

UNIVERSITY SCHOOL OF MANAGEMENT STUDIES  
G.G.S.INDRAPRASTHA UNIVERSITY, DWARKA, NEW DELHI

Date- Aug 30, 2013

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**Sub: Revised Invitation for Quotations of Publication of Proceedings for the Conference on Mind and Management**

Sir,

University School of Management Studies (USMS), Guru Gobind Singh Indraprastha University is organizing a **One-day National Conference on the theme “Mind and Management”** on Friday, **October 25, 2013** at G.G.S. Indraprastha University, Dwarka, Delhi.

On behalf of Registrar, GGSIP University support quotations (mentioning the rate per page per copy) are hereby invited in respect of printing of Conference Proceedings as per the specification given below with the following terms & conditions:

Min. no. of - 150 copies

Est. no. of pages – 400

Trim Size – 7.25”\*9.5” (Crown quarto)

Text Paper – 80gsm

Single Colour Print

Soft Cover Binding with lamination with four colour printing of the cover

**Editorial functions like copy editing, proof reading, author index preparation etc and other editorial requirement on the manuscript shall be the responsibility of the publisher.**

**Terms & Conditions**

1. The publication house should have the experience of publication of conference proceedings in book form for National/International Conferences organized by Universities.
2. The rights of accepting or rejecting any or all quotations without assigning any reason is reserved.
3. Quotation must reach in the office of the undersigned latest by Sep, 15, 2013.
4. The proceedings should be delivered in University Campus, D-Block latest by 20<sup>th</sup> October 2013.
5. No advance payment will be released. The payment will be made on delivery of satisfactory supply of the items.

6. No extra payment on account of transportation, handling, loading, unloading labour changes etc. will be made.

**The publishers who have sent the quotations earlier are requested to reapply in light of revised requirements.**

(PUJA KHATRI)  
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