



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

Sector-16 C, Dwarka, New Delhi-110078, www.ipu.ac.in

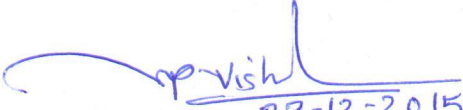
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Date: 22/12/15

CIRCULAR

A lot of complaints are received by UITs Cell regarding physical damage of Computers, Printers, UPSs & Peripherals installed in the University. All the employees are requested to kindly handle these equipments properly and also if any error occurs while using the above equipment, kindly log complaint to UITs Cell. You are also requested to make sure that proper power supply is available in your department as the AMC of these machines is not including physical damage, due to this University is having extra burden to repair these machines.


22-12-2015
(Dr. V.P. Vishwakarma)
Head, UITs

Copy forwarded to the following for information and necessary action:-

1. All Deans, GGS Indraprastha University.
2. All Directors, GGS Indraprastha University.
3. Controller of Finance, GGS Indraprastha University
4. Controller of Examinations, GGS Indraprastha University
5. Proctor, GGS IP University
6. Chief Warden, GGS Indraprastha University
7. Librarian, GGS IP University
8. All HODs, GGS IP University
9. All J.R./D.R./HOD/Branch Heads
10. EE (UWD)
11. Head UITs, to upload on the University Website
12. AR to Hon'ble Vice Chancellor, GGS IP University
13. SO to Pro Vice Chancellor, GGS IP University
14. AR to Registrar, GGS IP University.
15. Office Copy
16. Guard File


22-12-15
(Sh. Sachin K. Gupta)
STA, UITs