

GOVT. OF NCT OF DELHI
DIRECTORATE OF HIGHER EDUCATION
B-WING, 2nd FLOOR, 5 SHAM NATH MARG, DELHI

F.No. DHE 4(60)/Policy/GGSIPU/2014-15/465

Dated: 03/02/17

To,

The Registrar,
Guru Gobind Singh Indraprastha University,
Sector - 16C, Dwarka,
New Delhi.

SUB: Amendments to the Policy Guidelines for the issue of NOC to the new/ existing institutions situated in conforming / non-conforming areas and allied matters related to self-financed institutions affiliated to GGSIP University for the year 2017-18 & onwards.

Sir,

The following amendments have been made to the existing policy guidelines, issued vide letter No.DHE-4(60)/Policy/ GGSIPU/2014-15/5890-5904 dated 12.01.2016, for issue of NOC to the new/existing institutions situated in conforming / non conforming areas and allied matters related to self-financed institutions affiliated to GGSIP University :-

- a. In the policy guideline, in general, wherever the phrase "built up area" occurs the same should be read as "covered area for FAR". This is because certified building plans provide for "covered area for FAR" instead of "built up area". More specifically, the **clause 1.1 iii. h.** should be read as:

"The covered area for FAR as assessed and verified by JAC during their visit to an institute in conforming area and mentioned in their report may be considered for granting the course(s) / intake to the institute. The covered area for FAR as certified by the local body / architect may be taken as final. For implementation of this clause, all new institutes will be allotted seats on the basis of covered area for FAR. For existing institutions, the built up area as assessed / certified by JAC for Academic Session 2016-17 shall be considered as final for allocation of seats. Any addition in the area will be considered in terms of covered area for FAR only for allocation of seats."

Page no. 1 of 3.

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b. Clause 4.1 should be read as:

"At the time of renewal of NOC for any programme or grant of intake for any programme, the status of admission as against the sanctioned seats will be reviewed. If for any programme in an institute, the admission has been less than 50% of the sanctioned seats consecutively for the last three academic years (i.e. in each of the three years the admission is less than 50% of the sanctioned strength), then no fresh admission will be allowed. If for a programme in an affiliated institution, the admission has been less than 50% of sanctioned seats consecutively for two years, then the University will issue a warning letter that if for the third consecutive year also the admission is less than 50%, then no fresh admission will be considered for the 4th year. This shall not be applicable to institutes with minority status. If in an institution (minority or otherwise), the short fall in faculty position is 20% or more for two consecutive years for a programme, then no fresh admission shall be allowed. The Government may revalidate a No Objection Certificate granted to an affiliated institution running in a permanent campus for running existing programmes after careful consideration of the following parameters:-

- (i) That programmes are being run smoothly and the quality of education imparted is of acceptable standards.
- (ii) That all terms and conditions given in the NOC are being complied with.
- (iii) That all terms and conditions for affiliation prescribed by the GGSIP University and other Statutory Bodies are being observed."

c. Clause 4.3 should be read as:

"The revalidation of NOC for the courses running in Institutes located in Agriculture Land, School Building and Rented Premises will be given on annual basis only. No addition and alteration shall be allowed in the existing infrastructure as on date which is annexed as per Annexure-I (as per academic year 2015-16). NOC will be subject to the conditions that no new construction would be taken up. They will be allowed to continue only the existing courses. No new course and intake will be allowed."



These amendments of the Policy Guidelines may be brought to the notice of all affiliated Institutions/concerned.

This issues with the prior approval of the Competent Authority.

Encl. : As above

Yours faithfully.


(SUNIL KUMAR)

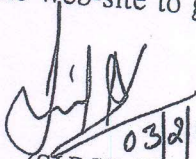
A.O.-II (HIGHER EDUCATION)

