



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

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[University IT Services Cell]

[Email: uits@ipu.ac.in] 25302746]

Ref.: GGSIPU/UITs/2018/3064

Dated: 30-01-2018

Reminder 01: Regarding non release of payment of M/s Adobe System Software Ireland Ltd.

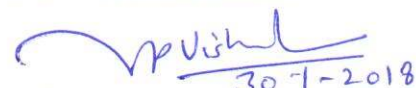
As per U.O. Note F.13.2(1)/IPU/PUR/Software/2016-17/221, dated 14.12.2017, Purchase Order No. F.13.2(1)/IPU/PUR/Software/2016-17/39, dated 07.11.2016 issued to M/s Adobe System Software Ireland Ltd., regarding supply and installation of adobe software suit in the University campus under enterprise term licenses term license agreement (ETLA). In this connection, it is to bring to your kind notice that due to need of satisfactory installation report, inspection report and bill after making of stock entry, the purchase branch is not in position to release the payment amount to USD 16038/- for the 1st year contract value.

It is stated that the licenses have been issued to concern departments for installation of Adobe products on their received request. The detail of quota is given below:-

Dept. Name	Product	License Quota	Admins	Remarks
USMC	All Apps plan	35	vinaymrc@gmail.com	Satisfactory Installation Report Received
Examination	All Apps plan	02	Akash.mishra@ipu.ac.in	-
USICT	All Apps plan	12	-	Request for licenses required to be made to UITs for issue of Adobe licenses
USBT	All Apps plan	05	usbti.pu@gmail.com	-
UITs	All Apps plan	06	pratap@ipu.ac.in	Can be issued to any USS department on their request based on the requirement

It is again requested that the satisfactory installation, inspection report may kindly be submitted to UITs by 06-02-2018 so that the same may be forward to Purchase Branch for further process. For any type of clarification regarding above, the concern branch may contact Purchase Branch please.

This may be treated as most urgent.


30-1-2018
Dr. V. P. Vishwakarma
Head, UITs

Copy to:

1. Dean, USMC
2. COE, Examinations
3. Dean, USICT
4. Dean, USBT
5. COF-For Information please
6. Pro Vice Chancellor-For Information please
7. Hon'ble Vice Chancellor-For Information please
8. Dy. Registrar, Purchase -For Information please


Ajeet Pratap
Technical Assistant