



# GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

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Website: [www.ipu.ac.in](http://www.ipu.ac.in)

## **OFFICE OF THE DIRECTOR (RESEARCH & CONSULTANCY)**

Ph: 011-25302123 & email Id: [drcggsipu@gmail.com](mailto:drcggsipu@gmail.com)

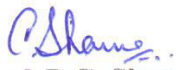
L.No. GGSIPU/DRC/Ph.D./Adm./2015/927

Dated: 21/08/2015

### NOTICE

#### **Sub: Guidelines for Faculty Achievement Award 2015.**

All the faculty members of the University Schools of Studies are requested to submit their details of teaching and research contributions as outlined in the prescribed format as per enclosed guidelines of Faculty Achievement Award, 2015. The same may be submitted to the O/o. Director (Research & Consultancy) latest by 28<sup>th</sup> August, 2015 at 4:00 PM. A soft copy of the same may please be transferred by email to [drcggsipu@gmail.com](mailto:drcggsipu@gmail.com).

  
(Prof. P.C. Sharma)  
Director (R&C)

#### **Copy to:**

1. All Deans, GGSIP University.
2. AR to Hon'ble Vice Chancellor for kind information please.
3. PS to Pro-Vice Chancellor for kind information please.
4. AR to Registrar for kind information please.
5. In-charge Server Room for uploading on the unviersity website.
6. Guard file.

## Guru Gobind Singh Indraprastha University, New Delhi

### FACULTY ACHIEVEMENT AWARD

Academic institutions expect faculty members to strive for excellence in their academic endeavours. Guru Gobind Singh Indraprastha University is committed to promote quality teaching and research activities in the University Schools of Studies. With this view, University has instituted “Faculty Achievement Award” to be conferred annually on distinguished faculty to recognize and reward their exemplary performance by the faculty on the following parameters:

1. Teaching Contributions
2. Students’ feedback
3. Research contribution
  - (a) Publications
  - (b) Research supervision
  - (c) Extramural grants
  - (d) Participation in national/international conference
4. National/International awards/honours received

In principle, emphasis will be given to quality over quantity while assessing faculty achievements. The following point system will be adopted to quantify faculty’s achievements.

#### 1. Teaching Contribution

- (a) 1.0 point for each credit of the theory courses.
- (b) 0.5 point for each credit of lab courses.

No. of credits for a course will be equal to the number of teaching hours per week as indicated in the time table. The proportionate credit will be given if a course is taught by more than one faculty. The points earned in an academic year are shown in the tabular example given below:

Semester	Programme	Course Title	Credits (No. of Classes per week)	Number of Teachers	Points
First	B. Tech.	Theory	04	01	04
Second	M. Tech.	Theory	04	02	02
Third	B. Tech.	Lab	04	01	02
Fourth	B. tech.	Lab	04	02	01

Total points = 09

## 2. Students' Feedback

Students feedback is one of most important parameters to judge faculty's quality of teaching. Student's feedback of the faculty teaching theory or lab course will be obtained online. Detailed mechanism for a comprehensive and transparent feedback on a 5 point scale will be devised.

The points obtained by a faculty on students' feed back will be calculated as follows:

No. of course taught x average score of the feed back for the courses taught

Cummulative score earned in four courses =  $2.5+3.0+3.5+3.0 = 12.0$

Average score =  $12.0/4 = 3.0$

Total Points earned =  $4 \text{ (courses)} \times 3.0 \text{ (average score)} = 12.0$

## 3. Research Contributions

### 3a. Research Publications

Points will be awarded on the research articles published by the faculty in the preceding calender year (January–December). For science/technology/engineering/management disciplines, papers published in SCI/pubmed/scopus/google scholar indexed journals will be considered. The points will be awarded by taking into consideration the impact factor of the journal as shown below:

Paper published in Zero impact factor journal : 1.0 point

For journals with  $> 0$  impact factor :  $1.0 + \text{Impact factor of the journal}$

For example if a paper is published in a journal with 2.5 impact factor, the points would be  $1.0 + 2.5 = 3.5$

The first author and the corresponding author will get full credit of the points earned for a paper. However, for a coauthor (other than first author/corresponding author), the credit points will be equally shared.

An illustration of calculation of credit points is given below:

Impact factor of the journal : 3.0

Total points for the paper :  $1.0+3.0=4.0$

Number of authors : 4

Points earned, if coauthor :  $4.0/4=1.0$

Points earned, if first author/corresponding author : 4.0

For streams like Humanities and Social Sciences/Education/Law, book chapters in ISBN books will also be considered. The distribution of points will be same as illustrated above.