F.No. DHE 4(60)/Policy/GGSIPU/2014-15/ 466 - 79

Dated: 03/02/17

Copy to the following for information and further necessary action:-

1. The Pr. Secy. to Hon'ble Lt. Governor, Raj Niwas, Delhi - 54
2. The Pr. Secretary to Hon'ble Chief Minister of Delhi, GNCTD, Delhi Secretariat, New Delhi - 110002.
3. The Secretary to Hon'ble Deputy Chief Minister of Delhi, GNCTD, Delhi Secretariat, New Delhi - 110002.
4. The OSD to Chief Secretary, GNCTD, Delhi Secretariat, New Delhi - 110002.
5. The Vice Chancellor, GGSIP University, Sector-16 C, Dwarka, New Delhi, with the request to place it on the website to give it wide publicity.
6. The Chairman, State Fee Regulatory Committee, Kashmere Gate Campus, Lothian Road, Delhi - 110006.
7. The Pr. Secretary (H&FW), Deptt. of Health and Family Welfare, 9th Level, Delhi Secretariat, New Delhi - 110002.
8. The Secretary (TTE), Deptt of Training & Technical Education, Muni Maya Ram Marg, Pitampura, Delhi - 110088.
9. The Joint Secretary, MHRD, Govt. of India, Shastri Bhawan, New Delhi
10. The Director (SCERT), Varun Marg, Defence Colony, New Delhi.
11. The Chairman, AICTE, 7th Floor, Chanderlok Building, Janpath, New Delhi.
12. The Chairman, Bar Council of India, 21, Rouse Avenue, Institutional Area, New Delhi - 110002.
13. The Director, Medical Council of India, Pocket-14, Sector-8, Dwarka, New Delhi.
14. The Asstt. Programmer, DHE, with the request to place it on the web-site to give it wide publicity.


(SUNIL KUMAR)

A.O.-II (HIGHER EDUCATION)

**INSTITUTES RUNNING FROM SCHOOL BUILDING/RENTED
BUILDING/AGRICULTURE LAND PREMISES**

**INSTITUTES RUNNING FROM SCHOOL BUILDINGS LOCATED IN LAL
DORA/EXTENDED LAL DORA**

S.NO.	NAME & ADDRESS OF THE INSTITUTE
INSTITUTES AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY	
1	Guru Ram Dass College of Education, West Jyoti Nagar, Shahdara, Delhi-110094
2	Pradeep Memorial Comprehensive College of Education, Pratap Vihar, Kirari Extn., Nangloi, Delhi-110041.
3	R.C. Institute of Technology, Gopal Nagar, Najafgarh, New Delhi-11043.
4	V.D. Institute of Technology, Krishan Vihar, Sultan Puri, Delhi-110041.

INSTITUTES RUNNING IN SCHOOL BUILDING

S.NO.	NAME & ADDRESS OF THE INSTITUTE
INSTITUTES AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY	
5	Amity Institute of Education, M-Block, Saket,, New Delhi-110017
6	Gitarattan Institute of Advanced Studies & Training, D-Block, Sector-7, Rohini, Delhi.
7	Guru Nanak College of Education, Road No. 75, Punjabi Bagh, New Delhi-110026
8	Kalka Institute for Research and Advanced Studies, Kalka Public School Campus, Alaknanda, New Delhi-110019.
9	St. Lawrence College of Higher Education, Geeta Colony Facility Centre, Delhi- 110031
10	Guru Nanak Institute of Management, Road No. 75, Punjabi Bagh (West), New Delhi-110026.

INSTITUTES RUNNING FROM RENTED BUILDING

S.NO.	NAME & ADDRESS OF THE INSTITUTES
INSTITUTES AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY	
11	Madhubala Institute of Communication and Electronic Media, 12-B, Madangir, New Delhi-110062.
12	Amity School of Engineering & Technology, 580, Delhi Palam Vihar Road, Bijwasan, New Delhi-110061.
INSTITUTE AFFILIATED TO BOARD OF TECHNICAL EDUCATION	
13	Aditya Institute of Technology, Kishan Garh, Vasant Kunj, New Delhi.

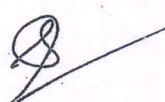


INSTITUTES RUNNING FROM AGRICULTURE LAND PREMISES

S.NO.	NAME & ADDRESS OF THE INSTITUTE
INSTITUTES AFFILIATED TO BOARD OF TECHNICAL EDUCATION	
14	Chhotu Ram Rural Institute of Technology (CR)
15	International Polytechnic for Women (IN)

**INSTITUTES RUNNING FROM NON CONFORMING AREA
(LAL DORA/EXTENDED LAL DORA)**

S.NO.	NAME & ADDRESS OF THE INSTITUTE
INSTITUTES AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY	
16	Delhi Institute of Rural Development (DIRD), G.T. Karnal Road, Holambi Khurd, Delhi-110082
17	B.K. Institute of Education & Technology, Khasra Village Ghevra, Plot No. 141, Main Narela Road, Delhi-110081
18	Delhi Institute of Rural Development (Sister Branch of DIRD), G.T. Karnal Road, Village Nangali Puna, Delhi-110036
19	Delhi Teachers Training College, 340, Deen Pur, Bijwasan Road, Najafgarh, New Delhi
20	Fairfield Institute of Management & Technology, Plot No. 1037/1, FIMT Campus, Kapashera, New Delhi-110037
21	Kamal Institute of Higher Education and Advanced Technology, K-1 (Block), Mohan Garden, New Delhi-110059
22	Kasturi Ram College of Higher Education, Village Kureni (Kh. No. 17/1/2/3 dated 33/3), Narela, Delhi-110040
23	Lingaya's Lalita Devi Institute of Management and Sciences, 847-848, Mandi Road, Village Mandi, New Delhi-110047
24	Sant Hari Dass College of Higher Education, (Opp. Air Force Station), Bani Camp, Najafgarh, New Delhi-110043
25	Sri Ram Institute of Teacher Education, Sector-28, Dwarka, New Delhi-110045.
26	HMR Institute of Technology & Management, Hameed Pur, Delhi-110036.
INSTITUTES AFFILIATED TO BOARD OF TECHNICAL EDUCATION (TTE)	
27	Baba Haridas College of Pharmacy, Jharoda Kalan, Delhi
28	Subramaniyam Bharati College of Science & Tech., Holambi Khurd



