



## University School of Information & Communication Technology

Guru Gobind Singh Indraprastha University

Sector-16-C, Dwarka New Delhi-110075

USICT/Misc/2014/

Dated.28.02.2014

### Notice Inviting Tender

On behalf of Registrar, GGSIPU, sealed quotations are invited from reputed taxi /tour operator / service providers / Agency / firm / Central OR State Government / Central OR State Government undertakings for educational tour of 70-80 students (approximate) from "G.G.S.I.P. University, Sector-16-C Dwarka New Delhi to Manali"

1. Tentative scheduled on 6<sup>th</sup> March 2014 Thursday (5.00 P.M.) from Delhi Dwarka Campus Sector 16-C to Manali.
2. Manali to Delhi on 10<sup>th</sup> March 2014 From Manali to New Delhi, Sector 16-C, Dwarka New Delhi-75.

The last date to submit the sealed quotations is **03.03.2014 (Monday) 12.00 Noon** and open same day and time at ETL-206.

#### Service/Item required:

| S. No. | Service/Item required                               | Amount in Rs. (included all taxes) | Remarks                      |
|--------|---|------------------------------------|------------------------------|
| 1.     | Bus (Non AC)  |                                    | Included all toll/road taxes |
| 2.     | Loading and Boarding Arrangements (As per schedule) |                                    |                              |
| 3.     | Food arrangements (as per schedule)                 |                                    | Included all taxes           |

#### Eligibility Criteria:-

1. Tour Company/Agency should be registered from the Govt./State.
2. Have more than 5 years experience to organize the educational tours within India.
3. The single rate per student should be quoted.

#### Terms & Conditions:-

1. Total Cost should be define in Rs. include all taxes.
2. All Vehicle must have one cleaner, assistant with driver (with valid HMV license) and must be new or good condition.
3. Vehicle will be used during tour.

4. 60% advance payment will be made in advance and 40% payment will be made after completion of tour.
5. The Vehicle must have fitness certificate and all the seats and windows etc. be in perfect manner.
6. The agency should be in position to provide alternative vehicle on very short notice at Manali or any other places indicated in the tour/route.
7. The agency should be in position to produce alternative Cleaner, Assistant and Driver as per requirement at Manali or any other places of the tour **(if required in any emergency)**.
8. The food must be freshly prepared and to be served hot under clean and hygienic conditions.
9. The boarding facility should be good and all the beds should be in perfect conditions with clean and wash bed sheets and pillows.
10. The boarding facility should have appropriate toilets and bath rooms in clean and hygienic condition.
11. The vehicle must reach the venue of departure **at least two hrs. before** the scheduled departure date & time. The Driver and Cleaner should be available to have a photograph with the bus at venue.
12. All Challan(s)/other expenses (if any) during complete tour will be paid/bear by the Company/Agency.

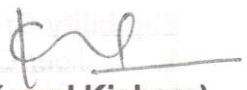
**Mandatory documents:**

1. Registration of firm last three year of Income Tax.
2. Confirmation of all terms and conditions of tender (duly signed and stamped)
3. RTO documents and insurance papers should be in valid conditions and attested copy should be enclosed with the quotation tender.

**The department reserved the right to reject any or all the bids without assigning any reason.**

**All disputes subjects to Delhi jurisdiction only.**

This issues with the approval of Competent Authority

  
(Kamal Kishore)

**Section Officer, USICT**

**Dated.28.02.2014**

**USICT/Misc/2014/**

**Copy to:-**

1. Director, Student Welfare for information please.
2. In-charge, Server Room with the request to upload the same on the University website.
3. Guard File.