



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

Sector-16 C, Dwarka, New Delhi-110078, www.ipu.ac.in

Central Stores Department

F.No. IPU/AR(S)/2013/746

Date: 16.08.2013

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NOTICE INVITING QUOTATION

Sealed item rates quotations are invited on behalf of Registrar, Guru Gobind Singh Indraprastha University, Sector 16 C, Dwarka, New Delhi for disposal of old /used spare parts of the University vehicles, old tyres & tubes and empty base of ink/toner cartridges from the concerned vendor on 'As is where is basis' from the office premises of the University at Dwarka Campus, Delhi as per details given below:

Name of work	"Quotation for unserviceable /condemned materials"
Last date, time and venue for submission of quotation	09.09.2013 upto 1.00 p.m. in the office of In-Charge (Store), Room No. 35, Admin. Block, GGSIPU, Sector 16-C, Dwarka, New Delhi - 110078
Date, time and venue for opening of bid	09.09.2013 at 2.30 p.m. in the office of In-Charge (Store), Room No. 35, Admin. Block, GGSIPU, Sector 16-C, Dwarka, New Delhi - 110078

This enquiry has also been uploaded on University website (www.ipu.ac.in).

A: Scope of Work

The items are presently stacked in the Stores Branch and can be inspected on any working day with prior information. The Lists of these items are available with the Store Keeper as per the following details:

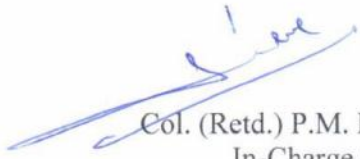
Sr. No.	Particulars	Qty./Weight (approx.)
1	Old/ Used spare parts of the University vehicles	200 Kg.
2	Old/Used tyres and tubes	40 Nos.
3	Empty/Condemned base of ink/toner cartridges	2220 Nos.

B: Eligibility

Any person who is citizen of India and having a valid ID proof (Aadhar Card/ Voter ID Card/ Passport/ Driving License etc.) can participate.

C: Terms & Conditions:

1. The bidder will have to give his rates in the format enclosed herewith and place in separate envelop marked **"Quotation for unserviceable /condemned materials"**
2. EMD of Rs. 500/- for the category of item as mention at Sr. No. 1 above and Rs. 1000/- for each category of items as mentioned at Sr. No. 2 & 3 above are to be deposited alongwith the quotations in the form of Demand Draft drawn in favour of **Registrar, GGSIP University, Dwarka, New Delhi.**
3. The rates should be quoted in figures and words.
4. **Rs. 2,000/- for Sr. No. 1 and Rs. 4,000/- each for Sr. No. 2 & 3 of above items as advance of the bid amount shall be deposited on the spot by the successful bidder** either in Cash in the Accounts Branch or by Demand Draft and the balance shall be deposited before lifting the material. The Demand Draft be drawn in favour of Registrar, GGSIP University, Dwarka payable at New Delhi.
5. The successful bidder will be responsible for transportation, handling, loading, unloading, weighing, etc. & collecting the materials from the University campus on his expenses within fifteen days from the date of the award of the aforesaid work failing which EMD and advance will be forfeited.
6. The quotations received without EMD/ conditional quotation/ received after due date & time shall be summarily rejected.
7. The EMD shall be refunded to the bidders whose offers are not accepted with in a week.
8. The University reserves the right to cancel the NIQ (disposal of above items) and call the fresh quotations without assigning any reasons.
9. For any unforeseen issues arising, and not covered by this NIQ, or in the event of differences of interpretation, the decision of the Vice-Chancellor of the University shall be final.
10. The vendor will submit a certificate that items collected will be used and recycled for authorized purpose and he will not misuse the same.
11. All disputes are subject to the jurisdiction of the Delhi Courts only.


Col. (Retd.) P.M. Bedekar
In-Charge (Stores)

FORMAT FOR INVITING QUOTATION

1. Name of the Dealer :
2. Address :
3. ID Proof (Attach copy) :
4. Rate quoted :

Sr. No.	Particulars	Qty. /Weight (approx.)	Unit	Rate	Amount (in figures)	Amount (in words)	Details of EMD
1	Old/Used spare parts of University Vehicles	200 Kg (Approx)	Lumpsum				Rs. _____ DD No. _____ Date: _____ Bank: _____
2	Old/Used tyres and tubes	40 Nos. (Approx)	Lumpsum				Rs. _____ DD No. _____ Date: _____ Bank: _____
3	Empty/Condemned base of ink toner/cartridge	2220 Nos (Approx).	Lumpsum				Rs. _____ DD No. _____ Date: _____ Bank: _____
	Total						

Name _____

Signature _____

Date _____

Stamp _____