



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
SECTOR 16-C, DWARKA, NEW DELHI -110 078

**Staff Development Cell**

F.No. GGSIPU/SDC/2017/128

Date: 6/3/2017

**NOTICE**

**Subject: One day Training Programme on Statutes and Ordinances of GGSIP University.**

The Staff Development Cell of GGSIP University is organizing a **Training Programme on "Statutes and Ordinances of GGSIP University" for Employees of University (both Teaching and Non-Teaching)** of the University, to impart the knowledge, skill, to enhance the performance and to prepare the official(s) for higher level roles and responsibility. **The Training Programme is being organized in the University campus on 21<sup>st</sup> March 2017 (Tuesday).**

**The Training Programme will be held from 02.00 P.M to 05.00 P.M on 21<sup>st</sup> March 2017 (Tuesday) in Seminar Hall, Administrative Block of the University.**

All Interested to participate in Training Programme should send their form through their respective Dean(s) / Director(s) / Branch Head(s).

The Form should reach in the office of the Staff Development Cell at the earliest and latest by **15<sup>th</sup> March, 2017. The participation will be on first come first basis**, and if number of applicants exceeds **40**, Staff Development Cell will try to accommodate applicants in subsequent Training Programme.

The group of participants is only limited to 40 for this workshop.

  
**(Prof. Arvinder Kaur)**  
Chairperson, SDC

**Encl:** Nomination Form.

Copy to:

1. Dean, USBT
2. Dean, USICT
3. Dean, USLLS
4. Dean, USMS
5. Dean, USBAS
6. Dean, USAP
7. Dean, USEM
8. Dean, USHSS
9. Dean, USCT

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10. Dean, USET
11. Dean, USE
12. Dean, USMC
13. Dean, USMPHS
14. Director, Research & Consultancy
15. Director, Centre for Disaster Management Studies
16. Director, Centre for Pharmaceutical Technology
17. Director, Centre for Governance
18. Director, Legal Cell
19. Director, Development
20. Director, Academic Affairs
21. Director, Project Monitoring Cell
22. Director, International Affairs
23. Director, Co-ordination
24. Director, Indraprastha University Industry Interaction Cell
25. Director, Students Welfare
26. Controller of Finance
27. Controller of Examinations / In-charge, Admission
28. Librarian
29. SE / EE (UWD)
30. Chair Person, CCGPC
31. In-charge, Centre for Study and Propagation of Human Values
32. J. R. (Academics)
33. J. R. (Planning)
34. J.R. (Personnel)
35. J.R. (Coordination)
36. In-charge (Affiliation)
37. D.R. (Estate & Security)
38. D.R. (Purchase)
39. D.R. (GA)
40. D.R. (Exam.)
41. D.R. (Stores)
42. Incharge, UITS Cell (with the request to upload on the University Website)
43. PRO
44. Medical Officer, Health Centre
45. Coordinator, Day Care Centre
46. Proctor
47. Chief Warden
48. Warden Boys Hostel – Shivalik
49. Warden Boys Hostel – Aravali
50. Warden Girls Hostel – Nilgiri
51. Warden Girls Hostel – Satpura
52. A.R. to Hon'ble V.C. (for kind information)
53. P.S. to Pro V.C. (for kind information)
54. A.R. to Registrar (for kind information)
55. Office Copy
56. Guard File



(Kushpreet Singh Chhatwal)  
Asstt Registrar (SDC)



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
**SECTOR 16-C, DWARKA, NEW DELHI -110 078**

**STAFF DEVELOPMENT CELL**

**FORM FOR TRAINING PROGRAMME ON**  
**STATUTES AND ORDINANCES 21<sup>st</sup> March 2017 (Tuesday) (02.00 P.M to**  
**05.00 P.M.) BEING ORGANIZED IN THE UNIVERSITY**

1. School / Department : \_\_\_\_\_
2. Programme : \_\_\_\_\_
3. Dated : \_\_\_\_\_

Name	Designation	Email Id	Contact No.

**Signature of Applicant**

**(Signature of Dean / HOD)**

To  
Chairperson,  
Staff Development Cell  
GGSIU University