



Guru Gobind Singh Indraprastha University

Sector 16C, Dwarka, New Delhi -110078 Website: <http://ipu.ac.in>
(General Administration Branch)

GGSIPIU/GA/SBM/2016/ 1069

Dated: 31/10/2016

CIRCULAR

Subject: Swachhta Pakhwada during the period from November 1st to 15th, 2016 under Swacchh Bharat Mission Program

Ref. letter received from DHE, dated 05/10/2016 alongwith DO Letter No. M.11014/02/2016-CDN(Pt.), dated 09/09/2016 of Minister HRD/Govt. of India received through LG office regarding observance of Swacchh Bharat Pakhwada between November 1st to November 15th, 2016 for appropriate and necessary action.

In the letter of MHRD Govt. of India, the State Universities and Private Universities of the States have been requested to observe Swachhta Pakhwada to inculcate the need for cleanliness in the students. The suggestive list of activities have been assigned to the Deans USS and Branch Heads, as detailed below:

| S.No. | Activity | Action to be taken (School/Department) |
|-------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Talk by Heads of Institution on Importance of Cleanliness and Sanitation | DSW and all Deans of the University School of Studies |
| 2. | Sensitization programme for students and staff | DSW and all Deans of the University School of Studies |
| 3. | Mass pledge taking by all students and employees | DSW and all Deans of the University School of Studies |
| 4. | To hold seminars among all students and discuss issues involved | DSW and all Deans of the University School of Studies |
| 5. | Teachers Day Celebration with focus on Swachhta | DSW |
| 6. | Inspection of Sanitary Facilities | Estate & Security, General Administration and UWD |
| 7. | Organizing Essay Competition/Painting Competition on cleanliness. | DSW and all Deans of the University School of Studies |
| 8. | Displaying of Banners etc. on Swachhta | General Administration Branch |
| 9. | Weeding out/Recording of the old files | All Schools/ Departments |
| 10. | Removal of all kind of waste material like broken furniture, unusable equipments, etc. | All Schools / Departments |
| 11. | Observation of "Swachhta Day" on specific dates for specific tasks like carrying out cleanliness activities in and surrounding of the Hostel Building by respective students and upload the same on swachhbharat.mygov.in | A Committee may be constituted comprising of 1. Joint Registrar(Personnel) 2. Dr. Pushendra Bharti, Associate Prof. (USICT) 3. Sh. Sunil Kumar, AR(Horticulture) 4. Smt. Gayatri Sahu, Warden (Girls Hostel) |
| 12. | Observation of "Swacchh Day" on specific dates by carrying out cleanliness activities in campus area. | General Administration Branch |
| 13. | Instructions issued to make necessary amendments in the curricula at educational institutions to provide credit to the student's practical projects on recycling and reusing the biodegradable and dry waste | Dean(USEM), Dean (USCT) and Director, Academic Affairs |

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The action taken report of the above said assigned activities during Swacchh Bharat Pakhwada to be furnished and submitted in the Proforma (Annexure-I), enclosed for onward transmission to GNCT of Delhi.

This issues with the approval of Competent Authority.

c - *Forward*

C. Arvind
(Registrar)

Copy for information with a request to put this advisory on the Notice Board of Branch/School:-

1. All Deans and Directors
2. All Directors / Principals of Affiliated Institutes with a request to ensure regarding observance of Swacchh Bharat Pakhwada on suggestive list of activities
3. Proctor
4. Chief Warden
5. Controller of Finance
6. Controller of Examinations
7. Librarian, UIRC
8. Director, Student Welfare
9. Director, Academic Affairs
10. Joint Registrar(Personnel)
11. Joint Registrar (E&S)
12. EE(UWD)
13. Dr. Pushpendra Bharti, Associate Prof.(USICT)
14. All HODs / Branch In-charge
15. Sh. Sunil Kumar, AR(Horticulture)
16. All Wardens (Girls and Boys Hostel)
17. Smt. Gayatri Sahu, Warden (Girls Hostel)
18. AR to Hon'ble Vice Chancellor
19. SO to Pro Vice-Chancellor
20. AR to Registrar
21. In-charge, UITS with a request to upload a copy of the circular on University website
22. Guard File

Dr. Pankaj Agrawal
Deputy Registrar(GA)

SWACCHH BHART PAKHWADA, NOVEMBER 1-15, 2016

ACTION TAKEN REPORT, Name of the School / Deptt.

