



**Guru Gobind Singh Indraprastha University  
Sec 16 C Dwarka New Delhi 110078**

**Admissions Branch**

F. No. IPU/Admissions/Counselling/2018-19/B.Arch./ 4561

Dated: 02/8/18

**NOTIFICATION**  
**SCHEDULE OF 1<sup>st</sup> COUNSELLING/ADMISSION SESSION: 2018-19**

**B.Arch. –PROGRAMME (CET Code-100)**

**Venue of Counselling:** Guru Gobind Singh Indraprastha University,  
Sector 16 C, Dwarka, New Delhi-110078.

**The candidates must read the complete schedule and ensure their presence.**

1. All candidates who reported for verification of documents and their names are appeared in the Final merit list (**To be displayed on 03.08.2018**) in programme **B.ARCH. (CET Code 100)**, shall only have to report **in person** for Verification of documents and Allotment of Seats at University Campus; on the date and time mentioned below as per their Category and Rank.

<b>Date</b>	<b>Category of Candidates</b>	<b>Time</b>
<b>07.08.2018</b> <b>(Tuesday)</b>	All the candidates seeking admission against seats reserved for Delhi Region - Defence Category and Outside Delhi Region-Defence Category ( <b>PRIORITY WISE i.e I to VII</b> ) ( <i>subject to availability of seats</i> ).	10:30 A.M.
	All the candidates seeking admission <b>IRRESPECTIVE OF REGION &amp; CATEGORY</b> from <b>MERIT 1 TO 200</b> of the Final merit list.	11:00 A.M.
	All the candidates, seeking admission <b>IRRESPECTIVE OF REGION &amp; CATEGORY</b> from <b>MERIT 201 TO 400</b> of the Final merit list. ( <i>subject to availability of seats</i> ).	02:00 P.M.
<b>08.08.2018</b> <b>(Wednesday)</b>	All the candidates, seeking admission <b>IRRESPECTIVE OF REGION &amp; CATEGORY</b> from <b>MERIT 401 TO 600</b> of the Final merit list. ( <i>subject to availability of seats</i> ).	10:30 A.M.
	All the candidates, seeking admission <b>IRRESPECTIVE OF REGION &amp; CATEGORY</b> from <b>MERIT 601 Onwards</b> of the Final merit list ( <i>subject to availability of seats</i> ).	02:00 P.M.

***Allotment of Seats will stop as and when the seats get filled up.***

***Candidates claiming seats reserved in various categories viz. JKM, PH, SC, ST, OBC, DEF, JAIN shall also come for admission at their merit rank, they are falling in, the above table, they will be allotted seats against the seats reserved for these categories. They may also claim seat in General/Open Category.***

***Any candidate claiming seat against any reserved category shall be entitled for General/Open Category as per their merit in the respective region.***

*At the time of allotment of seats, eligibility in respect of educational certificates and entitled reserved category certificates shall once again be checked to ensure that the candidates' claim.*

**IMPORTANT:**

- OBC Category seats are available only in Govt. College/ University Schools.
  - Allotment of seats in B.Arch. programme will be done for the following colleges/institutes:
    - University School of Architecture & Planning, University Campus, Dwarka, New Delhi.
    - MBS School of Planning & Architecture, Sec - 9, Dwarka, New Delhi.
    - Vastu Kala Academy, 9/1 Aruna Asaf Ali Marg, New Delhi.
    - Delhi Technical Campus, 28/1, Knowledge Park III, Greater Noida.
    - Bhagwan Mahaveer School of Architecture, Jagdishpur, Near O.P. Jindal University, Sonapat, Haryana.
  - Allotment of seat in Bhagwan Mahaveer School of Architecture (JAIN Minority Institute) will be done on All India Basis.
2. **Seat Allocation in Delhi and Outside Delhi Region**  
For clarification on Region i.e. Delhi or Outside Delhi, candidates may please refer to the Chapter 5: 'Seat Allocation', Part-A, Admission Brochure 2018-19.

**Note:**

- i. The candidates who have passed the qualifying examination through Distance /Open Education system of any recognized University/Board and fail to provide the proof of his/her study centre being located in Delhi shall not be considered for Delhi region seats, and shall be considered for admission in the Outside Delhi Region.
3. **Reservation Policy**  
Candidates shall please refer to the Chapter 6: 'Reservation Policy', Part-A, Admission Brochure 2018-19.
4. **ELIGIBILITY:**  
Please refer Chapter 2.3, Part A of Admission Brochure 2018-19, available on University website.

