



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR 16C, DWARKA, NEW DELHI – 110078

Phone No. 011-25302149
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F.13.2 (38)/IPU/PUR/Computer/UCITIM/2013-14/1298

Dated:31.01.2014

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NOTICE INVITING QUOTATION

Sealed item rate quotation is invited on behalf of Registrar, Guru Gobind Singh Indraprastha University, Sector 16 C, Dwarka, New Delhi **from eligible manufacturers/distributors/authorized dealers for Supply & Installation of Networking Equipments** as per details given below:-

1.	Name of work:-	Supply & Installation of Networking Equipments at Guru Gobind Singh Indraprastha University, Sector 16 C, Dwarka, New Delhi – 110078
2.	Last date, time and venue for submission of quotation	21.02.2014 Upto 01.00 p.m. in the office of Dy. Registrar (Purchase), Ground Floor, Library Block, GGSIPU, Sector 16 C, Dwarka, New Delhi – 110078
3.	Date, time and venue for opening of technical bid	21.02.2014 at 03.00 p.m. in the office of Dy. Registrar (Purchase), Ground Floor, Library Block, GGSIPU, Sector 16 C, Dwarka, New Delhi – 110078
4.	Financial bid shall be opened after evaluation of technical bid/time notified thereafter.	

The bids shall be submitted in two stages viz.(i) *Technical bid* (ii) *Financial bid*. Detailed specification of the item(s) to be supplied is placed at Annexure A

Eligibility:-

1. Certificate of Authorized dealership/distributor/manufacturer. (in case of manufacturer, they will self certify so. Authorized dealers/distributor shall attach attested copies of dealership/distributorship certificates issued by the manufacturer)
2. Undertaking by the agency in its Letterhead that:-
 - a. An affidavit on Rs.10/- (non-judicial stamp paper) declaring that the bidder/ organization has not been blacklisted/debarred by any of the Central/State Government/Departments /Organizations/ Central or State PSU
 - b. That it will ensure fair trade practice.
 - c. An affidavit on Rs.10/- non judicial stamp paper that none of the GGSIPU employees including faculties having relation.
3. Should have valid registration with DVAT department and service tax department.
4. That the item(s) supplied under this contract shall have on-site and comprehensive warranty for 36 months from the date of supply including free replacement of spare parts.
5. All the specifications must be guaranteed with printed and authentic documents/catalogs.
6. Should have minimum average annual financial turn over of Rs.50 Lakhs during the last three years ending March 2013 duly certified by **Chartered Accountant and a copy of Balance Sheet to be enclosed.**
7. Vender/bidder should have experience of at least three year for selling of the above mentioned items. The Manufacturer should have an authorized service centre in Delhi or NCR should have executed at least 05 nos. of similar Supply of Networking Equipment for any public educational institutions including University, public sector undertakings, Govt. departments (central or state) or public research institutes in India for the financial year 2012-13 details of the works order attached with technical bid. This should be certified by an officer of the client organization not below the rank of Executive Engineer/Director/ Administrative Officer on their letter-head.

8. The bidder should quote the rate inclusive of all taxes & levies (including import duties, if any) as well as cost of transportation & installation at the GGSIP University at Dwarka for each items as per detailed specifications given in Financial Bid. Incomplete quote shall be summarily rejected.

