



# Guru Gobind Singh Indraprastha University

Sector- 16C, Dwarka, Delhi-110075 Website: [www.ipu.ac.in](http://www.ipu.ac.in)

## PURCHASE BRANCH

F.No. IPU/PUR/2015-16/2

Dated: 08.07.2015

### CIRCULAR

The Purchase Branch of the University has initiated the process for renewal of registration of the University for the purposes of availing customs/central excise duty exemption in terms of Govt. notification No.51/96 Customs dated 23.07.1996 and Central Excise Duty Exemption in terms of Govt. notification No.10/97 Central Excise dated 01.03.1997 as amended from time to time.

In this regard, a letter from DSIR has been received wherein DSIR has requested to provide certain information/documents to consider the request of the University. Copy of the e-mail received from DSIR is enclosed for your ready reference.

The information required by DSIR has been categorized as per the detail given below:-

- |                        |   |  |
|------------------------|---|--|
| 1. Point 1, 2 & 15     | - | Pertains to Purchase Branch.                 |
| 2. Point 3             | - | Pertains to Co-ordination Branch             |
| 3. Point 4, 5, 6 & 10  | - | Pertains to Account Branch.                  |
| 4. Point 7,8,11,12& 13 | - | Pertain to All Deans/Directors/Incharge, USE |
| 5. Point 9             | - | Pertain to Director, AA & Planning Branch    |
| 6. Point 12& 13        | - | Pertain to Personnel Branch                  |
| 7. Point 14            | - | Pertain to Director, R&C                     |

All Deans/Directors/Incharge School/Branch Heads of the concerned schools/departments are requested to provide the information/document as detailed in the enclosed letter latest by 05.00 pm on 15.07.2015 positively.

(Sunita Shiva)

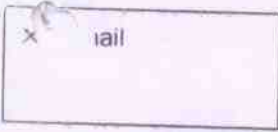
Dy. Registrar (Purchase)

Copy to:- /292

- i. All Deans/Directors/ Incharge, USE (with a request to circulate to all the faculty members).
- ii. Controller of Finance
- iii. Joint Registrar, Co-ordination Branch
- iv. Joint Registrar, Personnel Branch
- v. Joint Registrar Planning Branch
- vi. Head, UITS to upload on the University website.
- vii. AR, VC secretariat to Hon'ble Vice Chancellor
- viii. AR, Registrar secretariat for kind information of the Registrar.
- ix. Guard File
- x. Office Copy

(Dr. Renu Tomar)

Assistant Registrar (Purchase)



Purchase Store <purchaseipu@gmail.com>

## Renewal of Registration of Guru Gobind Singh Indraprastha University

SumanMazumddar Dsir <suman.dsir@nic.in>  
To: Purchase Store <purchaseipu@gmail.com>

Mon, Jun 29, 2015 at 10:53 AM

Dear Sir,

As per the telephonic conversation regarding renewal of registration as PFRI to IP university beyond August 2015, you are requested to follow the procedure as mentioned below and comply accordingly.

1. Submit an online application in the prescribed format by visiting our website at <http://dsir.gov.in>
2. Submit one set of online generated application (hard copy of the PDF) duly signed at marked places along with requisite documents as mentioned from Pt 3-14.
3. State gazette, UGC notification or any other relevant notification.
4. Sanction orders for the University/ Institute/ Board Budget
5. Details of budget allocation for research.
6. Sanction orders for any ongoing projects.
7. List of published papers.
8. Top 5 published paper in last 5 years (Full paper)
9. Latest published Annual report.
10. Audit report if not mentioned in the Annual report.
11. Details of future R&D activities.
12. Department wise faculty listing, mentioning their Qualification, Designation and Status (whether Permanent/Adhoc/Contract).
13. List of total staff strength (no. of Prof./Associate Prof./Assistant Prof.) & total research staff (no. of PhD/ PG/other) of the university (Department wise)
14. Minutes of the latest RAC meeting.
15. Copy of the current DSIR registration certificate.

You are requested to submit online application for renewal by July 31, 2015. Kindly provide clarification in case of non-submission of any above mentioned documents. More documents can be sought if need arises. In case of any issue regarding submission of online application, kindly contact DSIR support at [dsirsupport@tekmindz.com](mailto:dsirsupport@tekmindz.com), mark a copy for reference.

With Kind Regards

Dr Suman Mazumdar

011-26590364

~~011-26590364 - Purchase Store <purchaseipu@gmail.com> wrote:~~