



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

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[University IT Services Cell]

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Ref.: GGSIPU/UITs/2016-16/ 716

Date: September 2, 2016



FINAL REMINDER

This is with reference to the earlier Circulars dated 11/5/16 & 5/7/2016 regarding **AMC of UPS**. The UITs has not received any verified list of UPS from the following USS/Deptt. so far.

USBAS	USMPMHS	USAP	DSW	DAA	IUIIC	SDE	COE	BH-II	Coordin.
USE	USICT	DRC	DIA	DOD	CCGPC	COF	BH-1	Personnel	E&S
Affiliation	Purchase	GA	Plg.	PRO	AR- VC	AR-Registrar			

All concerned are once again requested to kindly forward the updated list (if not sent) by **Wednesday, 7/9/16** in the following format.

Name of Item: UPS

SN	Block/ Room No.	Name of User	KVA of UPS	Make / Model	Serial No.	Date of Installation*	Working condition	Remarks (if any)

Please note that any UPS which is not mentioned in your verified list, may not be included in the AMC. Therefore, it is requested that please send the updated list in time so that the process of AMC may be initiated by UITs.


02-9-2016

(Dr. V.P. Vishwakarma)
Head, UITs

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Date: September 2, 2016

Distributions:

- All Deans/Directors/COE/COF/Librarian/EE,UWD/JR / DR/ Branch Heads
- AR to Hon'ble Vice Chancellor
- SO to Hon'ble Pro Vice Chancellor
- AR to Registrar
- PRO
- In-charge, Server –with a request to upload on University website.
- Guard file


2/9/16
(Naveen Bhardwaj)
Section Officer

*If no information, may be asked from Central Store Branch