**Important points to remember:**

It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfill all the conditions prescribed for admission. Before filling-up the verification slip at the time of Counselling/allotment of seats, candidate should ensure that he/she fulfils all eligibility conditions as laid down in the respective Admission Brochure for the session 2018-19, If it is found at any stage during the entire period of the programme that the candidate does not fulfill the requisite eligibility conditions, his/her admission will be cancelled and also disciplinary action will be initiated against him/her and entire fee will also be forfeited.

I. 1) **AGE LIMIT:**



- For all Undergraduate Programmes, the age limit is 21 years.

## 2) AGE RELAXATION:

- The upper age limit may be relaxed upto a maximum of five years in exceptional cases by the Admission Officer (designated) of the concerned programme, if he/she is satisfied with the merit of the case. Candidates exceeding the upper age limit upto five years may provisionally apply. However, they would be required to submit to the satisfaction of the Admission Officer an explanation regarding the gap period, i.e., the details of the period spent by him/her after passing the qualifying examination to justify the relaxation. Such explanation should be in the form of an application to the concerned Admission Officer along with supporting documents (if any). Any relaxation of age beyond this shall be given by the Competent Authority of the University.
- The candidates desirous of applying for age relaxation should have the necessary approval from the Competent Authority of the University to avail the relaxation.
- If a candidate takes admission on the basis of a false age value, the admission of such a candidate shall be cancelled with forfeiture of entire fees paid, as and when such cases are detected.

## II. Fee Structure for Programme:

Sl. No.	Fee Head	Amount (Rs.)
A.	Counselling Participation Fee (One Time Non Refundable)	1000/-
B.	Fee payable at the time of Counseling	40000/-
	Total Fee payable at the time of Counselling (A+B)	41000/-

- **Balance fees, if any, shall be paid by the candidate directly in the respective allotted University School/Affiliated College, after allotment of seat.**

## III. DOCUMENTS REQUIRED FOR VERIFICATION AND ALLOTMENT OF SEATS:

- a) Bank Draft(s) of amount Rs. 41,000/- (Rs. Forty One Thousand Only) in favour of Registrar, **Guru Gobind Singh Indraprastha University, payable at Delhi**. The candidate will write his name, date of admission, phone, address, mobile No., name of the programme, CET Rank and CET Roll Number on the back of the Bank Draft(s).
- b) Four passport sized photographs (same as that in admit card).
- c) Verification Slip in Original.
- d) Copy of Admission verification form (Refer Appendix 4A, Part B of Admission Brochure 2018-19).

*Handwritten signature*

- e) Proof of date of birth (Secondary School Marks Sheet & Certificate) (Original and Photocopy).
- f) **Marksheets/Certificates of qualifying examination**: The candidate will be required to bring the Original Certificates/Marksheets of all the year wise or semester wise in original alongwith photocopy of Certificates/ Mark sheets of qualifying examination.
- g) **For Distance/ Open Learning Cases**: In case of students who have passed the qualifying examination through distance/ open education system of any recognized University/ board/ institution, the necessary documentary evidence related to location of his/her study centre i.e. study centre proof, certificate from the University imparting open/distance education certifying the location of the study centre to be submitted.
- h) **Physical Fitness Certificate**: All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per **performa of Medical Certificate given in Appendix 6, Part-B of Admission Brochure 2018-19.**
- i) **Reserved Category Certificate**: All reservation category candidates who are seeking admission in reserved category in SC/ST/DEF/PWD/OBC/KM must bring their reservation certificate in original along with the attested photocopy of the certificate for claiming seat against the reserved category. The Defence Category candidates in addition, shall also bring Appendix (1) duly completed. The Appendices are available in Part B of Admission Brochure 2018-19.

**JAIN MINORITY**: Candidates claiming reservation in Jain Minority quota are required to submit a performa as given in Appendix 3A, Part-B of Admission Brochure 2018-19.

- j) **Conduct and Character Certificate** in original from the Head of the Institution from where the qualifying examination has been passed or from Gazetted Officer (Original), not more than 6 (Six) months old.
- k) Application regarding age or any other relaxation with necessary approval (if necessary).

