



Guru Gobind Singh Indraprastha University
Sector 16-C, Dwarka, Delhi-110078
Estate & Security Branch

File no.: GGSIPU/JR(E&S)/Security/Convocation-17/817

Dated: 6/03/2017

Notice: Convocation Arrangement

Following Important Instruction are printed on the Invitation Card for the 12th Convocation of University, to be held on 10.03.2017, for all invitees to the function:

- Kindly occupy your seat by 10:30 a.m.
- The Invitation Card is not transferable.
- Please bring this invitation Card along with envelop for entry.
- Entry of Children is not permitted inside the Convocation Pandal.
- Items such as **MOBILE PHONES**, cameras, weapons, sticks, sharp items, handbags, binoculars, electronic gadgets, briefcases, lighters, matchboxes, cigarettes, eatables, water bottles etc. **are NOT allowed inside the Convocation Pandal.**

The above is reiterated keeping in view the Security arrangement.

(A.K. Verma)
Joint Registrar(E&S)

Copy to:-

1. Dean- USAP, USBT, USBAS, USCT, USE, USEM, USHSS, USICT, USLLS, USMS, USMC, USMPMHS.
2. Director- Academic Affairs, Coordination, CDMS, International Affairs, Legal Aid Cell, Organization & Development, Project Monitoring cell, Research & Consultancy, Student Welfare.
3. Registrar, GGSIPU
4. Controller of Finance, GGSIPU
5. Controller of Examination, GGSIPU
6. Proctor, GGSIPU
7. Librarian, GGSIPU
8. Chief Warden, GGSIPU
9. Superintending Engineer, UWD
10. Head, UITS- with request to upload the circular on the University website.
11. In - Charge – Academic, Affiliation, Coordination, General Administration, Personnel, Planning (RTI & Legal), Purchase, Store.
12. Warden, Boys Hostel
13. Warden, Girls Hostel
14. AR to VC Secretariat - for kind information of Hon'ble Vice Chancellor
15. SO to Pro-VC Secretariat - for kind information of Pro-Vice Chancellor
16. Security Officer, M/s. Eagle Hunter Solutions Ltd.
17. Office copy