Following points will be awarded for other academic contributions:

Book (edited) : 2.0 points

Book (authored) : 4.0 points

Editing of conference proceedings : 2.0 points

Book Chapter: 0.5 points

The points earned will be equally shared by coauthors.

### **3b. Research Supervision**

The points will be awarded for supervising Ph. D. Scholars. Points will also be credited for postgraduate projects (at least one year) and undergraduate projects (one full semester), if the project is carried out under the direct supervision of the faculty. No points will be awarded to projects carried out in the industry or other labs outside University schools. Points will be equally shared among supervisors, if there are more than one supervisor involved.

Full time Ph. D. student : 1.0 point

Part time Ph. D. student : 0.5 point

PG project : 0.25 point

UG project : 0.125 point

### **3c. Extramural Grants**

Points will be awarded on the basis of total financial outlay of the project only once in the first year of the project as per the following criterion.

Rs. < 5.0 lacs : 1.0 point

Rs. 5.0 – 10.0 lacs : 2.0 point

Rs. 10.0 – 50.0 lacs : 3.0 points

Rs. > 50.0 lacs : 4.0 point

The points will be shared equally among the investigators of the project. No points will be considered for departmental projects like UGC-SAP, DST-FIST, etc.

### **3d. Participation in National and International Conference**

Points will be awarded if a faculty presents his/her research work in the National and International Conferences and the full paper is published in the proceedings of the conference:

National Conference : 0.25 points

International Conference : 0.50 points

### **4. National/International awards/honours received**

National and international awards received by the faculty in the academic year will be considered for awarding suitable points as given below.

Competitive fellowship award for research outside India awarded by national agencies like UGC, DST, AICTE, DBT, CSIR, etc.

Less than 3 months duration : 2 points

Over 3 months' duration : 4 points

Election as Fellow of the national and international academies like Indian National Science Academy, The Indian Academy of Sciences, National Academy of Agricultural Sciences, Indian National Academy of Engineering, Bar Association of India, Sahitya Academy etc. in the current year/preceding year will fetch 05 points. The efforts will be made to identify similar high ranking recognition awards in the field of management, social sciences and humanities.

# FACULTY ACHIEVEMENT AWARD 2015

Name of the Faculty : \_\_\_\_\_

Designation : \_\_\_\_\_

Name of the School : \_\_\_\_\_

## 1. TEACHING CONTRIBUTION

S. No.	Programme	Semester	Course Title	Credits	Joint/ Single	Points Claimed	Remarks (if any)
1.							
2.							
3.							

Note: Authenticate copy of the Time Table may be enclosed please.

## 2. RESEARCH PUBLICATIONS

S. No.	Title of the Paper	Author/ Co-Author	Name of the Journal	Vol./ Page No.	Year	Impact Factor	Points Claimed	Remarks (if any)
1.								
2.								
3.								

Other Publications (Books, Book Chapters, etc.,)

Note: Please enclose a copy of each publication. Name of the Corresponding Author be underlined.

## 3. RESEARCH SUPERVISION

S. No.	Name of the Ph.D. Scholars PG*/ UG* Project	Status (PT/FT)	Period from / Duration	Points Claimed	Remarks (if any)
1.					
2.					
3.					

\*Only inhouse project should be mentioned.

#### 4. EXTRAMURAL GRANTS

S. No.	Title of the Grant/ Project	Name of the Funding Agency	Date of Saction* & Time Period	Amount (In Rs.)	Co-investigator(s)	Points Claimed	Remarks (if any)
1.							
2.							
3.							

\* Please enclose the sanction letter.

#### 5. PARTICIPATION IN NATIONAL & INTERNATIONAL CONFERENCES

S. No.	Name of the Conference	Duration & Venue	Title of Paper publised in the proceedings	Points Claimed	Remarks (if any)
1.					
2.					
3.					

Note: Please enclose a copy of the paper.

#### 6. NATIONAL & INTERNATIONAL AWARDS

S. No.	Name of the Award	Awarding Agency	Details of the Award	Points Claimed	Remarks (if any)
1.					
2.					
3.					

Any Other Information:

Signauter of the Dean  
with date and Stamp

Signature with date  
Name of the Faculty \_\_\_\_\_  
Contact No. \_\_\_\_\_  
Email Id \_\_\_\_\_