



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
Sec 16 C Dwarka New Delhi 110078

F. No. IPU-7/ Spot Counselling/ B.TECH/2017/ 22705

Dated: 29/July/2017

The candidates must go through all the details of Admission Brochure 2017-18 thoroughly and read the complete schedule before attending their Spot Round of Counselling.

**SCHEDULE FOR SPOT COUNSELLING FOR**  
**B.TECH/ B.TECH-M.TECH (DUAL DEGREE) PROGRAMME**  
**(CET CODE:- 131) ACADEMIC SESSION 2017-18**

Venue of Spot Counselling: **GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
**Sec 16 C Dwarka New Delhi 110078**

1. All CET qualified candidates desirous of taking admission shall report in person for Verification of documents/Counselling/Admission at the venue of counselling; on the date and time mentioned below.

**Venue 1: D Block (Seminar Hall)**  
**FOR VERIFICATION OF DOCUMENTS**

Date	Category of Candidates	Time
01.08.2017	All CET qualified candidates seeking admission from	
	• RANK 1 to 1000	09:00 a.m.
	• RANK 1001 to 2000	11:00 a.m.
	• RANK 2001 to 3000	01:30 p.m.
02.08.2017	• RANK 3001 to 4000	03:00 p.m.
	• RANK 4001 to 5000	09:00 a.m.
	• RANK 5001 to 6000	11:00 a.m.
	• RANK 6001 to 7000	01:30 p.m.
	• RANK 7001 to 8000	03:00 p.m.
03.08.2017	• RANK 8001 to 9000	05:00 p.m.
	• RANK 9001 to 10000	09:00 a.m.
	• RANK 10001 to 11000	11:00 a.m.
	• RANK 11001 to 12000	01:30 p.m.
	• RANK 12001 to 13000	03:00 p.m.
04.08.2017	• RANK 13001 to 14000	05:00 p.m.
	• RANK 14001 to 15000	09:00 a.m.
	• RANK 15001 to 16000	11:00 a.m.
	• RANK 16001 to 17000	01:30 p.m.
	• RANK 17001 to 18000	03:00 p.m.
05.08.2017	• RANK 18001 to 19000	05:00 p.m.
	• RANK 19001 to 20000	09:00 a.m.

	• RANK 20001 to 21000	11:00 a.m.
	• RANK 21001 to 22000	01:30 p.m.
	• RANK 22001 to 23000	03:00 p.m.
	• RANK 23001 to 24000	05:00 p.m.
06.08.2017	• RANK 24001 to 25500	09:00 a.m.
	• RANK 25501 to 27000	11:00 a.m.
	• RANK 27001 to 28500	01:30 p.m.
	• RANK 28501 to 30000	03:00 p.m.
	• RANK 30001 to 33000	05:00 p.m.
07.08.2017	• RANK 33001 to 36000	09:00 a.m.
	• RANK 36001 to 37000	11:00 a.m.
	• RANK 37001 to 40000	01:30 p.m.
	• RANK 40001 to 43000	03:00 p.m.
	• RANK 43001 ONWARDS	05:00 p.m.

**Note:-**

**Verification of documents will stop as and when the seats get filled up.**

**Venue 2: C Block (Seminar Hall)  
FOR ALLOTMENT OF SEATS**

<b>Date</b>	<b>Category of Candidates</b>	<b>Time</b>
01.08.2017	All CET qualified candidates seeking admission from • RANK 1 to 1000	10:00 a.m.
	• RANK 1001 to 2000	11:30 a.m.
	• RANK 2001 to 3000	02:00 p.m.
	• RANK 3001 to 4000	03:30 p.m.
02.08.2017	• RANK 4001 to 5000	09:30 a.m.
	• RANK 5001 to 6000	11:30 a.m.
	• RANK 6001 to 7000	02:00 p.m.
	• RANK 7001 to 8000	03:30 p.m.
	• RANK 8001 to 9000	05:30 p.m.
03.08.2017	• RANK 9001 to 10000	09:30 a.m.
	• RANK 10001 to 11000	11:30 a.m.
	• RANK 11001 to 12000	02:00 p.m.
	• RANK 12001 to 13000	03:30 p.m.
	• RANK 13001 to 14000	05:30 p.m.
04.08.2017	• RANK 14001 to 15000	09:30 a.m.
	• RANK 15001 to 16000	11:30 a.m.
	• RANK 16001 to 17000	02:00 p.m.
	• RANK 17001 to 18000	03:30 p.m.

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Note; FOR SPOT COUNSELLING PROCEDURE, please refer pages no 3 of this schedule notification.

