

Guru Gobind Singh Indraprastha University
Dwarka, New Delhi - 110078
(General Administration)

GGSIU/GA/Safety for Women/2016/1241

Dated: 20/12/16

Circular

Please find enclose the minutes of the meeting of the "Task Force for the Safety of Women on Campus and Programs for Gender Sensitization", dated 17/05/2016 along with the action plan dated 10/12/2015 for necessary action.

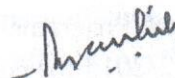
After reviewing the women safety concerns and program for gender sensitization at School/Deptt/Branch Level, the following Committees have been constituted as under:

S.No.	School/Deptt	Members
1.	USBT	1) Dr. Rinu Sharma, Asstt. Prof. 2) Ms. Nidhi Makhija, LA 3) Ms. Vijigisha Srivastava, M.Tech (BT)
2.	USEM	1) Dr. Anshu Gupta, Asstt. Prof. 2) Ms. Kumud Kiran Baxla, GA 3) Ms. Prerna Sharma, Ph.D Scholar
3.	USCT	1) Mrs. Sanigdha Acharya, Asstt. Prof. 2) Sh. Rajesh, J.A. 3) One Student
4.	USBAS	1) Dr. Abha Agrawal, Asst. Prof. 2) Sh. Prabhat Singh, SO 3) One Student
5.	USLLS	1) Dr. Rakesh, Associate Prof. 2) Mrs. Poonam, LA 3) One Student
6.	USHSS	1) Mrs. Shuchi Sharma, Asstt. Prof. 2) Sh. Manoj Sharma, GA 3) One Student
7.	USE	1) Dr. Anjali Shokeen, Asstt. Prof. 2) Sh. Nepal Singh, Assistant 3) One Student
8.	USMS	1) Dr. Divya Verma, Asstt. Prof. 2) Sh. Rajesh Kumar, Asstt. 3) One Student
9.	USICT	1) Dr. Bharti Suri, Associate Prof. 2) Sh. Pawan Vashisht, LA 3) One Student
10.	USAP	1) Sh. Sumant Sharma, Asstt. Prof. 2) Mrs. Ranjana, Asstt. 3) One Student
11.	USMC	1) Dr. Kulveen Trehan, Asstt. Prof. 2) Sh. Ram Kishore, GA 3) One Student
12.	Admin Block	1) Dr. Shikha Agrawal, AR(Exam) 2) Sh. Devender Singh, SO(Affiliation) 3) Ms. Monika Chhabra, Sr. Steno(GA)

13.	Library Block	1) Dr. Savita Mittal, Deputy Librarian(UIRC) 2) Sh. Hitender Kumar, GA(Accounts) 3) Mrs. Shiela, Assistant(UWD)
14.	CDMS	1) Sh. Rajeev Dwivedi, TA 2) Sh. Jitender, JA 3) One Student

Deans are requested to nominate one student from their respective schools.

This issues with the approval of the Competent Authority.



Prof. Anubha Kaushik,
Dean, USEM
Chairperson, Task Force

Encl:

1. Minutes of the meeting dated 17/05/2016
2. Action Plan dated 10/12/2016

Copy to:

1. All Deans & Directors
2. Proctor
3. Chief Warden
4. Controller of Finance
5. Controller of Examination
6. Librarian
7. All HODs / Branch In-charge /All Wardens
8. All Directors
9. AR to Hon'ble Vice-Chancellor
10. SO to Pro-Vice Chancellor
11. AR to Registrar
12. Incharge – UITS – with a request to upload a copy of the circular on the University website.
13. Office copy


Dr. Pankaj Agrawal
Deputy Registrar(GA),
Convener-'Task Force'

Guru Gobind Singh Indraprastha University

Sector 16C, Dwarka, New Delhi -110078
GENERAL ADMINISTRATION BRANCH

95/c

Minutes of the Meeting Regarding Task Force for the "Safety of Women on the Campus"

A meeting of Task Force constituted by the Hon' ble Vice Chancellor for the "Safety of Women on the Campus" was held on 17.05.2016 at 02:30 P.M. in Room No. 301, C-Block, Dwarka Campus. Following members were present:

- | | | |
|---|---|-------------|
| 1. Prof. Anup Singh Beniwal, Proctor | - | Chairperson |
| 2. Prof. Anubha Kaushik, Chairperson University Complaint Committee | - | Member |
| 3. Prof. Anu Venugopalan, | - | Member |
| 4. Prof. Rita Singh | - | Member |
| 5. Sh. A. K. Verma, In-charge Security | - | Member |
| 6. Dr. Pankaj Agrawal, DR(GA) | - | Convener |

Prof. Ashutosh Mohan, Chief Warden, could not attend the meeting

Proceedings of the Meeting:

The Chairperson and the Convener of the Task Force informed the committee about the action taken by various offices [JR (E&S), all Deans, Directors, Branch Heads, DR(GA), DR(Pur.), AR (Hort.), Chairperson (Task Force), Director (Academic Affairs), DSW and Chief Warden] on the action plan already circulated to them by the task force.