GOVT. OF NCT OF DELHI
DIRECTORATE OF HIGHER EDUCATION
B' WING, 2ND FLOOR, 5-SHAM NATH MARG, DELHI-54.

No. DHE- 4(60)/Policy/GGSIPU/2014-15/5890-5904 Dated: 12/01/2016

To

The Registrar,
Guru Govind Singh Indraprastha University,
Sector-16C,
Dwarka, New Delhi-110078.

SUB: Policy Guidelines for the issue of NOC to the new/existing Institutions situated in conforming/non-conforming areas and allied matters related to self-financed Institutions affiliated to GGSIP University for the year 2016-17 & onward.

Sir,

The Society/Institute should directly apply to the Registrar, Guru Gobind Singh Indraprastha University for revalidation/issue of NOC as per guidelines.

NOC shall be considered/granted only to those new Institutions which are located in conforming area as per MPD 2021.

1. Eligibility criteria for Affiliation

1.1 The government may permit new institutions to be set up in permanent building /complex only in conforming areas subject to the condition that they shall satisfy the following requirements, or the requirements in respect of any of them prescribed by any concerned Statutory body/ regulatory body:




- i. The applicant society or trust must have its own land and building in a conforming area of NCT of Delhi, as per MPD- 2021 and norms of U.G.C. notified vide notification dated 26.03.2012 will apply which is; 'undisputed ownership and possession of land free from any encumbrances measuring not less than 1.5 acres, if it is located in mega cities, 2 acres if it is located in metropolitan cities and 5 acres if it is located in other cities.'
- ii. The applicant society/trust must fulfil all statutory clearances, if applicable, and the terms and conditions prescribed by the Government of NCT of Delhi and the GGSIP University before an affiliation is granted by the University for setting up a new institution to run any approved course/ courses.
- iii. The covered area of the building in which the course is proposed shall be as follows:
 - a. For the programmes within the purview of GGSIP University such as BBA, BCA, B.Com & BJMC, the institute would be required to have built-up space in the ratio of 4.25 sqm. (all inclusive per student). For LLB, the built-up space in the ratio of 4.5 sqm. (all inclusive per student) till specific space factor is defined by Bar Council of India. For B.Voc, the built up space in the ratio of 5.0 sqm. (all inclusive per student).
 - b. For the programmes of very specialized nature such as B.Sc. (Medical Technology -Radiotherapy), the institute would be required to have built-up space in the ratio of 6.0 sq. mtrs. (all inclusive per student). In



view of the lesser number of students, this would however be subject to the satisfaction of the concerned joint inspection team, which may prescribe even higher requirement of space.

- c. For courses related to Special Education, NOC will be issued after the approval of RCI and based on the infrastructural norms of RCI, as applicable to a course.
- d. Wherever the approval is required from any statutory body, the norms prescribed, if available precisely, from that body for that programme would have to be adopted mutatis mutandis.
- e. Such institutions would be required to have the built up area for the total number of students as per the sanctioned intake for that particular year in addition to the sanctioned strength of students in the preceding years as on the date of inspection.
- f. If the institution is unable to add more space to accommodate fresh batch in the new academic year, no fresh admission would be allowed.
- g. The FAR for the Institutes in conforming area may be increased maximum up to 225% as notified by MOUD vide Notification dated 23.09.2013.
- h. The built-up area as assessed and verified by the JAC during their visit to an Institute in conforming area and mentioned in their report may be



considered for granting the course(s)/ intake to that Institute, subject to the maximum limit as prescribed. Considering the fact that any building in use may have common operational areas like Basement, stairs etc., JAC may be advised not to take covered area strictly as built up area, Instead, the built up area as certified by the local body/ architect may be taken as final.

- i. Construction of covered area up to only 225% of area of the plot shall be considered for this purpose as per the sanctioned building plan from local body/ architect. Any construction beyond 225FAR will not be considered while allowing the intake for any particular course.
- j. The Buildings shall be disabled friendly.