	• RANK 18001 to 19000	05:30 p.m.
05.08.2017	• RANK 19001 to 20000	09:30 a.m.
	• RANK 20001 to 21000	11:30 a.m.
	• RANK 21001 to 22000	02:00 p.m.
	• RANK 22001 to 23000	03:30 p.m.
	• RANK 23001 to 24000	05:30 p.m.
	06.08.2017	• RANK 24001 to 25500
• RANK 25501 to 27000		11:30 a.m.
• RANK 27001 to 28500		02:00 p.m.
• RANK 28501 to 30000		03:30 p.m.
• RANK 30001 to 33000		05:30 p.m.
07.08.2017	• RANK 33001 to 36000	09:30 a.m.
	• RANK 36001 to 37000	11:00 a.m.
	• RANK 37001 to 40000	01:30 p.m.
	• RANK 40001 to 43000	03:30 p.m.
	• RANK 43001 ONWARDS	05:30 p.m.

**Note:-**

**Allotment of Seats will stop as and when the seats get filled up.**

**Documents required at time of Spot Round Counselling**

- a) A copy of "Provisional Admission Slip" from the candidates' login, in case of admitted candidates and proof of submission of Part Academic Fee of Rs. 40000/-.
- b) CET Admit Card of CET-2017 (Photocopy in case of admitted candidates/Original in case of fresh candidates). If original Admit Card/character certificate/medical certificate is submitted at the Designated Centres at the time of Verification of Reserved Category certificates the candidate shall produce the duly attested photocopy of the same.
- c) Copy of Admission Verification Form (duly filled by candidate as per Appendix 4(A) given in Part B in case of new admission in case of fresh admission)
- d) Preference Sheet duly filled by candidate as per Appendix 7 given in Part B in both admitted candidates and fresh admission.
- e) Proof of date of birth (10<sup>TH</sup> Class passing certificate or marksheet) (Original and Photocopy).
- f) **Marksheets/Certificates of qualifying examination:** The candidate will be required to bring the Original Certificates/Marksheets of all the year wise or semester wise in original alongwith self attested photocopies of Certificates/ Mark sheets of qualifying examination.
- g) **For result awaited cases:** Undertaking/Self declaration by the candidate for provisional admission only in case the result awaited (duly filled by candidate as per Appendix 5 given in Part B)
- h) **For Distance/ Open Learning Cases:** In case of students who have passed the qualifying examination through distance/ open education system of any recognized University/ board/ institution, the necessary documentary evidence related to location of his/her study centre i.e. study centre proof, certificate from the University imparting open/distance education certifying the location of the study centre to be submitted.
- i) **Medical Certificate:** All the students shall be required to submit a Medical Certificate indicating fitness from a Registered Medical Practitioner as per Appendix 6 given in Part-B in Admission Brochure 2017-18. (Photocopy in case of admitted candidates/Original in case of fresh candidates)

- j) **Character Certificate** from Head of the Institution from where the qualifying examination has been passed or from Gazetted Officer (not more than 6 months old) (**Photocopy in case of admitted candidates/Original in case of fresh candidates**)
- k) In case, the Degree/ Certificate has been obtained from University/ Board of any other country then an equivalence certificate must be obtained from Association of Indian Universities (AIU) New Delhi prior to attending the counselling.
- l) In case, any of the mentioned documents is/are in any language other than Hindi/ English, then authentic translation in English/ Hindi shall have to be produced duly verified by the Institution. Gazatted Officer by the candidate at the time of counselling. Failure on the part of the candidate to produce the requisite document may result in refusal of admission by the Admission Officer, for which the candidate will be responsible.
- m) *It will also be the sole responsibility of the candidates themselves to make sure that they are eligible and fulfil all the conditions prescribed for admission. Before filling-up the verification slip at the time of verification of documents/counselling/allotment of seats, candidate should ensure that he/she fulfils all eligibility conditions as laid down in the respective Admission Brochure for the session 2017-18. If it is found at any stage during the entire period of the programme that the candidate does not fulfil the requisite eligibility conditions, his/her admission will be cancelled and also disciplinary action will be initiated against his/her and entire fee will also be forfeited.*

### **➔ Fees Payable at the time of Spot Round of Counselling**

#### **A. In case of "Admitted and Reported candidates in their allotted institute/ college" (for change of College /Stream/Shift)**

1. Transfer FEE	-	Rs. 5000/- (Non refundable)
2. Counselling Participation Fee	-	Rs. 2000/- (Non refundable)
<b>Total</b>	<b>-</b>	<b>Rs. 7000/-</b>

#### **B. In case of "Not Admitted" candidates (All CET Qualified Candidates / Not Registered/ Not reported /Withdrawn)**

1. Part Academic Fee	-	Rs. 40000/- (Non refundable)
2. Counselling Participation Fee	-	Rs. 2000/- (Non refundable)
<b>Total</b>	<b>-</b>	<b>Rs. 42000/-</b>

The Demand Draft of the requisite fee, as stated above, in favour of "Registrar, Guru Gobind Singh Indraprastha University", payable at Delhi; shall be accepted. The candidate will write his/her name, date of admission, phone/mobile number, name of programme, CET rank and CET roll number on the back of the demand drafts.