1. Talk by Heads of Institution on Importance of Cleanliness and Sanitation:

| S.No. | Title of Talks/Guest Lectures | Detail of the Speaker | Date, Time & Duration | No. of students / employees attended |
|-------|-------------------------------|-----------------------|-----------------------|--------------------------------------|
|-------|-------------------------------|-----------------------|-----------------------|--------------------------------------|

2. Sensitization programme for students and staff

| S.No. | Activity | Date, Time & Duration | No. of students / employees attended |
|-------|----------|-----------------------|--------------------------------------|
|-------|----------|-----------------------|--------------------------------------|

3. Mass pledge taking by all students and employees.

| S.No. | Date & time of pledge taking | No. of students / employees participated |
|-------|------------------------------|------------------------------------------|
|-------|------------------------------|------------------------------------------|

4. To hold seminars among all students and discuss issues involved

| S.No. | Title of Seminar/Guest Lectures | Detail of the Speaker | Date, Time & Duration | No. of students / employees attended |
|-------|---------------------------------|-----------------------|-----------------------|--------------------------------------|
|-------|---------------------------------|-----------------------|-----------------------|--------------------------------------|

5. Teachers Day Celebration with focus on Swachhta

| S.No. | Date & time | No. of teachers attended |
|-------|-------------|--------------------------|
|-------|-------------|--------------------------|

6. Inspection of Sanitary Facilities

| S.No. | Date & time of inspection | Remarks, if any |
|-------|---------------------------|-----------------|
|-------|---------------------------|-----------------|

7. Organizing Essay Competition/Painting Competition on cleanliness

| S.No. | Topic of Essay and Painting | Date, Time & Duration | No. of students |
|-------|-----------------------------|-----------------------|-----------------|
|-------|-----------------------------|-----------------------|-----------------|

8. Displaying of Banners etc. on Swachhta.

| S.No. | No. of Banners | No. of Location |
|-------|----------------|-----------------|
|-------|----------------|-----------------|

9. Weeding out/recording of the old files.

| S.No. | No. of Files / Register weeded out |
|-------|------------------------------------|
|-------|------------------------------------|

10. Removal of all kind of waste material like broken furniture, unusable equipments, etc.

| S.No. | Detail of Furniture / Equipment | No. of Furniture / Equipment |
|-------|---------------------------------|------------------------------|
|-------|---------------------------------|------------------------------|

11. Observation of "Swacchh Day" on specific dates for specific tasks like carrying out cleanliness activities in and surrounding of the Hostel Building by respective students and upload the same on swachhbharat.mygov.in

| S.No. | Observations of the Committee | Activities uploaded on the website, swachhbharat.mygov.in |
|-------|-------------------------------|-----------------------------------------------------------|
|-------|-------------------------------|-----------------------------------------------------------|

12. Observation of "Swacchh Day" on specific dates by carrying out cleanliness activities in campus area

| S.No. | Observations of the Committee | Activities uploaded on the website, swachhbharat.mygov.in |
|-------|-------------------------------|-----------------------------------------------------------|
|-------|-------------------------------|-----------------------------------------------------------|

13. Instructions issued to make necessary amendments in the curricula at educational institutions to provide credit to the student's practical projects on recycling and reusing the biodegradable and dry waste.

| S.No. | Detail of proposal issued |
|-------|---------------------------|
|-------|---------------------------|