

**MOST URGENT**



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**

Sector-16 C, Dwarka, New Delhi-110078, [www.ipu.ac.in](http://www.ipu.ac.in)

☎ 25302113, 25302114

Ref.: GGSIPU/UITs/2015/ 083

Date... 01/06/15

**ORDER**

In continuation to the earlier Order No.GGSIPU/UITs/2015/080 dated 26/5/14 regarding implementation of File Monitoring System in the University.

**All concerned are requested to follow the system and process files only through File Monitoring System. The files will not be acknowledged without following online File Monitoring System after 05/06/2015.**

Further, any assistance required for implementation of File Monitoring System may be sought from UITs Cell.

The order may be strictly adhered to, for compliance.

  
(Rajiv Kale)  
Registrar

**Distribution:**

- i) All Deans/Directors/COF/COE (P), COE(O)/Librarian
- ii) SE, UWD
- iii) Chief Warden
- iv) All JR/DR/Branch Head
- v) Proctor
- vi) DR (PRO)
- vii) AR to Hon'ble Vice Chancellor – for kind information
- viii) S.O. to Pro Vice Chancellor – for kind information
- ix) AR to Registrar – for kind information
- x) Head-UITs – with a request to upload on University website
- xi) Guard file

