



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

SECTOR 16C, DWARKA, NEW DELHI-110 075

EXPRESSION OF INTEREST

On behalf of Guru Gobind Singh Indraprastha University sealed expression of interest are invited by the Purchase Branch for design, supply and installation & commissioning of Inventory Control and Management Software for Central Store Department and Purchase Branch of the University.

| Work Description |
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| Software for keeping the records/reports of purchasing, indenting/issuing of consumable and non consumable items and budget provisions |
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The work includes design, detailed engineering, testing, installation, commissioning test, operation and maintenance for three years after installation. The firms/agencies are advised to visit the University before submitting their interest.

The firms/agencies having designed and executed similar type of works during the last three years may express their interest, singly or jointly, for doing this work alongwith their capability, experience and annual turnover and other details in writing to the **In-charge (Purchase), Guru Gobind Singh Indraprastha University, Sector-16C, Dwarka, New Delhi – 110078 E-mail: purchaseipu@gmail.com** by May 6, 2013.

Special features required in the software

1. Software should have complete features of Inventory Management System like estimate calculation, purchase order generation, accounting management etc.
2. Apart from the standard reports, other customized reports will be required for which the formats will be provided.
3. Software should be Windows (GUI) based.
4. In built back-up and restore facility should be there.
5. Software should be web based so that the same can be accessed from the outside of the office.
6. Software should be fully secured as well as password protected.
7. The database of the software should be in encrypted form.
8. Software should be able to integrate with any of the ERP system in future.
9. The option of the up-gradation/changes in software according to future requirements should be available in the software.
10. The software should have facility to generate and read the Barcodes with the help of any Barcode Readers.
11. Company will provide training to operate the same.
12. The software should be user friendly.

13. The application software should provide proper audit trail for any change made in the data. The software should be capable to store IP addresses, date and time stamp and other identities of the applicant entering online data etc. The system should maintain proper logs of any changes made in the data.

Other conditions

1. The cost of maintenance and operation of the system for the first three years would be a part of the bidding price, not limited to cleaning, operation, maintenance, and cost of service charges. Within this period, the performance of the software must not deteriorate from the committed performance.
2. **The bidder should maintain and guarantee the performance of the software(s) for a period of 5 years after completion of the first 3 years, in the form of an annual maintenance contract (AMC).** Within this period, the performance of the system must not deteriorate from the committed performance. The cost of maintenance of the system shall be payable to the bidder on yearly basis.
3. The bidder must have successfully executed a project of similar or higher installed capacity in last two years and operating successfully.
4. The bidder should have Annual turnover not less than 50 lakhs during the last three years.
5. The bidder should have minimum 2 or more past project execution experience in last two years.
6. The Vendor firm should not have been blacklisted/debarred/disqualified by any regulator/statutory body or Government entity or any international/national agency for non-delivery or non-compliance or corrupt fraudulent practices. Bidder should give a 'self declaration' to this effect and the onus will be on the bidder in case any other bidder contests the declaration.
7. No bidder shall submit more than one proposal. If a bidder submits or participates in more than one proposal, all the proposals submitted by the bidder shall be disqualified.
8. The Vendor should be able to demonstrate the application software at a location where they have implemented these systems covering most of the functionalities within 10 days after opening of the technical bid. This will be evaluated along with the verification of the performance of the system requirement detailed in the Pre-Qualification.

The expression of interest may be submitted in following suggestive format.

- a. Firm title, contact address and manpower
 - b. The turnover of the firm during last 3 years
 - c. Experience in similar works executed and successful in operation during last two years.
 - d. Concept and layout based on which the software will be designed and installed.
 - e. Estimated duration for completing the works.
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