

Guru Gobind Singh Indraprastha University

Sector 16 C, Dwarka, New Delhi-110078

Office of Dy. Registrar, Staff Development Cell

Dated: 09.11.2013

CIRCULAR

The Centre for Training and Social Research has organized Technical Workshops on the topics mentioned below to be held at hotel 'The Cannought' 37, Shaheed Bhagat Singh Marg, (Adjacent to Shivaji Stadium), Delhi 110001 has developed training/refresher programmes for middle and lower level officers/officials under the 'Good Governance' category. During the month of December 2013, three training programmes on 'Good Governance' will be organized as detailed below:

S.No	Topic of the Training Session	Duration	Last date for Nominations
1.	Right To Information Act 2005, Case Studies/Court Management System. Cases and Improvement of Record	27-12-2013 To 28-12-2013	20-12-2013
	Next Programme on RTI	14-03-2014 To 15-03-2014	
2.	HR Staff Development in Administration, Recruitment, Promotion, Seniority, APARS,DPC and various other procedures MACPs	16-01-2014 To 18-01-2014	25-01-2014
	Next Programme on HR Staff Development	08-05-2014 To 10-05-2014	

All the HOD/Branch Heads are requested to nominate the names along with the bio-data of the officials willing to attend the aforementioned training programme **before 2 days of the Last Date for nominations** so as to enable further transmission.

(AHTESHAM)

Dy. Registrar
Staff Development Cell

Copy to:-

1. Prof. Arvinder Kaur, Chairman, SDC.
2. P.S to VC for kind information of the Hon'ble VC.
3. P.S to Registrar for kind information to the Registrar.
4. Public Relations Officer.
5. All the Deans/HODs/Branch Incharges.