1.2 Institutes located in non-conforming areas like Lal Dora and Extended Lal Dora will be allowed for annual renewal from their existing locations till notification of MPD 2021 subject to the condition that they are under consideration of DDA for regularization in MPD 2021. Thereafter, their continuation will be subject to the provisions of MPD 2021. Institutes functioning from agricultural land, rented premises and school building will be given annual renewal as per policy. However, till that time no addition and alteration shall be allowed in the existing infrastructure in institutes located in non-conforming areas and on agricultural land etc. as on date which is annexed as per the annexure-I (as per academic year 2014-15). Approval for this policy will separately be taken by the Department from the Govt.



2. Use of Basement

- 2.1 Extent and purpose of use of basement shall be determined on the basis of sanctioned building plan of the concerned Institute by the competent local body for the approved purposes and as per the usage allowed under MPD-2021. The use of basement will be specific for the purpose as mentioned in the sanctioned building plan and institutes are to obtain such usage permission from the competent local body with clear mention of the usage of basement allowed to the institute.
- 2.2 Any of the existing Institute whose use of basement is other than the approved purpose may be given one year time to relocate the activity which is presently going on. However, till then, no increase in seat, no new course and no second shift shall be allowed in these institutions.

3. Eligibility criteria for Long Term NOC

- 3.1 The Government may revalidate NOC granted to institutions affiliated to the GGSIP University for up to a period of five years ,for a particular course ,subject to the following conditions:-
- i) The institution should be running in conforming area and in a permanent campus of its own.
 - ii) No penal action for last five years has been initiated against the Institute, no fine imposed by the AICTE/ concerned statutory body, DHE, DTTE, GGSIP University or any other Govt. Department.
 - iii) The institution should be successfully running academic programme(s) approved by the GGSIP University for at least a period of three years.
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- iv) The Institution has secured 'A' Category in the inspection report of JAC during the last three preceding years.
- v) Academic Audit will continue to be done every year by the University even for courses for which NOC has been granted for more than one year.
- vi) After the expiry of five years, further revalidation of NOC on long term will be made on the basis of the preceding two years Academic Audit Report conducted by the University and subject to securing Category 'A' by JAC committee for the current academic year.
- vii) The Institute shall have built up area available for the entire duration of course.

3.2 The Government may ~~revalidate NOC granted to~~ institutions affiliated to the GGSIP University for up to a period of three years, for a particular course, subject to the following conditions:-

- i) The institutions should be running in conforming area and in a permanent campus of its own.
- ii) No penal action for last five years has been initiated against the Institute, no fine imposed by the AICTE/ concerned statutory body, DHE, DTTE , GGSIP University or any other Govt. Department.
- iii) The institution should be successfully running academic programme (s) approved by the GGSIP University for at least a period of three years.
- (iv) The Institution has secured minimum of 'B' Grade in the inspection report of JAC during the last three preceding years.



- (v) Academic Audit will continue to be done annually by the University Even for Courses for which NOC has been granted for more than one year.
- (vi) After the expiry of three years, further revalidation of NOC on long term will be made on the basis of the preceding two years Academic Audit Report conducted by the University and subject to securing Category 'B' by JAC committee for the current academic year.
- (vii) The Institute shall have built up area available for the entire duration of course.

3.3 In any case, where NOC has been granted conditionally for any course for less than full term of the programme due to non-fulfillment of infrastructure and built up space requirement , Long term NOC will not be granted till the time Institute fulfills space requirement for full term of course.

4. Revalidation of NOC and allied matters

4.1 In case of renewal of NOC for any programme, No fresh admission shall be allowed in a programme of an affiliated institution where admission has been less than 50% of the sanctioned seats for the last 2 years and further there should not be more than 20% short fall in faculty position. The Government may revalidate a No Objection Certificate granted to an affiliated institution running in a permanent campus for running existing programmes after careful consideration of the following parameters:-



- (i) That programmes are being run smoothly and the quality of education imparted is of acceptable standards.
- (ii) That all terms and conditions given in the NOC are being complied with.
- (iii) All terms and conditions for affiliation prescribed by the GGSIP University and other Statutory Bodies are observed.

Revalidation of NOC in Non-Conforming area

4.2 The revalidation of NOC for the courses running in Institutes located in non-conforming areas like Lal Dora / Extended Lal Dora will be given on annual basis till notification of MPD 2021 subject to the condition that they are under consideration of DDA for regularization in MPD 2021. However, till that time no addition and alteration shall be allowed in the existing infrastructure as on date which is annexed as per the annexure-I (as per academic year 2014-15). Addition of new courses, additional intake will be allowed within the existing infrastructure only on the recommendation of the JAC. Space norms will be applicable as mentioned in section 1.1(iii)(a) to 1.1(iii)(d). This will further be subject to the condition that the Institutions would procure a communication from DDA clarifying that the institute is located either in the conforming area or area proposed for inclusion as Institutional land or area proposed for regularization as per policy of DDA. Further documentary proof of legal possession of the premises will be provided.

