



GURU GOBIND SINGH
INDRAPRASTHA
UNIVERSITY

Estate & Security Branch
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F.No: GGSIPU/E&S /2016/490

Dated: 10.08.2016

ADDENDUM

This is in continuation to circular no. GGSIPU/E&S /2016/481 dated 08.08.2016 of the University Space Management Committee detailing Policy Guidelines with regard to allocation of spaces.

1. In addition to offices listed at Point (i) of above circular, O/o Director Research & Consultancy will also be provided with independent space.
2. The faculty members deputed for additional assignments in Administrative Departments like Legal Branch, Examination etc. would function from assigned offices and will also retain their designated primary office in Academic Blocks.

(Prof. Anup S. Beniwal)
Chariman

University Space Management Committee

To

1. All Deans/Directors
2. Controller of Examination
3. Controller of Finance
4. Librarian
5. All J.R./D.R./H.O.D/Branch Heads
6. E.E. (UWD)
7. Head, UITS Cell (with the request to upload the same on University Website).
8. A.R. to Hon'ble V.C.
9. S.O. to Pro V.C.
10. A.R. to Registrar
11. Office Copy
12. Guard File