



Guru Gobind Singh Indraprastha University
Sec 16 C Dwarka New Delhi 110078
Admissions Branch

GGSIPIU/Admissions/2017/ 22809

July 31, 2017

Candidates : Reported and Admitted / Seat allocated in Spot Round

As mentioned in the Admission Brochure for Academic Session 2017-18, Chapter-11: Online Counselling Procedure, University has been conducting admissions through online in eleven programmes. . After conduct of various rounds of Allotment of Seats for online counseling in mentioned eleven programmes , **Spot Round** for Admission in ten programmes (except for B.Tech Programme) have also been completed by 31st July 2017. The Spot Round for B Tech Programme is scheduled to be held from 1st July to 7th July, 2017.

Reference may please be taken by all candidates/stakeholders, that as mentioned in Admission Brochure for the Academic Session 2017-18, Chapter-11: Online Counselling Procedure, Clause 11.12 **Filling of sets (if any) after 31st July, of the Admission Year** (pg 78),


"If any seats are left vacant (out of the seats reported as vacant, after the reporting of admitted/allocated candidates to concerned University School of Study/College/Institution and taken to the spot counseling phase for filling up) out of the seats considered in the spot counseling, the procedure for filling up these seats shall be notified by 4th of August, of the admission year by the University on its website <http://www.ipu.ac.in> ."

Accordingly detailed procedure etc., for filling up these seats (if any) will be notified .

The University has already notified Fee Refund Policy for Academic Session 2017-18 and numbers of applications are being received for Withdrawals/cancellation of Admissions etc. , it is further clarified here that all students **Admitted** online / offline , if they submit request for **withdrawal after being already as 'Reported and Admitted' status/allocated a seat in Spot Round**, such candidates shall be eligible for refund of fee as per the Refund Policy 2017-18, of the University; **but such candidates shall not be allowed further for admission in the same programme in GGSIPU for the Academic Session 2017-18 in 'Management Quota Seats' and as well as 'Vacant Seats (if any)' under direct mode to be filled up after Spot Counselling, in the same programme in which they have withdrawn after being Reported and Admitted /allocated a seat in Spot Round.**

All such candidate who were allotted a seat in round of counseling and who have **Reported and Admitted in a Institute/seat allocated in Spot Round** shall take note of as above, and if applying for withdrawal/cancellation/refund of fee are required to fill up a prescribed form, **'Statement of Knowledge & Due Diligence'** (copy enclosed) along with the copy of proof of application submitted for Withdrawal/Cancellation of Admission, if submitted previously. The request is to be submitted at Admission Branch between 10.00 Am to 4.00 PM , during working days

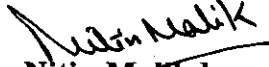
This issues with approval of Competent Authority


[Pravin Chandra]
In charge Admissions

Copy to:-

1. Director/Principal of all Affiliated Institutes/Colleges with GGSIPU
2. AR, VC Sectt., for information of Hon'ble Vice Chancellor, GGSIPU

3. SO Office of PVC, for information of Pro Vice Chancellor, GGSIPU
4. AR, Office of Registrar for information of Registrar, GGSIPU
5. In Charge(Server Room) with request to please upload this notification on the University Website
6. EDP Admission Branch- Pls file in the Online/Offline Counselling file Admissions 2017-18.


[Dr. Nitin Malik]
Joint Registrar (Admissions)

Statement of Knowledge & Due Diligence

This is to state that I _____ Enrollment no. _____ S/o /
D/o _____ admitted in Course _____, Institute
Name _____ want to withdraw my admission.

I further state that I have been made aware of University Notice dated _____ and I hereby certify that I know "Students who submit request for withdrawal after 'reported and admitted' status / admitted in Spot Round, such candidates shall be eligible for refund of fee as per the Refund Policy 2017-18, of the University; but such candidates shall not be allowed further for admission in the same programme in GGSIPU for the Academic Session 2017-18 in 'Management Quota Seats' as well as 'Vacant Seats' under direct mode to be filled up after Spot Counselling."

Signature _____

Name of the student _____

Course Name _____

College Name _____

University Enrollment No. _____