments in logically persuasive style and analyze the implications for both practice and future research.

MFM 108: Sustainable Operations Management

CO1: Define operations management and discuss its scope and its strategic significance for the organizations to achieve competitive advantage as well as the nation to enhance its productive efficiency.

CO2: Explain the major milestones and trajectory of evolution of operations management as a field of study, discuss the contribution of various individuals and organizations to the field of operations management.

CO3: Identify the major decision areas included in operations management and explain the principles, concepts, tools and techniques employed for decision making in each of the decision areas.

CO4: Identify the processes of product design and development, analyse various approaches to product development, compare and classify manufacturing and service delivery processes and analyse the factors determining process selection.

CO5: Apply various tools and techniques and use operations analytics for operations planning and control and managing supply chains.

CO6: Design and implement quality management systems applying both traditional and Japanese management philosophies for sustainable operations management.

MFM 110: Investment Analysis & Portfolio Management

CO1: Demonstrate a complete understanding of financial securities available in the global financial markets.

CO2: Contrast the risk and return characteristics of different financial securities.

CO3: Apply the acquired knowledge of security markets for valuation of equity and fixed income securities under goal-based investment planning.

CO4: Interpret the risk-return dynamics, and the functioning of derivatives market.

CO5: Develop portfolios by allocating the assets based on risk-return trade-off.

CO6: Evaluate the performance of different portfolios and recommending portfolios as per risk profiles of different investors.

MFM-112

Human Resource Management

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CO1: Explain the scope and strategic significance of the Human Resources Management function, discuss and differentiate between various models of HRM.

CO2: Apply the methods and techniques of human resources planning, job design, recruitment, selection and on-boarding.

CO3: Develop performance management systems integrating performance appraisal, training and development, reward and recognition and other initiatives to create a high performance culture in organizations.

CO4: Evaluate Human Resources Management Systems and employ Human Resource Information Systems and data driven approach to improve the HR processes.

CO5: Identify contemporary issues and challenges in managing increasing diversity of workforce and apply the concepts of inclusion, employee engagement, positive psychology etc for promoting inclusive work spaces and enhancing employee engagement through positive employee experiences.

MFM-114: Minor Project

MFM 116: Professional Skill Development (NUES)

CO1: To recognize, identify and foster self-capabilities for corporate readiness

CO2: Develop life skills such as communication, cooperation, teamwork, and resilience

CO3: Develop understanding of appropriate conduct in professional environment

CO4: Develop corporate character and holistic personality

MFM-118: MOOC/Open Elective

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MIB-106: INTERNATIONAL HUMAN RESOURCE MANAGEMENT

- CO1** Identify discuss the issues and practices pertaining to the major HRM functions within the context of a multinational environment
- CO2** Recognize and value cultural differences
- CO3** Provide practical solutions to the challenges of Human Resources Management across national borders and the pursuit of core strategic competencies
- CO4** Demonstrate an understanding of the management of global organizational values and culture.

MIB-108: INTERNATIONAL FINANCIAL MANAGEMENT

- CO1** Demonstrate an understanding of the core global financial environment including international flow of funds, balance of payment, IMF.
- CO2** Explain international parity conditions and exchange rate determination.
- CO3** Demonstrate an understanding of foreign exchange risk measurement management through foreign currency hedging decisions; foreign currency derivatives; interest rate & foreign currency swaps,
- CO4** Describe various modes of International Investment viz. International Capital Market, International Debt Financing, International Capital Budgeting, Financing International Trade, Managing Working Capital, FDI, Joint Venture.

MIB-110: INTERNATIONAL MARKETING MANAGEMENT

- CO1** Design the foreign entry mode for a company.
- CO2** Analyse the market situation and place the product in international market suitably.
- CO3** Develop pricing models in a global scenario.
- CO4** Leverage online channels for international marketing operations.

MIB-112: RESEARCH METHODS FOR INTERNATIONAL BUSINESS

- CO1** Evaluate various sources of information for literature review and data collection.
- CO2** Design research instruments for data collection and draw inferences using sampling techniques
- CO3** Prepare a business research report addressing any particular problem.
- CO4** Solve business problems with the help of proper research methodology.

MIB-114 : EXPORT IMPORT PROCEDURES AND DOCUMENTATION

- CO1** Formulate organizational plans adhering to government policies.
- CO2** Demonstrate an understanding of the functioning of the export firm.
- CO3** Develop export promotion plans adhering to government initiatives.
- CO4** Pan out procedures to fulfil the documentation process

MIB-116: PRODUCTION AND OPERATION RESEARCH FOR INTERNATIONAL BUSINESS

- CO1** Demonstrate an understanding of managing production processes.

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- CO2 Able to plan and run operations effectively
- CO3 Demonstrate an understanding of modern production techniques
- CO4 Describe and discuss the concepts and techniques of quality management.

MIB-118: FOREIGN LANGUAGE -PART 1

- CO1 Combine sentences and phrases to express opinions on topics related to the self, personal interest, and everyday life;
- CO2 Ask and answer questions about the self, personal interest, everyday life, and the immediate environment, orally and in writing;
- CO3 Talk about familiar topics related to the self, personal interest and everyday life, using linked sentences with a moderate level of accuracy both orally and in writing;
- CO4 Identify the main point and basic supporting details of level-appropriate authentic texts from different

MIB-120: MOOC/OPEN ELECTIVE

To remove rigid boundaries and facilitate new possibilities for learners in education system, study webs of active learning for young aspiring minds is India's Nation Massive Open Online Course (MOOC) platform. Massive Open Online Courses (MOOCs) are online courses which are designed to achieve the three cardinal principles of India's education policy: Access, Equity and Quality. MOOCs provide an affordable and flexible way to learn new skills, career development, changing careers, supplemental learning, lifelong learning, corporate eLearning & and deliver quality educational experiences at scale and more.

The student can choose any course from Swayam Platform or pursue an open elective of his choice and interest.

MIB-122: MINOR PROJECT

- CO1: Able to recall the knowledge and concepts of management
- CO2: Explore the business environment to identify business problems or issues.
- CO3: Understand the process of data collection from both the primary and secondary sources for problem solving
- CO4: Apply the management research techniques to solve the business problems and issues.

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