




GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
SECTOR-16C, DWARKA: DELHI-110078

No. F.1(6)(9)/2017/P-II/ 2416

Dated 30th June, 2017

All Head/Incharge of School/Branches of the Guru Gobind Singh Indraprastha University are hereby requested to provide the leave status of all regular non-teaching employees as on 03.07.2017 (except CL & SCL) to the undersigned on or before 05.07.2017 so that their annual increment could be processed and granted.

This may be treated as **most urgent**.


(Sushil Kumar)
Joint Registrar (Pers.)

No. F.1(6)(9)/2017/P-II/

Dated 30th June, 2017

Copy forwarded for information to

1. All Deans/Directors/Section Incharge/Branch Officer, GSSIP University
2. Controller of Finance, GGS IP University
3. Controller of Examination, GGSIP University
4. Asstt. Registrar (VC Sectt.), GGS IP University
5. Section Officer (PVC Sectt.), GGSIP University.
6. Asstt. Registrar O/o the Registrar, GGS IP University
7. Incharge Server Room with the request to upload the circular on the University's website.
8. Notice Board.
9. Guard file.


(Ajay Kumar)
Asstt. Registrar (P-II)