**l) REGARDING CORRECTION, IF ANY, TO BE CARRIED OUT: ATTENTION: All Qualified CET Candidates seeking admission in the programme in Academic Session 2018-19:** All such CET qualified candidates are hereby once again informed that keeping in larger interest of candidates, who are still approaching the University for correction to be carried out in Date of Birth, Spelling mistake in name or the parent's name or in the Choice of Category claimed for the purpose of availing reservation in the submitted CET form/application and Change of Region and Others etc., they have to submit the request application in physical form along with the copy of fee of Challan of Rs. 500/- submitted in Indian Bank Branch at GGSIP University, Dwarka Sector 16-C. **The candidate must submit the copy of request Application and Challan of Rs. 500/- in physical in the Admissions Branch, GGSIP University, Dwarka, Sector 16-C New Delhi-110078 on working days between 10 a.m. to 04.00 p.m. till start of the conduct of 1<sup>st</sup> Counselling.**

All concerned may please note that this is an opportunity given to the candidates seeking correction in the details so filled in the CET form.

IV. **ADMISSION SLIP:** Admission Officer will give a duly signed Admission Slip after the deposition of the complete fee (as required for the programme at the time of counselling) by the candidate. No candidate should leave the venue of counselling without receiving the Admission Slip. The candidate must check details printed/written in the admission slip. Any discrepancy in name, Choice of allotment of seat etc. should be brought to the notice of Admission Officer. No representation regarding wrong allotment of seat will be entertained if the candidate leaves the venue without raising any discrepancy and no entertainment of any discrepancy in Admission Slip will be done at later stage by the University.

V. **FOR RESERVATION AND CONVERSION OF RESERVED SEATS:**

- a) The conversion of seats reserved to General Category shall be done only after completion of 2nd counselling.
- b) De-reservation of unfilled Outside Delhi Quota Seats to Delhi Quota and Vice versa: In the Offline Counselling, Seats reserved for Outside Delhi ST Category will be converted to Delhi Category and Vice versa during the Open House Counselling (which will only be held if seats are vacant after 2nd round of counselling has been completed in the respective region). It is clarified that no such conversion will be allowed during 1st counseling. Thereafter, seats remaining vacant shall be converted into general category.
- c) The students, who have been admitted during 1<sup>st</sup> counselling in any category, will not be allowed to change their category in 2<sup>nd</sup> Counselling.

VI. **Seat Matrix:** To be displayed at the time of counseling.

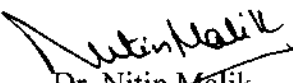
**Note:**

1. If the seats of these sub-categories (i.e. UR-DEF, SC-DEF, ST-DEF, UR-PWD, SC-PWD & ST-PWD) remain vacant during the first counselling, they shall be again offered to these sub category candidates prior to reverting those seats to the respective parent category during the 2<sup>nd</sup> Counselling only.
2. The students, who have been admitted during 1<sup>st</sup> counselling, in any category, will not be allowed to change their category in the subsequent counselling.

VII. **Withdrawal of Admission**

All the refund applications shall be processed in accordance with the Refund Policy 2018-19, as notified in Part D (Chapter 15) of Admission Brochure 2018-19. The same is available on University website [www.ipu.ac.in](http://www.ipu.ac.in). All the candidates are requested to note the same and withdrawal will be carried out accordingly

**Last date of Withdrawal is 13.08.2018.** The refund shall be processed as per the notified Refund Policy 2018-19 of the University.

  
Dr. Nitin Malik  
Joint Registrar (Admissions)

Copy to:

1. Dean, USAP, GGSIP University, for information and deployment of staff.
2. Controller of Finance, GGSIP University.
3. Controller of Examination, GGSIP University.
4. JR (Estate), with the request to deploy security guards for the counseling process.
5. Finance Officer, GGSIP University with the request to depute an official for collection of Demand Drafts and verification of Admission Slips in this respect before the same are issued to the candidates.
6. Bank Manager, Indian Bank for information and necessary action.
7. PRO, GGSIP University with a request to display Counselling/Admission schedule on the University's Notice Board (s).
8. In-charge University's Web site, with the request to upload the schedule of Counselling on University's Web site.
9. AR, VC Sectt., GGSIP University, for information of the Hon'ble Vice Chancellor.
10. AR, O/o Registrar, GGSIP University, for information of the Registrar.
11. EDP (Admissions) Branch.
12. Guard File.



Geeta Mahajan  
Assistant Registrar (Admissions)