



# GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

Sector-16 C, Dwarka, New Delhi-110078, [www.ipu.ac.in](http://www.ipu.ac.in)

## (Central Stores Department)

No.GGSIPU/Store/2015-16/350

Dated: 15.05.2017

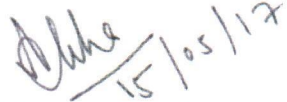
### CIRCULAR

**Subject:- Committee for weeding out of Old Furniture/Fixtures, Electric/Electronic Items, Computers & Peripherals and miscellaneous Items**

Ref. to the Circular No. No.GGSIPU/Store/2015-16/41/2089191 dated 10/6/2016, vide which a Committee approved by the Hon'ble Vice Chancellor, comprising of following Officers for weeding out of Old Furniture/Fixtures, Electric/Electronic Items, Computers & Peripherals and miscellaneous Items, was circulated:

1. Sh. Sushil Kumar Vern, Joint Registrar : Chairman
2. Dr. Abha Vermani, D.R. (Stores) : Member
3. Dr. V.P. Vishwakarma, In Charge, UITS Cell : Member-Technical
4. Sh. V.K. Rao, DCA, Nominee of C.O.F. : Member
5. Sh. L.S. Parmar, General Assistant (Stores) : Convener

All Deans of University Schools/Branch Heads are requested that any of the aforesaid non working and non repairable item lying in their School/Deaprtment may be got thoroughly checked by UITS Cell (for Computer & Peripherals, Printer, UPS, Scanner etc.), GA Branch (Airconditioner, Photocopier, Furniture etc.) and if certified as Not repairable/ to be condemned by UITS Cell/GA Branch, then, the proposal may be submitted to the Central Store alongwith the Detailed Call Report of UITS Cell/GA Branch mentioning the reasons of nonworking/to be condemn. Case of missing of any part/component inside the Item, may be put up before the Competent Authority.

  
(Dr. Abha Vermani)  
Dy. Registrar (Store)

#### Copy to:

1. All Deans, University Schools of Studies/Branch Heads
2. AR to the Vice Chancellor, for kind information of the Hon'ble Vice Chancellor
3. SO to the Pro Vice Chancellor, for kind information of the Pro Vice Chancellor
4. AR to the Registrar, for kind information of the Registrar
5. In Charge, UITS Cell for uploading on the University website
6. Sh. L.S. Parmar, General Assistant & Convener of the Committee for further action
7. Guard File