4.3 The revalidation of NOC for the courses running in Institutes located in Agriculture Land, School Building and Rented Premises will be given on annual basis only. No addition and alteration shall be allowed in the existing infrastructure as on date which is annexed as per the annexure-I (as per academic year 2014-15).



5. Withdrawal or cancellation of NOC

5.1 Notwithstanding the revalidation of the NOC for more than one year of such institutions, the government, at its sole discretion, reserves the right to continue to carry out annual inspections of institutions to ensure that the terms and conditions of NOC and the policies and norms of the government, the GGSIP University and other statutory bodies are being observed.

5.2 If it comes to the knowledge of the government through such inspections or through Complaints received with credible evidences /complaints that there has been violation of the terms and conditions of the NOC or that of the policies and norms of the GGSIP University as well as the provisions of GGSIPU Act or any other statutory bodies, the NOC may either be withdrawn or cancelled.

5.3 NOC is also liable to be cancelled if it has been obtained by fraud or misrepresentation of facts.

6 Addition of new programmes/ additional intake/interchange of programmes

6.1 No inter-change of programmes will be allowed. Only withdrawal and introduction of new programmes can be allowed subject to the following:

- (i) The request for withdrawal of any course/programme along with the request of interchange shall not be entertained. Thus the withdrawal shall not be linked to the interchange of a programme. Reasons for withdrawal to be specified in the application for the same along with the status of admission for the last years in the programme are to be provided. Further the policy proposed to be adopted for dealing with the existing students if the course(s) is allowed to be withdrawn needs to be specified. The students admitted to the



programme in an institute will be taken care by the institute with respect to providing teaching as well as other amenities till the permissible periods for the programme as per the University Ordinance, in case of withdrawal of a programme by the institute before completion of normal period.

ii) If an institution has been permitted to withdraw a programme, its request, if any for re-introduction of the same programme at a later stage shall be considered only as a new programme. There will be no consideration of any programme, earlier run by the Institute.

6.2 Addition of new programmes will be allowed to the Institute only if it has been awarded A and B Category by the JAC during the last two academic years.

6.3 Additional intake in a running programme will be allowed in the Institute only if the admission in the same programme during the last two academic years in the Institute is more than 75%.


7. Second Shift

7.1 New Institutions as well as existing institutions (both in conforming and non-conforming area) may be allowed to run 2nd shift for any course which is running in the morning shift for at least two years in the institute, where the recognition/NOC has been received from the statutory body/Govt., wherever applicable, subject to the fulfilment of condition of academic faculty requirement, infrastructural requirement and the curriculum as stipulated by the university and recommended by Joint Assessment Committee. The terms and conditions of the 2nd shift are as follows:



- i. As regards AICTE approved courses, in the annual review/inspection of the institution by the Joint Assessment Committee, the institution must have obtained more than 60% marks for the past 2 years in succession. The institution must have 80% faculty in position for the last two years for all programmes that have been approved.
- ii. The institution/society must not have been penalized for any major offence during the last three years by the University/Government.
- iii. The 2nd shift may be permitted for those institutes which are preferred on the basis of quality of education, distance, fee etc.
- iv. The institution must have at least 50% of the required senior faculty i.e. Professors and Readers for the last two years. The institution should however meet the senior faculty norms within the next two years.
- v. In any institution only those programme(s) can be permitted in the evening shift, which are being conducted in the morning shift. In any case, the number of students in any programme in the evening shift will not be more than that in the morning shift.
 - a) The commencement of the classes in the second shift and the examinations in the second shift will be held concurrently with the morning shift students in the same programme to keep the same standard of examination.
 - b) The Institution may recruit teachers for the second shift and have them in position two weeks before the commencement of actual classes.
 - c) The institution will have to procure more text books for the evening shift students, as may be required by the GGSIP University/Statutory Body.
 - d) The institution must recruit 50% additional permanent faculty as per approved norms for the 2nd shift and have them in position two weeks before the commencement of actual classes. For the said purpose 25% faculty may be utilized from the existing faculty. The existing faculty may be paid 50% of the Basic Pay + DA for the additional work.



