



GURU GOBIND SINGH
INDRAPRASTHA
UNIVERSITY

UNIVERSITY WORKS DIVISION
GROUND FLOOR, LIBRARY BLOCK
GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR 16-C, DWARKA, NEW DELHI –110 078
Tel: 011- 25302289, 25302291, Fax no. 25302290 website: ipu.ac.in

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Circular

Sub:- Preventive Maintenance of HVAC

The preventive maintenance of HVAC is schedule on 03/12/2016 & 04/12/2016.

During this maintenance, the centralized AC facility will not be available while the fresh Air of AHU, CSU and FCO will be available on demand.

(Ajay Gupta)
Executive Engineer, UWD

Copy for information to:-

1. AR, VC Sectt., GGSIPU - for kind information of Hon'ble Vice Chancellor
2. SO to Pro VC- for kind information of Pro VC.
3. Registrar, GGSIPU
4. All Deans (USBT, USMC, USEM, USBAS, USMPS, USCT, USHSS, USE, USET, USLLS, USMS, USICT)
5. All Directors (Development, CDMS, Academic affairs, International Affairs, DSW, DRC, CEPS)
6. Proctor
7. Librarian
8. All HOD's (Academic, Affiliation, Personnel, GA, Coordination, Planning, Legal, Purchase, store, PRO, Accounts, Examination, UWD, UITS, SDC, CCGPC)
9. Jt. Registrar (E&S)
10. Sh. Deepesh Bhatti, JE (E-I)/UWD - To follow up and ensure preventive maintenance activities.
11. In-charge Web Server – To upload on website

(Ajay Gupta)
Executive Engineer, UWD