



UNIVERSITY IT SERVICES CELL

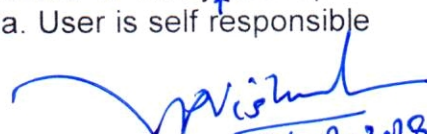
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Advisory for Data Back-up & Use of Anti-Virus Software

1. It was found that some computers on University Network have been affected with Ransomware virus attack. Due to which some services are not working in University such as Faculty Feedback System and Inventory Management System. It is also found that some of the computers have not been updated with antivirus software.
2. Time to time, UIT/ circulates advisory & guidelines to make University network more secure & reliable. Kindly refer circular (i) IT Usage Policy and Procedure Manual, dated:29-05-18, (ii) Circular- Backup of Computer System, dated: 05-04-17, (iii) Circular regarding physical damage of Computers, Printers, UPS & Peripherals, dated:22-12-15.
3. The cooperation of all network users, are required for smooth functioning of University Network. Therefore, all network users are requested to follow the given guidelines:-
 - a. Please update Anti-Virus Software on regular basis.
 - b. All staff, officers and faculty members are requested to kindly ^{take} backup of their data in google drive or external HDD/ Media. User is self responsible for any loss of data.


24-9-2018
Head, UIT/

Copy to the following for information and necessary action please

- i. All Deans/Directors/COE/COF/Librarian/EE,UWD/JR/DR/Branch Heads
- ii. AR to Hon'ble Vice Chancellor
- iii. PS to Pro Vice Chancellor
- iv. AR to Registrar
- v. In-charge, Server—with a request to upload on University website.
- vi. Guard file


24/9/18
Tech. Assistant, UIT/