Only the Chairperson (Task Force), Dean (USBT), Dean (USHSS), Joint Registrar (E&S), DR (GA) have submitted the Action Taken Report which is placed opposite at 1/c to 6/c in the file annexed as Annexure - A.

After thorough review of the women safety concern on the campus, the Committee made the following recommendations:

1. Any notification / orders related to Security / Timings of Hostel, offices, class rooms, labs may be got vetted through the Proctor and Security In-charge before they are notified.
2. Dean of the Schools and Hostel Wardens should initiate sensitization programme for the Girl Students in general and the students of North East States of India and other countries in particular.
3. The Competent Authority may nominate 03 males and 03 females counselor from Teaching / Non-Teaching staff to interact with the students / hostellers at the designated space near health centre. The time schedule may be planned accordingly. The Dean's of USS, DSW, Branch Heads, SDC, Chief Warden may also be requested that whenever they organize the programmes related to safety for women's and gender sensitization on the campus, their proceeding of the same may be submitted in the office of Chairperson of the Task Force.
4. Security Branch should conduct at least 03 training programmes during the academic year for girl students and female staff of the University in coordination with Crime against Women Cell, Delhi Police, Moti Bagh, New Delhi.
5. International Women's Day (8th March), Women Safety Week, Gender Sensitization Day etc. should also be celebrated to raise awareness regarding Women's issues in every academic session.
6. Girls Common Room facility needs to be created immediately and the Estate Branch in consultation with UWD should take necessary and immediate action in this regard.
7. In the Orientation Programme organized by respective University School of Studies in the beginning of academic session, respective schools should disseminate awareness about the safety of women on campus among the students.
8. In order to effectively monitor the scope and significance of gender sensitization initiatives on the campus, it is imperative that the Task Force be headed by Senior Women Professor of the University. The committee unanimously proposed the Chairperson University Complaint Committee, Prof. Anubha Kaushik, be nominated Chairperson of the "Task Force and the Safety for the Women on the Campus". The Committee may be re-constituted, if required.

(Dr. Pankaj Agrawal)
Convener

(A. K. Verma)
In-charge Security &
JR, Estate

Rita Singh
(Prof. Rita Singh)
Member

Anu Venugopalan
(Prof. Anu Venugopalan)
Member

(Prof. Anubha Kaushik)

Chairperson University Complaint Committee

(Prof. Anup Singh Beniwal)
Proctor- Chairperson

99/c



Guru Gobind Singh Indraprastha University

Sector 16C, Dwarka, New Delhi -110078 Website: <http://ipu.ac.in>

IPU/GA/Women Safety/2013-14/726

Dated: 10/12/15

Subject: Action Plan with assigned responsibilities for the implementation of "Safety of Women in the Campus"

Hon'ble Vice-Chancellor has constituted a Task Force for the "Safety of Women in the Campus", convened its meeting on 24.09.2015 and following action plan with the responsibilities assigned has been approved by the Hon'ble Vice Chancellor:-

S. No.	Action Plan	Responsibility
1.	To clear the vision panel of the doors covered with papers / films	JR (Estate & Security) All Deans / Directors, Branch Heads
2.	Fixing of notices regarding Constitution of the Task Force and its member on the prominent places in the campus	DR (Gen. Admn.)
3.	Vehicle / visitor entry in the campus at all the entry and exit points should be registered and controlled on day to day basis. They should be allowed through Facilitation Center near PRO	JR (Estate & Security)
4.	On all the security post the important numbers of In-charge (Security). Police Chowki, Proctor, Chief Warden, Wardens, Chairperson (Complaint committee), SHO, Local Police Station, Ambulance Nos. (University & CATS) etc.	JR (Estate & Security)
5.	The Police Verification of all the outsourced & contractual employees shall be ensured	JR (Estate & Security)
6.	Girls common room shall be earmarked by the authorities and equipped with proper sitting arrangements, curtains, bed, attach toilets etc.	JR (Estate & Security) DR (Purchase)
7.	Periodical pruning of the trees are required so that no unseen or hidden spaces are created on the campus.	AR (Horticulture)
8.	To write letter to all Deans of USS, DSW, Chief Warden, with a request to evaluate the mechanism for grievance redressal on academic issues and other activities.	Chairperson (Task Force, Safety for women's on the campus)
9.	To request the authorities to depute the counselors for the students.	Chairperson (Task Force, Safety for women's on the campus)
10.	The gender education and sensitization may be an integral part of the University curriculum in all subject domain, in this regard, University may take the initiative through various course curriculum committees.	Director (Academic Affairs)
11.	To conduct seminars / workshop for the awareness of the gender sensitive issues/education and to bring about changes in practices and attitude within society towards recognizing the fundamental right to gender equality	Deans of USS DSW Chief Warden, Branch Heads
12.	Delhi Police may be requested to conduct the training programme for the self defense.	JR (Estate & Security)

All should ensure for their maximum efforts and participation to fulfill their responsibilities and submit the action taken report to the undersigned for onward transmission to Hon'ble Vice Chancellor.

Your support and cooperation is solicited in order to effective implementation and monitoring of "Safety of Women in the Campus" in true spirit.

(Prof. Anup Singh Beniwal)
Proctor