



Directorate of Students' Welfare
Guru Gobind Singh Indraprastha University
Sector-16 C, Dwarka, Delhi-110078 Website: <http://ipu.ac.in>

F. No. 3(207)/GGSIPU/DSW/2016/

Dated: 10.08.2016

Notice

Revised rules for travel grant in respect of students

In partial modification to the guidelines for travel grant circulated vide notice no. F3(7)/IPU/DSW/2014/26 dated 08.01.2014, the Hon'ble Vice Chancellor is pleased to revise the rules for availing financial assistance under the scheme of travel grant in respect of students of University as under:

Financial Assistance:

The students of the University may avail financial assistance under the scheme for presenting research paper/project in a National/ International Conference/event only.

Financial assistance under these regulations shall not be provided for those organised/sponsored/funded by this University or any of its affiliated institutions. The financial assistance provided under these regulations is mainly meant for participation in conference/seminars/symposia organised by national/ international academics, professional societies, research institutions and other Universities of national & international repute.

The financial assistance under Travel Grant shall be admissible as per the following criteria once in two years on reimbursement basis on the basis of recommendations of the Standing Committee constituted by the Competent Authority:

1. Travelling Expenses:

In the case of students of full time Ph. D. and full time Post Graduate Degree Programmes:

Travelling expenses shall be restricted upto 50% of to & fro travel for international journey and 100% of to & fro travel within India from National and International Airport to destination Airport or from the nearest Railway Station or State Bus Transport Terminal.

In the case of students of Under Graduate Degree Programmes:

Travelling expenses shall be restricted upto 50% in case of travel within India and International Travel for National and International Airport to destination Airport or from the nearest Railway Station or State Bus Transport Terminal.

Entitlement:

i) Travel Within India

The students are allowed to travel within India by train in III AC/ AC chair car / AC bus. Students should plan and travel by shortest route.

ii) International Travel

Students should travel by excursion category economy class tickets by Air India (or on other airlines using tickets booked through Air India), especially when any government restriction mandating travel only by Air India is in force. When there is no such government restriction, the following UGC norm shall apply: "Persons selected for participation should travel by excursion category tickets inspectors by the cheapest air ticket by any airlines (in any case not exceeding Air India fare)." The tickets may be booked directly on the Air India website, or through the following government-approved agencies as prescribed in the case of LTC, such as Ashoka Travels and Tours, IRCTC, Balmer and Lawrie, DTTDC or any other agency as per the list approved by the Government/University from time to time.

All other conditions of the notice no. 3(7)/IPU/DSW/2014/26 dated 08.01.2014 shall remain unchanged.

(Prof. C.S. Rai)
Director, Students' Welfare

Copy to:

- (1) All Deans
- (2) AR to Vice Chancellor for information of the Hon'ble Vice Chancellor.
- (3) PS to Pro-Vice Chancellor for information of the Pro Vice Chancellor.
- (4) AR to Registrar for information of the Registrar All Finance Officers
- (5) Controller of Finance
- (6) In-charge- Server Room – with a request to upload the notice on the University website under the link of Students' Welfare.