



Guru Gobind Singh Indraprastha University
Dwarka, New Delhi - 110078
(General Administration)

GGSIPIU/GA/Misc./2016/678

Dated: 16/08/16

Circular

All the Branch Heads/Deans of University School of Studies are requested to direct their supporting staff to ensure the following:-

1. The garbage collected by outsourcing sanitation staff from their office(s), labs, etc. should not contain any official document.
2. The outsourcing sanitation staff working in their office(s) should be in proper uniform and carry their ID cards of agency with them during discharging the duties in the University.


Pankaj Agrawal
Deputy Registrar(GA)

Copy to:

1. All Deans, Directors
2. Proctor
3. Chief Warden
4. DSW
5. Joint Registrar(E&S), with a request to ensure the regular frisking and AS-check of sanitation staff at main gate(s).
6. All JRs/DRs, Branch Heads, In-Charge
7. Warden Boys Hostel-I
8. Warden Boys Hostel-II
9. Warden Girls Hostel-I
10. Warden Girls Hostel-II
11. In-charge, UITS with a request to upload this circular on University website.

Copy for information to:

1. AR to Hon'ble Vice-Chancellor
2. SO to Pro Vice-Chancellor
3. PS to Registrar
4. Office copy


Kamal Kishor
Section Officer(GA)