



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
**SECTOR 16C, DWARKA, NEW DELHI – 110078**

Phone No. 011-25302149

011-25302150

5<sup>th</sup> July, 2013

F.13.3 (18)IPU/PUR/Misc./G.A/PRO/2013-14/538

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**NOTICE INVITING QUOTATION**

Sealed item rate quotations are invited on **behalf of the Registrar, Guru Gobind Singh Indraprastha University, Sector 16C, Dwarka, New Delhi from eligible manufacturers/distributors/authorized dealers** for Supply & Installation of Bio-Matric Machines as per details given below:

Name of Work	Supply & Installation of Bio-Matric Machines for Security Branch and Girls Hostel of Guru Gobind Singh Indraprastha University at Sector 16C, Dwarka, New Delhi – 110078
Last date, time and venue for collection of quotation document	22.07.2013 (Monday) at 02:30 P.M. from the office of Dy. Registrar (Purchase), Room No. L010, Ground Floor, Library Block, GGSIP University, Sector 16C, Dwarka, New Delhi – 110078.
Last date, time and venue for submission of quotation	22.07.2013 (Monday) at 03:00 P.M. in the office of Dy. Registrar (Purchase), Room No. L010, Ground Floor, Library Block, GGSIP University, Sector 16C, Dwarka, New Delhi – 110078.
Date and time for opening of quotation in presence of the authorized representatives of bidders, if any.	22.07.2013 (Monday) at 3:30 P.M.
Earnest Money Deposit	Rs. 7,000/- (Rupees Seven Thousand) in the form of DD in favour of Registrar, GGSIPU, Payable at Delhi

The bids shall be submitted in two stages viz. (i) Technical bid (ii) Financial bid.

Eligibility:-

- Certificate of Authorized dealership/distributor/manufacturer. (in case of manufacturer, they will self certify so. Authorized dealers/distributor shall attach attested copies of dealership/distributorship certificates issued by the manufacturer)*
- Undertaking by the agency in its Letterhead that:-*
  - that it has not been barred or blacklisted by any of the Central/State Government/Departments/Organizations/Central or State PSU.*
  - that it will ensure fair trade practice.*
  - that the proprietor/partners of the agency have any relative employed with GGSIP University.*
- Should have valid registration with Income Tax, Service Tax, VAT and TIN Number etc. (attach copies of the original documents)*

4. *That the item(s) supplied under this contract shall have on-site and comprehensive warranty for 12 months from the date of satisfactory installation.*

**Terms & Conditions:-**

- (1) *The bidder shall place his bids in two separate envelopes marked "Technical Bid" and "Financial bid". All documents in support of eligibility as well as another envelop containing DD/Pay order for EMD shall be placed in the envelope marked "Technical Bid". The offered rates shall be placed in the envelop marked "Financial bid". Both these bids should be superscribed with name of work and shall be placed in a third envelop which shall be superscribed "Quotation for Supply & Installation of Bio-Matric Machines".*
- (2) *Bids without EMD will be summarily rejected.*
- (3) *Conditional Bids will be summarily rejected.*
- (4) *Bids received after due date & time shall be summarily rejected.*
- (5) *The "Financial bid" of those bidders whose technical bids have qualified will only be opened.*
- (6) *Rate must be quoted in Indian Rupees only net in figures & words inclusive of taxes, levies, cartage handling, loading, unloading etc.*
- (7) *Delivery :- F.O.R. GGSIP University, Sector 16 C, Dwarka, New Delhi*
- (8) *University will provide the custom duty exemption certificate.*
- (9) *Delivery period: 15 (Fifteen) days from the date of supply order.*
- (10) *The EMD of unsuccessful bidders shall be refunded immediately.*
- (11) *The successful bidder have to submit a Performance Security Deposit @ 5% of the quoted value in the form of Demand Draft/Pay order drawn in favour of Registrar, GGSIPU, Delhi within 7(seven) days of the communication accepting the bid. EMD shall be adjusted toward Performance Security Deposit. The Performance Security Deposit shall be refunded without interest after completion of the guarantee period of 12 months.*
- (12) *In case the successful bidder fails to deposit the Performance Security within the stipulated 7 (seven) days of the communication accepting the bid, the EMD shall be forfeited to GGSIP University absolutely.*
- (13) *In case the successful bidder fails to supply the item(s) within the delivered period, a sum equal to 0.5% of the contract price per week or part thereof until the actual delivery subject to maximum of 10% of the value of supply order shall be deducted.*
- (14) *The payment will be made after delivery and satisfactory installation of the equipment.*
- (15) *Taxes etc., if any, leviabale shall be deducted at source.*
- (16) *The validity of the bid will be 120 days from the date of opening of financial bids. During the validity period, the successful bidder shall not be allowed to withdraw. In case of withdrawal, the EMD shall be forfeited to GGSIP University absolutely and no claim shall be admitted in this regard. Such bidder shall not be allowed to participate in the re-quotationing process.*
- (17) *The rates of successful bidder will be valid for 12 months from the date of issue of letter of acceptance.*
- (18) *University reserves the right to reject any or all the bids or accept them in part or reject the lowest bid without assigning any reason.*
- (19) *Unauthorized substitution or materials delivered in error of wrong description or quality or supplied in excess quantity or rejected goods shall be returned to the bidder at bidder's cost & risk.*
- (20) *The successful bidder shall make all arrangements towards safe and complete delivery at the designated location indicated in the supply order. Such responsibility on the part of the bidder will include taking care of insurance, freight, state level permits etc. as applicable.*
- (21) *In case of any dispute relating to meaning, scope, manufacturing, operation or effect of this contract or the validity or the breach thereof, University and the contractor shall make every effort to resolve amicably by direct discussion/negotiation.*