- e) As far as non-teaching supporting staff is concerned, at least 50% additional staff should be appointed for 2nd shift and 50% existing staff of the 1st shift may be utilized. The existing staff may be paid 50% of Basic Pay + DA for the additional work.
- vi. If the institution is able to satisfy the University regarding the teaching staff being in position, non-teaching staff arrangements having been made and the schedule of classes being approved at least two weeks before the allotment of students, the students may be allotted during counseling itself.
- vii. All such institutes as are permitted to run 2nd shift shall be required to deposit 25% of the fee collected from the students admitted in 2nd shift till the course is completed, in higher education/training & technical education Departments for providing financial assistance to the students belonging to economically weaker section of the Society.
- viii. GGSIP University shall also inform the Government the number of 2nd shift programmes started in various institutes within a week from the last date of admission.
- ix. As regards, AICTE approved courses, the 2nd shift may be permitted only for those programmes which are already running in the existing institutions/premises for at least four years.
- x. Admission to the 2nd shift programme would be made on the basis of Common Entrance Test being conducted for the regular programme.
- xi. The reservation policy for admission would be same as that of the regular programme/guidelines issued by the govt. of NCT of Delhi.
- xii. The fee for the students admitted in the 2nd shifts would be the same as that for the students admitted in the regular programme.
- xiii. The Institution will be required to give fresh undertaking for the programmes to be started in 2nd shift that they will abide by the terms and conditions/guidelines framed by Govt. of NCT of Delhi for running the said programme.
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xiv. After these conditions are satisfied, the University will issue a Letter of Intent (LOI) to the institute for starting the second shift of programme(s) in their Institution. After this letter is issued the institute is expected to comply with the following:-

- a) Submit to the University a proposed schedule of the classes for both the shifts in that programme.
- b) The schedule and timing of both the shifts will be prominently displayed by the Institutions in the premises. The evening shift students might have to study six days, which might include Saturday/Sunday in full, to complete the hours of study as per the scheme of the course. There would be no relaxation on academic content for the second shift.

8. Introduction of new Programmes

8.1 Any new programme other than existing programmes offered by University may be permitted after approval of relevant bodies/statutory bodies of the University and consent from Govt. of NCT of Delhi.

9. Institutes in Rented Premises and continuation of B.Ed in school buildings

9.1 Regarding college/institutes granted provisional affiliations on continuous basis and without shifting to permanent campus in the confirming area such existing institutions being running from rented premises, such institutes may shift to permanent campus and they will not be allowed any new admission w.e.f. 2017-2018, if not shifted in permanent campus. The Government/University may initiate action of complete closure of such Institutes in rented building after



the students enrolled in the institutes are phased out on completion of their courses.

- 9.2 Only B.Ed, course will be allowed to continue in the existing Institutes located in school building constructed on at least 2.5 acres of land situated in confirming are subject to the approval of NCTE/existing Policy of DDA. This will be further subject to the condition that sufficient provision has been made for operation of the school in a separate building/separately partitioned entity.

10. Courses run by SCERT

- 10.1 SCERT, an autonomous organization of Govt. of NCT of Delhi is according affiliation for ETT/ NTT etc. courses in Delhi. Since SCERT is an autonomous organization of Directorate of Education, Govt, of NCT of Delhi, the course of teacher training being run by the said organization may be clubbed with B.Ed, course. The institutions running B.Ed, course and intending to run other teacher training courses such as ETT/NTT etc. may run the said additional courses if they additionally meet the space norms, laid down by the NCTE for these courses under information to the University for running such courses.

11. Other clearances

- 11.1 All the Institutions should also submit Completion Certificate, Structural Safety Certificate, Earthquake Resistance Certificate and Fire Safety Certificate from the relevant authorities/ departments, alongwith the report of the JAC duly recommended by the University, as per the provisions contained in the GGSIP Act, 1998. The University may ensure that they comply with the U.G.C. Regulation 2009 notified on 20.02.2010 and amendments thereof notified on 26.03.2012.



12. Courses of other Universities:-

12.1 No institution that is affiliated to the GGSIP University will be allowed to run a course in affiliation with any Indian Central/ State/ Deemed / Private/ Foreign Universities. If any institution is found to have either run a course or is running a course in contravention of the norms of the GGSIP University, appropriate action for withdrawal of affiliation will be taken. The GGSIP University shall immediately report to the Government any instance of an Institute running a course affiliated to a University other than the GGSIP University for withdrawal or cancellation of NOC.

13. Reservation of Seats:-

The reservation policy and allocation of seats regarding admission of students for various courses in Govt., Govt, aided/ sponsored institutions shall be as per the guidelines/ instructions issued by the Government. In respect of self-financed privately managed institutions affiliated to the GGSIP University, the provisions of the Delhi Professional Colleges and Institutions (Prohibition of Capitation Fee, Regulation of Admission, Fixation of Non-Exploitative Fee and Other Measures to Ensure Quality and Excellence) Act, 2007 would apply for both the shifts.

