

# Manual 17 Section 4(1)(b)(xvii) of RTI Act 2005

## Other information

1. Right to Information Act, 2005 empowers every **Citizen of India** and creed, to have a right to question the performing Government about any of its functionalities, services, and projects. One can gain access to information related to anything, any service, any project except for some matters that may cause security issues like personal details, and third party information.

The person seeking information may make a request in writing or through electronic means in English or Hindi by giving particulars of information being sought and his/her correct postal address for communication.

2. Request for obtaining information under sub-section (1) of section 6 shall be accompanied by an application fee of Rs.10/- by Bank Draft or Bankers Cheque or Indian Postal Order in favour of "**Registrar, G.G.S. Indraprastha University**" payable at Delhi. The required fee in cash can also be deposited in University Accounts Branch and obtain a receipt. There is exemption in fees for citizens belonging to Below Poverty Line (BPL) category. Such citizens should send a copy of BPL card along with their application.
3. For providing the information under sub-section (1) of section 7, the fee shall be charged by demand draft or bankers cheque or Indian Postal Order in favour of "**Registrar, G.G.S. Indraprastha University**" payable at Delhi at the following rates:-
  - (a) Rs.2/- for each page (in A4 or A3 size paper) created or copied;
  - (b) Actual charges or cost price of a copy in larger size paper;
  - (c) Actual cost or price for samples or models; and
  - (d) For inspection of records, no fee for the first hour; and a fee of Rs.5/- for each subsequent hour (or fraction thereof.)
4. For providing the information under sub -section (5) of section 7, the fee shall be charged at the following rates:-
  - (a) For information provided in diskette or floppy Rs.50/- per diskette or floppy.
  - (b) For information provided in printed form at the price fixed for such publication or Rs.2/- per page of photocopy for extracts from the publications