Terms & Conditions:-

- (1) The bidder shall place his bids in two separate envelopes marked “Technical Bid” and “Financial bid”. All documents in support of eligibility as well as another envelop containing DD/Pay order for EMD shall be placed in the envelope marked “Technical Bid”. The offered rates shall be placed in the envelop marked “Financial bid”. Both these bids should be superscribed with name of work and shall be placed in a third envelop which shall be superscribed “Quotation for **Supply & Installation of Networking Equipment** at Guru Gobind Singh Indraprastha University, Sector 16 C, Dwarka, New Delhi – 110078.
- (2) Bids without EMD will be summarily rejected.
- (3) Conditional Bids will be summarily rejected.
- (4) Bids received after due date & time shall be summarily rejected.
- (5) The “Financial bid” of those bidders whose technical bids have qualified will only be opened.
- (6) Rate must be quoted in INR in figures & words inclusive of taxes, levies, cartage handling, loading, unloading etc.
- (7) Delivery :- F.O.R. GGSIP University, Sector 16 C, Dwarka, New Delhi
- (8) Consignment shall be dispatched by the Forwarding Agent and freight and custom duty etc. shall be paid by the Agency (bidder) for subsequent reimbursement by the University. University will provide the custom duty exemption certificate.
- (9) Delivery period:- 45 days from the date of supply order.
- (10) The EMD of unsuccessful bidders shall be refunded immediately.
- (11) The successful bidder have to submit a Performance Security Deposit @ 10% of the quoted value in the form of Demand Draft/Pay order drawn in favour of Registrar, GGSIPU, Delhi within 7(seven) days of the communication accepting the bid. EMD shall be adjusted toward Performance Security Deposit. The Performance Security Deposit shall be refunded without interest after completion of the guarantee period of 36 months.
- (12) In case the successful bidder fails to deposit the Performance Security within the stipulated 7 (seven) days of the communication accepting the bid, the EMD shall be forfeited to GGSIP University absolutely.
- (13) In case the successful bidder fails to supply the item(s) within the delivered period, a sum equal to 0.5% of the contract price per week or part thereof until the actual delivery subject to maximum of 10% of the value of supply order shall be deducted.
- (14) The payment will be made after delivery and satisfactory installation of the equipment.
- (15) Taxes etc., if any, leviable shall be deducted at source.
- (16) The validity of the bid will be 120 days from the date of opening of financial bids. During the validity period, the successful bidder shall not be allowed to withdraw. In case of withdrawal, the EMD shall be forfeited to GGSIP University absolutely and no claim shall be admitted in this regard. Such bidder shall not be allowed to participate in the re-quotation process.
- (17) The rates of successful bidder will be valid for 12 months from the date of issue of letter of acceptance.
- (18) University reserves the right to reject any or all the bids or accept them in part or reject the lowest bid without assigning any reason.
- (19) Unauthorized substitution or materials delivered in error of wrong description or quality or supplied in excess quantity or rejected goods shall be returned to the bidder at bidder’s cost & risk.
- (20) The successful bidder shall make all arrangements towards safe and complete delivery at the designated location indicated in the supply order. Such responsibility on the part of the bidder will include taking care of insurance, freight, state level permits etc. as applicable.
- (21) In case of any dispute relating to meaning, scope, manufacturing, operation or effect of this contract or the validity or the breach thereof, University and the contractor shall make every effort to resolve amicably by direct discussion/negotiation.
- (22) In case the dispute cannot be settled amicably within 30 days of the raising of dispute by either party, either party may seek settlement of the dispute by arbitration in accordance with the provisions of the Arbitration & Conciliation Act, 1996 and the award made in pursuance thereof shall be binding on all the parties. The sole arbitrator shall be appointed by Vice Chancellor, GGS Indraprastha University.
- (23) The performance under this contract shall not be stopped for any reason whatsoever during the said dispute/proceedings unless the contractor is specifically directed to do so by the University.
- (24) The venue of arbitration proceedings shall be Delhi/New Delhi. The language of proceedings shall be English. The law governing the substantive issues between the parties shall be the Laws of India. All disputes are subject to Jurisdiction of Delhi Courts only.

- (25) It is also a term of the contract that if any fee payable to the arbitrator, shall be paid equally by both the parties. It is also a term of the contract that the arbitrator shall be deemed to have entered in the reference on the date he/she issues notice to both the parties calling them to submit their statement of claims and counter statement of claims.
- (26) Force Majeure.
For purpose of this clause, 'Force Majeure' means an event beyond the control of the contractor and not involving the contractor's fault or negligence and not foreseeable. Such events may include, but are not limited to, acts of the University either in its sovereign or contractual capacity, wars or revolutions, fires, floods, epidemics, quarantine restrictions and freight embargo.