14. Common Entrance Test:-

The GGSIP University has been appointed as 'Designated Agency' to conduct the Common Entrance Test and counselling for impartial & merit based selection of the students on behalf of the Government as has been done in previous years. No institutions would be allowed to make admissions without CET and counselling or as per procedure prescribed and/or notification so issued by Govt. of NCT of Delhi from time to time in this regard.



15. Issuance of LOI.

University will not issue LOI to any Institute for any programme without conducting the physical inspection of the Institute for availability of infrastructure.

16. Constitution of JAC

JAC may include the following:

- a. Chairman(IAS (Retd.)/Working or Senior DANICS (Retd.) /working
- b. Subject Expert (2) depending upon the number of programme intend/running in the institute from Central/State Universities and Govt. established Institutions of repute in Higher Education etc.
- c. Executive Engineer preferably from PWD from concerned area, wherever required
- d. Convener from GGSIP University.

17. JAC Report

JAC report in the prescribed proforma alongwith sanctioned building plan of the building, statutory clearances and safety certificates may be sent to the DHE within 3 days of its receipt.

18. Time schedule

Receiving of Applications for affiliation. Preferably December onwards of the ensuing Academic Year.

Start of JAC visits..... February onwards

Forwarding of JAC report to Govt.....simultaneously with conduct of JAC



of the receipt of each JAC report.

Finalization of intake by University..... by May End.

Start of Academic Session.....1st August

Note: No applications for new colleges/new courses or for additional intake in existing courses shall be entertained beyond the stipulated date as notified by the University for submission of application for provisional/revalidation/long term affiliation and in any case shall not be considered beyond the month of February. The application coming after that date should be considered in the next Academic Year.

19. Fees:-

The fee to be charged from the students admitted in both the shifts would be regulated by the State Fee Regulatory Committee under 'The Delhi Professional Colleges or Institutions (Prohibition of Capitation Fee, Regulation of Admission, Fixation of Non-Exploitative Fee and Other Measures to Ensure Equity and Excellence) Act, 2007'

20. Validity:-

These policy Guidelines shall be valid for a period of three years commencing from the academic year 2016-17. Nothing in these guidelines shall prevent the Government from making such changes in these guidelines at any time during the period of its validity as may be deemed appropriate.

These Policy Guidelines may be brought to the notice of all affiliated Institutions/concerned.



This issue with the prior approval of the Competent Authority.

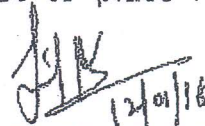
Yours faithfully,


(SUNIL KUMAR)

A.O. -II(HIGHER EDUCATION)

No. DHE- 4(60)/Policy/GGSIPU/2014-15/5890-5904 Dated: 12/01/2016
Copy to the following for information and further necessary action:

1. The Pr. Secy. to Hon'ble Lt. Governor, Raj Niwas, Delhi -54.
2. The Pr. Secretary to Hon'ble Chief Minister of Delhi, GNCTD, Delhi Secretariat, New Delhi-110002.
3. The Secretary to Hon'ble Deputy Chief Minister of Delhi, GNCTD, Delhi Secretariat, New Delhi-110002.
4. The OSD to Chief Secretary, GNCTD, Delhi Secretariat, New Delhi-110002.
5. The Vice Chancellor, GGSIP University, Sector-16 C, Dwarka, New Delhi with the request to place it on the web-site to give it wide publicity.
6. The Chairman, State Fee Regulatory Committee, Kashmere Gate Campus, Lothian Road, Delhi-110006.
7. The Pr. Secretary (H&FW), Deptt. of Health & Family Welfare, 9th Level, Delhi Secretariat, New Delhi-110002.
8. The Secretary (TTE), Deptt. of Training & Technical Education, Muni Maya Ram Marg, Pitampura, Delhi-88.
9. The Joint Secretary, MHRD, Govt. of India, Shastri Bhawan, New Delhi.
10. The Director (SCERT), Varun Marg, Defence Colony, New Delhi.
11. The Chairman, AICTE, 7th Floor, Chanderlok Building, Janpath, New Delhi.
12. The Chairman, Bar Council of India, 21, Rouse Avenue, Institutional Area, New Delhi-110002.
13. The Director, Medical Council of India, Pocket-14, Sector-8, Dwarka, New Delhi.
14. The Asstt. Programmer, DHE, with the request to place it on the web-site to give it wide publicity.