If the total fee payable by the candidate, is less than the fees paid by the candidate upto Spot Counselling, the University shall refund the excess fee, to such candidates.

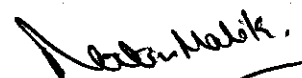
#### **Eligibility Conditions:**

Pass in 12th Class of 10+2 pattern of CBSE or equivalent with a minimum aggregate of 55% marks in Physics, Chemistry and Mathematics provided the candidate has passed in each subject separately. Candidate must additionally have passed English as a subject of study (core/ elective/ functional) in the qualifying examination.

Spot Counselling Procedure as per Chapter 11 of Part A of Admission Brochure 2017-18 may be referred.

1. This round shall be held after completion of the admission process, only for the purpose of filling up vacancies, if any.
2. After completion of all rounds of online counselling 'Spot Counselling' shall be done offline. All eligible candidates desirous of participating in the "Spot Counselling" shall have to pay a counselling (separate) participation fee. The participation fees in the "Spot Counselling" shall be INR 2000/= (non-refundable / transferable).
3. The "Spot Counselling" shall be done for vacancies remaining after reporting of allocated candidates to Schools of Studies / Colleges / institutions allotted (see Section 11.10) and arising during the process of "Spot Counselling" as enumerated below. Since, all conversions of categories / region-wise divisions are completed in the last round of online counselling (Section 11.8), the spot counselling shall consider all seats to be filled as unreserved.
4. The vacant seats left after reporting /admission of candidates to institutions only shall be considered for filling in the spot counselling.
5. Any CET qualified candidates who have not taken admission in the rounds of Online counselling will be eligible to participate in the spot counselling, against the available vacant seat (if any).
6. The candidates who are allotted seat in rounds of online counselling and have paid the part Academic Fee of Rs 40,000/- to confirm admission in any institute/ college and have also reported to the concerned University School of Study / college / institutions will be treated as "admitted" at the time of Spot Counselling. Such candidates, if they desire to participate in the "Spot Counselling" shall be required to pay a transfer fees of INR 5000/=, these candidates shall be considered as per their rank only, if they do not appear at the time of counselling for their rank, they shall not be allowed to participate, moreover, the seats thus vacated by these candidates shall be offered to candidates participating in "Spot Counselling" with lower rank as compared to the candidates thus transferred. For such "transferred" candidates, the part academic fees paid by the candidate of INR 40000/= shall be adjusted during counselling. If a change of institution / college occurs of such candidates, then the institution / college from which the candidate is being transferred shall refund the balance fees paid (if any), that is the component of the fees paid by the candidate at the institution directly to the candidates on application by the candidate, and the candidate shall have to pay the balance fees (if any) of the institution to which the candidate is transferred as per schedule to be notified by the candidates.
7. Any candidate, who was admitted in any round and subsequently withdrawn as per procedure, will be eligible to participate in the Spot Counselling.
8. All "not admitted" candidates will be eligible to participate in the Spot Counselling.

All CET qualified who wish to participate in the offline spot counseling are advised in their own interest to visit the University website [www.ipu.ac.in](http://www.ipu.ac.in) as well as the online admission website [www.ipuadmissions.nic.in](http://www.ipuadmissions.nic.in) for regular updates.



(Dr. Nitin Malik)

Joint Registrar (Admissions)

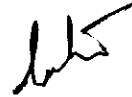
Copy to:-

1. Controller of Examination (O), GGSIP University for information
2. Controller of Finance, GGSIP University for information

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Note: FOR SPOT COUNSELLING PROCEDURE, please refer pages no 3 of this schedule notification.

3. In-Charge University's Website, with request to upload the schedule of Counselling on University's Web Site.
4. Assistant Registrar to Vice-Chancellor, GGSIP University for information of Hon'ble Vice Chancellor.
5. Assistant Registrar to Registrar, GGSIP University for information of Registrar.
6. Section Officer to Pro Vice Chancellor, GGSIP University for information of Pro Vice Chancellor.
7. Guard File



**Asstt. Registrar (Admissions)**