



# GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

Sector-16 C, Dwarka, New Delhi-110078, [www.ipu.ac.in](http://www.ipu.ac.in)

## [Central Stores Department]

[Email: [central.stores@ipu.ac.in](mailto:central.stores@ipu.ac.in)] 25302141

Ref.: GGSIPU/CS/Quotation/2014/

Date: August 29, 2014

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**Subject: Quotations for auction of the un-serviceable, condemned furniture items.**

This office proposes to dispose off its old un-serviceable, condemned furniture items from this office premises at Guru Gobind Singh Indraprastha University, Sector 16-C, Dwarka, New Delhi-110078 on "As-is-where-is-basis". The items are presently stocked in the University Campus. A list of these items is attached as **Annexure-I**.

In case you are interested in Purchase of these items, you may inspect the material as per your conveniences and schedule given above and then forward your rates (lump sum) for complete lot in a sealed cover to the office of the Incharge (Store) Room No.35, Admin Block, GGS Indraprastha University, Sector 16-C, Dwarka, New Delhi-110078 by 11:00 AM on **10/09/2014**. Quotations shall be opened at 11:30 AM on the same date in the presence of intending intenders or their representative. Any quotation received after 11:00 AM shall not be considered.

You price quotations should be in numerical terms as well as in words. The cost of transportation and loading of the material shall be borne by you.

**[R.P. Kansal]**  
In-charge (Stores)

**Enclosure: Terms & Conditions  
and List of Items**

## **Terms & Condition for Sale of Unserviceable Furniture Items “As-is-where-is” basis**

1. Interested parties may visit the University to inspect the items during office time after obtaining the permission from Incharge (Stores), GGS Indraprastha University, Dwarka.
2. The Registrar, GGS Indraprastha University reserves the rights to accept or reject any tenders without assigning any reason thereof.
3. The sale will be on “**AS IS WHERE IS**” basis.
4. The successful bidder has to pay the total amount within two days failing which the security deposit will be forfeited, and next successful bidder will be given the opportunity.
5. The successful bidder after making full payment will be required to remove the items from the University premises within two days after payment of total amount
6. The security money of Rs.5000/- will be adjusted towards the payment of items.
7. In case the successful bidder fails to remove the items within the specified period after full payment, University will charge Rs.200/ per day for unauthorized stay in the University campus, the University will not be responsible for any damage.
8. Tenders received without security money of Rs.5000/ will be rejected.
9. All the bidders are required to submit attested photocopy of their Voter card/Ration card/Aadhar Card/ Driving License etc along with tender form.
10. The rate has to be quoted in lump sum of all items together with security deposit of Rs.5000/ (Rupees Five Thousand only).
11. The duly completed Tender in sealed envelop along with security deposit should be deposited in the office of Incharge (Store) between 11:00 AM to 3:30 PM on any working day from Monday to Friday.
12. **The tenders will be opened on Wednesday, 10/09/2014 by the Committee in the presence of tenderers or their authorized representative who wish to be present on the occasion.**
13. Tenderers should ensure that no overwriting and cutting while quoting rates.
14. Your price quotation should be in numerical terms as well as in words. The cost of transportation and loading of the material shall be borne by you.
15. In case of any dispute arising between the tenderer and University the decision of the Hon'ble Vice Chancellor shall be final and binding on the tenderer.
16. All legal disputes shall be subject to Jurisdiction Delhi Courts.

**[R.P. Kansal]**  
In-charge (Stores)

**Annexure-I****[Bidding Document]****List of Items for auction of un-serviceable, condemned furniture**

<b>SN</b>	<b>Name of Item</b>	<b>Qty.</b>	<b>Year of Purchase</b>
1	Cane Chair	70	2002
2	Student Chair	11	2004
3	Plastic Chair	13	2004
4	Computer Chair	50	2001
5	Visitor Chair	25	1999
6	Folding Round Chair	20	2001
7	High Back Rev. Chair	8	2003
8	Office Table 4x2	20	2000
9	Office Table 5x3	5	1999
10	Office Table 6x3	4	2001
11	Study Table 4x3	5	2001
12	Officer Table Wooden	10	1999
13	Officer Table Wooden	8	2000
14	Officer Table Wooden	3	2003
15	Officer Table Wooden	7	2004
16	Office Automation Table	7	2004
17	Officer Table Steel	10	2001
18	Wooden Lecturer Table	10	2001
19	Lab Table Wooden	6	2004
20	Wooden Side Unit	3	1999
21	Computer Table	2	2000
22	Steel Almirah Big	2	1999
23	Steel Almirah Small	2	1999
24	Book Shelf	3	1999
25	File Cabinet (Big)	2	2001
26	File Cabinet (Small)	2	2001
27	Stool (Steel)	10	2003
28	Student Desk	30	1999
29	Exam Steel Box	72	2004
30	PVC Plastic Table	10	2010
31	PVC Plastic Chair	50	2010
32	Wooden Chair	9	2001
33	Iron Scrap	Approx. 2000 Kg	

The minimum cost of all above items will be Rs.2,69,317/-