(SUNIL KUMAR)

A.O. -II(HIGHER EDUCATION)

**INSTITUTE RUNNING FROM SCHOOL BUILDING/RENTED
BUILDING/AGRICULTURE LAND PREMISES**

INSTITUTE RUNNING IN SCHOOL BUILDING

S.NO.	NAME & ADDRESS OF THE INSTITUTE
INSTITUTE AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY	
1	Amity Institute of Education, M-Block, Saket, New Delhi-110017
2	Guru Nanak College of Education, Road No. 75, Punjabi Bagh, New Delhi-110026
3	Guru Ram Dass College of Education, West Jyoti Nagar, Shahdara, Delhi-110094
4	Kalka Institute for Research and Advanced Studies, Kalka Public School Campus, Alaknanda, New Delhi-110019.
5	Mother Teresa Institute of Management, C-14, Preet Vihar, Delhi-110092
6	Pradeep Memorial Comprehensive College of Education, Pratap Vihar, Kirari Extn., Nangloi, Delhi-110041.
7	R.C. Institute of Technology, Gopal Nagar, Najafgarh, New Delhi-11043.
8	St. Lawrence College of Higher Education, Geeta Colony Facility Centre, Delhi- 110031
9	Trinity Institute of Higher Education, D-Block, Vikas Puri, ADJ. Kamal Public School, New Delhi-110018
10	V.D. Institute of Technology, Krishan Vihar, Sultan Puri, Delhi-110041.
11	Guru Nanak Institute of Management, Road No. 75, Punjabi Bagh (West), New Delhi-110026.
12	Lal Bahadur Shastri Institute of Management, Plot No. 11/7, Sector-11, Dwarka, New Delhi-110075.
13	School of Computer Science (Delhi Kannada Education Society), 3, Lodhi Estate, New Delhi.
14	Father Agnel Polytechnic, Father Agnel School,
INSTITUTE AFFILIATED TO BOARD OF TECHNICAL EDUCATION	
15	Guru Tegh Bahadur Polytechnic Institute (GT)

INSTITUTE RUNNING FROM RENTED BUILDING

S.NO.	NAME & ADDRESS OF THE INSTITUTE
INSTITUTE AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY	
16	Delhi College of Advanced Studies, B-7, Shankar Garden, Janak Puri, New Delhi-110018
17	Madhubala Institute of Communication and Electronic Media, 12-B, Madangir, New Delhi-110062.
18	Amity School of Engineering & Technology, 580, Delhi Palam Vihar Road, Bijwasan, New Delhi-110061.
INSTITUTE AFFILIATED TO BOARD OF TECHNICAL EDUCATION	
19	Marathwada Institute of Technology (MI)

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INSTITUTE RUNNING FROM AGRICULTURE LAND PREMISES

S.NO.	NAME & ADDRESS OF THE INSTITUTE
INSTITUTE AFFILIATED TO BOARD OF TECHNICAL EDUCATION	
20	Chhotu Ram Rural Institute of Technology (CR)
21	International Polytechnic for Women (IN)

**INSTITUTES RUNNING FROM NON CONFORMING AREA
(LAL DORA/EXTENDED LAL DORA)**

S.NO.	NAME & ADDRESS OF THE INSTITUTE
INSTITUTES AFFILIATED TO GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY	
22	Beri Institute of Technology, Training and Research
23	Delhi Institute of Rural Development (DIRD), G.T. Karnal Road, Holambi Khurd, Delhi-110082
24	Delhi Institute of Rural Development (Sister Branch of DIRD), G.T. Karnal Road, Village Nangali Puna, Delhi-110036
25	Delhi Teachers Training College, 340, Deen Pur, Bijwasan Road, Najafgarh, New Delhi
26	Fairfield Institute of Management & Technology, Plot No. 1037/1, FIMT Campus, Kapashera, New Delhi-110037
27	Kamal Institute of Higher Education and Advanced Technology, K-1 (Block), Mohan Garden, New Delhi-110059
28	Kasturi Ram College of Higher Education, Village Kureni (Kh. No. 17/1/2/3 dated 33/3), Narela, Delhi-110040
29	Lingaya's Lalita Devi Institute of Management and Sciences, 847-848, Mandi Road, Village Mandi, New Delhi-110047
30	Sant Hari Dass College of Higher Education, (Opp. Air Force Station), Bani Camp, Najafgarh, New Delhi-110043
31	Sri Ram Institute of Teacher Education, Sector-28, Dwarka, New Delhi-110045.
32	HMR Institute of Technology & Management, Hameed Pur, Delhi-110036.
INSTITUTES AFFILIATED TO BOARD OF TECHNICAL EDUCATION (TTE)	
33	Baba Haridas College of Pharmacy Jharoda Kalan, Delhi
34	Subramaniam Bharati College of Science & Tech. Holambi Khurd