- (22) *In case the dispute cannot be settled amicably within 30 days of the raising of dispute by either party, either party may seek settlement of the dispute by arbitration in accordance with the provisions of the Arbitration & Conciliation Act, 1996 and the award made in pursuance thereof shall be binding on all the parties. The sole arbitrator shall be appointed by Vice Chancellor, GGS Indraprastha University.*
- (23) *The performance under this contract shall not be stopped for any reason whatsoever during the said dispute/proceedings unless the contractor is specifically directed to do so by the University.*
- (24) *The venue of arbitration proceedings shall be Delhi/New Delhi. The language of proceedings shall be English. The law governing the substantive issues between the parties shall be the Laws of India. All disputes are subject to Jurisdiction of Delhi Courts only.*
- (25) *It is also a term of the contract that if any fee payable to the arbitrator, shall be paid equally by both the parties. It is also a term of the contract that the arbitrator shall be deemed to have entered in the reference on the date he/she issues notice to both the parties calling them to submit their statement of claims and counter statement of claims.*
- (26) *Force Majeure.*  
*For purpose of this clause, 'Force Majeure' means an event beyond the control of the contractor and not involving the contractor's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the University either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargo.*  
*If a Force Majeure situation arises, the contractor shall promptly notify the University in writing of such conditions and cause thereof. Unless otherwise directed by the University in writing, the contractor shall continue to perform its obligations under this contract as far as reasonably practical and shall seek all reasonable alternative means for performance not prevented by Force Majeure event.*

This NIT has also been uploaded on University website ([www.ipu.ac.in](http://www.ipu.ac.in))

## Schedule of Quantity

Name of items & Specifications	Qty.	Unit Price	Total Amt. (incl. taxes)	Total Amt. in words
<p>Bio-Matric Machine  Fingerprint Authentic Device : 32 bit RISC CPU,  Template storage capacity: 30000 (Max. 2 finger per user)  Event Log data: 2,50,00  Verification mode: 1:1  User capacity: 15000  LCD display: 128X64 Graphic display LD;  Communication: TCP/IP, Ethernet, USB  Power consumption: max DC 12-24v/450MA  Inbuilt battery backup  Operating environment: Standard Indian Environment  (Delhi)  Sensor Type: Optical  Sensing Area: 13X15 mm  Resolution : 500 dpi  Verification Time : &lt; 0.5 sec  Identification Time : &lt; 1sec</p> <p>Software : Time &amp; Attendance  Creation of database for each user  Generation of reports periodically  Connectivity with Server hosting (University Server based  on Window environment)</p> <p>Features : Fake finger detection, Adjustable security label  for enrollment and authentication, self learning features  Software must be capable to connect 30 sensor devises  through TCP/IP and connected to centralized server</p> <p>Software with following features:-  (i) Creation of data base  (ii) Real time software for log data management  (iii) Generation of report periodically, (weekly,  fortnightly or monthly) employee  code/student roll no. wise.  (iv) Connectivity with server hosting the data base  and the software.  (v) Backup option.  (vi) Software is to be customized as per our  requirement to include other features like  leave managment.</p> <p>(Note: University has SDK for Two bio-metric  devices, vendor may visit server room (DWS-412) to  check the compatibility with existing software:</p> <p>Installation:  CAT5/CAT6 wiring upto I/O port and connectivity with  university server database software</p> <p>Warranty: 1 years  Cost of AMC of the Hardware/Software (including  modification in data-base) for two years after warranty  period is over should also be quoted</p>	02			
Total Amount in Rs. (inclusive of taxes)				

[Dr. Abha Vermani]  
**Dy. Registrar [Purchase]**