



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
[Central Stores Department]

F.13.6(2)/IPU/PUR/Store/Stationary/2016-17/

Dated:

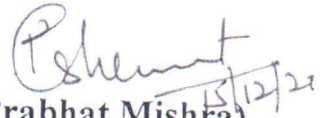
CIRCULAR

Subject: Performance rating of the re-filled printer cartridges issued by the Central Stores

Rate contract with the firms in respect of re-filled printer cartridges being supplied to the University is due to expire shortly. In this regard, all the University Schools/Departments are requested to rate the performance of such printer cartridges, issued by the Central Stores, so that a final decision with regard to renewal of the said rate contract, for another year, could be arrived at.

The performance is to be rated under two categories viz., *Satisfactory* or *unsatisfactory (with specific comments)*

Response from all the University Schools/Departments is requested for latest by 21.12.2017.


(Prabhat Mishra)
AR (Stores)

Copy forwarded to the following information & necessary action to:

1. All Deans, University Schools of Studies, GGSIPU.
2. All Directors, GGSIPU.
3. Controller of Examinations, GGSIPU.
4. Controller of Finance, GGSIPU.
5. All Joint Registrars/Deputy Registrars/Branch Heads, GGSIPU.
6. AR (Office of the Vice Chancellor), GGSIPU.
7. S.O. (Office of the Pro-Vice Chancellor), GGSIPU.
8. AR (Office of the Registrar), GGSIPU.
9. Incharge, UITs, with the request to upload the circular on the University's website.
10. Guard File.

499/csl/IpU
19/12/17