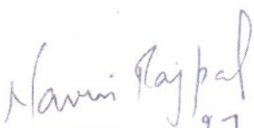


Notice

Subject: Regarding Annual Stock Verification Board C for Stock Verification for 2015-16

With reference to office order no. GGSIPU/Store/2016-17/282 dated 17.02.2017, regarding Annual Stock Verification Board C for Stock Verification for 2015-16, all Deans/ Heads are requested to get the lists, of the lab Equipment/Machinery/Software and other Non Consumable & Consumable items held on the charge of University Schools and are supposed to be verified by Board C as per above mention order, prepared by 6th March 2017. Model numbers, date of procurement, working status and stock register page number and other essential information should be clearly mentioned in the lists. The board members will start visiting the schools for physical verification of these items from 6th March 2017. Deans/Heads are therefore requested to nominate Nodal Staff who will accompany the board members for verification and also provide an authenticated copy of lists prepared, to the Chairman of the Board at the earliest (not later than 6th March 2017) as board has to submit its report after verification within 30 days from the notification this board i.e. 17 Feb. 2017.


(Navin Rajpal) 27/02/2017

Chairman Annual Stock Verification Board C

Copy for information and necessary action to:

1. All Deans/Heads
2. COF to nominate FO
3. In Charge, UITS Cell with the request to upload on the University's website.
4. Sh. Parijat Mathur, Assistant Prof. USICT
5. Dr. Ashish Kumar, Assistant Prof. USMS
6. Dr. Gulshan Dhamija, Assistant Prof. USBAS
7. Dr. Ram Singh Purty, Assistant Prof. USBT
8. Sh. Anurag Giri, Assiatant Prof. USAP
9. Dr. Deepak Sharma, Cameraman Gr-I USMC
10. D.R.(Stores) to nominate representative to Store.
11. A.R. to V.V. for kind information of Hon'ble Vice Chancellor
12. S.O. to the Pro V.C. for kind information of Pro Vice Chancellor
13. A.R. to Registrar for kind information of Registrar