If a Force Majeure situation arises, the contractor shall promptly notify the University in writing of such conditions and cause thereof. Unless otherwise directed by the University in writing, the contractor shall continue to perform its obligations under this contract as far as reasonably practical and shall seek all reasonable alternative means for performance not prevented by Force Majeure event.

University has CISCO works LAN management software. Therefore all the switches must be compatible with existing LMS. Non compatible switches shall be summarily rejected. No middleware software shall be considered for installation.

(Dr. Abha Vermani)
Dy. Registrar (Purchase)

Annexure A

Financial/Commercial Bid – ‘Separate Envelope’. No cutting and overwriting condition shall be permitted.

S. No.	Name of items & Specifications	Qty. in No.	EMD (Rs.)	Unit Price in figure (inclusive taxes)	Unit Price in words (inclusive taxes)
•	Distribution Switch : WS-C4500X-16SFP+ Scalable upto 24 Ports Make: CISCO	04	2,00,000/-		
•	Access Switch : 24 Ports PoE Switches with 10G Fiber Uplinks: WS-C2960X-24PD-L Make: CISCO	07			
•	Access Switch : 24 Ports Switches with 10G Fiber Uplinks: WS-C2960X-24TD-L Make: CISCO	05			
•	Access Switch : 48 Ports PoE Switches with 10G Fiber Uplinks: WS-C2960X-48PD-L Make: CISCO	02			
•	SM-10G Fiber Module : X2-10GB-LR	04			
•	SM-10G Fiber Module : SFP-10G-LR	16			
•	MM-10G Fiber Module : SFP-10G-SR	20			
•	9-URank (Front glass door) 19" Wall mountable will all necessary hardware sets with cooling fan (4")	14			
•	Cable/wire manager	14			
•	Power strip for 9U rack 15 amp with fused circuit braker	14			
•	CAT 6 Patch Panel (48 port) EIA standard will all accessories Makes:- 3M/Dlink/Montrose Networks	02			
•	CAT 6 Patch Panel (24 port) EIA standard will all accessories Makes:- 3M/Dlink/Montrose Networks	16			
•	CAT 6 UTP Cable (305 Mtr.) Makes:-3M/Dlink/Montrose Networks	15 Box			
•	CAT 6 Jacks (I/O) Make: 3M/Dlink/AMP	300			
•	CAT 6 Faceplates & Socket (Single port) Make:-3M/Dlink/AMP	300			
•	Patch cord 7ft Makes:-3M/Dlink/Montrose Networks	300			
•	Patch cord 3ft Makes:-3M/Dlink/Montrose Networks	300			
•	Conduits/pipe (payment will be made as per actual usage) (per meter) Approx. : conduits requirement = 400 mtrs under different size				
•	Laying of cable charges and installation of I/O, patch panel and switches & providing network diagram (soft & hard copy) with labelling as per industry standard (payment				

	will be made as per actual) please quote as per box charges Approx. cable laying:-15 box				
•	Laying of OFC and marking the path through industry standard (cost include digging/cutting and resurface the cutting). Vendor should visit the site and submit complete cost for laying of OFC. Approx. OFC cabling = 800 mtrs.				
•	Any other accessories/connector required to complete the networking and integration requirement with existing networking.				
•	AMC charges for Three years, which include providing one technician (CCNA certified) in university campus. Payment for this item will be released annually after successful completion. Technician shall work under UCITIM during AMC period.				
•	Total labour charges				
Total Amount in (Rs.) inclusive all taxes					

Date and time of opening of Financial Bid shall be intimated after evaluation of Technical Bid of Eligible agencies/bidders.

(Dr. Abha Vermani)
Dy. Registrar (Purchase)