



Estate & Security Branch
Guru Gobind Singh Indraprastha University
Sector 16-C, Dwarka, New Delhi – 110 075

Tel: 011-25302245, 25302247, Fax:011-25302111, website: ipu.ac.in

F.No: GGSIPU/E&S /2016/1166

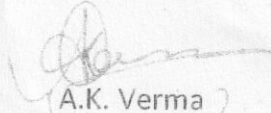
Dated: 09. 08.2016

NOTICE

This is in continuation to the Notice no. GGSIPU/E&S/Estate/2015/112/465 dated 04.12.2015 regarding Space Management in the University. (Copy enclosed for ready reference), subsequent to which some reminders were issued.

In case, you have already submitted information with regard to above, please ignore this notice unless you wish to re-submit the same with regard to latest space requirements, if any.

It is further requested to kindly send the information to the Office of Chairperson of the Committee i.e., Prof. Anup S. Beniwal urgently so that necessary decisions with regard to Space Management (specially of Administrative Branches) is completed soon.


A.K. Verma

JR (Estate & Security)

To

1. All Directors
2. Controller of Examination
3. Controller of Finance
4. Librarian
5. All J.R./D.R./H.O.D/Branch Heads
6. E.E. (UWD)
7. Head, UITS Cell (with the request to upload the same on University Website).
8. A.R. to Hon'ble V.C.
9. S.O. to Pro V.C.
10. A.R. to Registrar
11. Office Copy
12. Guard File

URGENT



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
ESTATE & SECURITY BRANCH
SECTOR 16-C, DWARKA, NEW DELHI - 110 078
011-25302245, 011-23502247

F.No. GGSIPU/E&S/Estate/2015/112/465

Date: 04.12.2015

NOTICE

Hon'ble Vice Chancellor has constituted a Committee for Space Management in the University. The Committee, inter-alia, has been entrusted with responsibility of Space Management in the University viz-a-viz drawing of norms/guidelines for Space Management.

It has been decided by the Committee to seek the information related to current space utilization by each School/Deptt./Centre.

You are requested to kindly give space allocation to your School/Deptt./Centre alongwith its current utilization pattern (room wise). This information must include wherever necessary, utilization in terms of hours of utilization of each space in consonance with Teaching/Practical load etc.

The above information is urgently required and must be sent to the undersigned on or before 10th December, 2015, positively.

(Prof. Anup S. Beniwal)
Chariman
University Space
Management Committee

To

1. All Deans/Directors
2. Controller of Examination
3. Controller of Finance
4. Librarian
5. All J.R./D.R./HoD/Branch Heads
6. E.E. (UWD)
7. Head, UITS Cell (with the request to upload the same on University Website). -
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