

No.IPU/JR(C)/BM61/2015/-

In pursuance of the provisions of Section 28 of the Guru Gobind Singh Indrapastha Univeristy Act, 1998 (9 of 1998), the Board of Management of the Guru Gobind Singh Indrapastha University (BM 61.03) hereby makes the following Regulations under Ordinance 12, for programmes leading to the Degree of Doctor of Philosophy (Ph.d) :-

1. Short title, Application and Commencement

- (i) These regulations shall be called Guru Gobind Singh Indraprastha University regulations for programmes leading to the degree of Doctor of Philosophy (Ph.D.).
- (ii) These regulations are only meant to clarify and supplement the provisions of the ordinance 12 (henceforth referred to as the Ph.D. ordinance) to facilitate its uniform interpretation and implementation.
- (iii) They shall apply to all the University Schools of Studies (USS) and Centres, Affiliated Colleges/Institutions, Constituent Colleges and University Approved Research Centres.
- (iv) These regulations will come into force immediately from the date of notification on the University website. The regulations will also be displayed on the University website.
- (v) The Ph.D. programme in each available discipline shall be run by the concerned USS, with the help of its School Research Committee (SRC) and Board of School of Studies (BOS) in compliance with clause 1 of the Ph.D. ordinance.
- (vi) Meetings of the SRC may be held as frequently as needed, but at least once in a semester, or at the written request of one-fourth of the total number of SRC members of the school/discipline. The quorum shall be more than half of the total number of SRC members of the school/discipline. The meeting notice shall be released at least 3 days in advance, clearly mentioning the agenda items. The minutes of all meetings of SRC and BOS must be circulated to all the faculty members of the school within one week of the meeting.

2. Ph.D Supervisor

- (i) Regular faculty members of USS seeking recognition as Ph.D. supervisors shall submit their requests to the concerned SRC on prescribed format along with the Ph.D. degree certificate and full text copies of the requisite number of research publications as specified in the Ph.D. ordinance. Recognised Faculty members from affiliated colleges/institutes or approved research centres of the University shall send their applications to the DRC through proper channel in the format prescribed by the DRC. The SRC shall exercise due diligence and satisfy itself

regarding all the requirements of Ph.D. supervisors as prescribed in clause 2.1 of the Ph.D. ordinance. The minutes of the SRC along with the supporting documents shall be sent to the Vice Chancellor for approval and subsequent notification by the DRC.

- (ii) A faculty member seeking recognition as Ph.D. supervisor in more than one School/discipline shall follow the same process described above with due intimation to the Dean of his/her School, who shall only use this information to calculate the number of available Ph.D. slots under the concerned faculty member. The total number of research scholars enrolled under such a supervisor in all the Schools/disciplines shall count towards the maximum permissible number of Ph.D. slots as prescribed in clause 2.2 of the Ph.D. ordinance.
- (iii) A faculty member assigned as a Ph.D. supervisor to research scholar(s) in compliance with clauses 2 and 3 of the Ph.D. ordinance, is normally expected to be available to guide the research work of the scholar till the thesis is submitted. However, under unavoidable circumstances such as long leave, resignation, retirement or death, assignment of alternative supervisor(s) may be made under the provisions of clause 2 of the Ph.D. ordinance as explained below:
- (iv) If the supervisor proceeds on long leave for less than 12 months, he/she can continue to be a supervisor. However, on his/her recommendation, the SRC may appoint a caretaker/joint supervisor. A caretaker supervisor shall be from the same School (but can be from the same or different discipline), and whose tenure shall be limited to the period of absence of the supervisor. A joint supervisor appointed in such cases shall be from the same School/discipline and once appointed, shall continue till the submission of the thesis. The SRC shall record the consent of the caretaker/joint supervisor at the time of allotment. If no faculty gives consent or till the time the SRC reaches a decision in this regard, the Dean of the concerned School shall automatically assume the responsibility of a caretaker supervisor.
- (v) If the supervisor proceeds on long leave for more than 12 months, he/she can continue to be a supervisor, provided, a joint supervisor was assigned along with the supervisor at the time of confirmation of registration for Ph.D. Otherwise, the SRC shall assign a caretaker/joint supervisor in consultation with the supervisor.
- (vi) If the thesis or the synopsis of the thesis of a research scholar has been submitted before the supervisor proceeds on leave, he/she shall continue to be the supervisor and only a caretaker supervisor shall be assigned by the SRC.
- (vii) If the thesis is returned for major revisions and the sole supervisor is on leave, he/she shall be asked to specifically state whether he/she can effectively help the research scholar in carrying out the major revisions within a reasonable time. In case the sole supervisor fails to respond, or expresses his/her inability for any reason, the caretaker supervisor, if he/she provides the requisite guidance in carrying out the major revisions, shall automatically be treated as the joint-supervisor of the research scholar.
- (viii) The authorship of a supervisor or joint supervisor in a publication arising out of the doctoral work of a research scholar shall depend on his/her academic/research contribution and not administrative or other roles.

- (ix) Registration of any candidate under the supervision of his/her relative is prohibited, as per the examination norms of this University.
- (x) Research scholars seeking change of Ph.D. supervisor shall be given due consideration and one reasonable opportunity to complete their thesis under an alternative supervisor if the situation so warrants. The Dean of the concerned School shall place every such request before the next SRC for its consideration.

3. Procedure for Admission

- (i) The disciplines in which Ph.D. admission is offered in any School shall be approved by the Academic Council of GGSIPU based on the recommendations of the SRC and BOS of that School/Centre.
- (ii) As detailed in clause 3 of the Ph.D. ordinance, the Dean of the concerned School shall send the number of available vacant slots in the School along with the areas of research of prospective supervisors to the DRC. In addition, the Dean of the concerned School shall also send to the DRC the available vacant slots in the Affiliated Colleges, Constituent College and University Approved Research Centres in the concerned discipline(s) relevant to the USS.
- (iii) Advertisement shall be made on the University website and / or in leading newspapers by DRC after getting the number of slots available in each School.
- (iv) Application forms shall be made available at the University Website <http://ipu.ac.in> shall be submitted online to the Examinations Division of the University.
- (v) All students interested in admission to the Ph.D. programme, irrespective of whether they are exempted from the entrance test as per clause 3.9 of the Ph.D. ordinance, shall have to fill in the application form for admission.
- (vi) The admit cards for the Ph.D. entrance test shall be available online seven days before the commencement of the entrance test. The applicants can download the admit card using their username and password as provided at the time of application.
- (vii) Research scholars shall be admitted through an entrance examination conducted by the University. The Ph.D. entrance exam shall consist of a general aptitude-testing component (part A) common to various Schools, and a School/Centre/discipline-specific component (part B). The Ph.D. entrance exam shall be a qualifying test and the Examination branch of the University shall conduct it for all the applicants in compliance with clause 3 of the Ph.D. ordinance.
- (viii) The Ph.D. Admission Committee of the concerned School shall be responsible for deciding the structure of the question paper, setting of the question paper in the School/Centre/discipline and evaluation of answer scripts, if required.
- (ix) The Ph.D. entrance examination will comprise of two sections except for University School of Medicine & Para Medical Health Sciences (USM&PMHS) as follows:

	Max. Marks	Type of Test
Section – I	200	General Aptitude Test

		Multiple Choice Questions
Section – II*	400	Subject Specific Test

The whole test will be of 2.5 hours. The marking scheme for multiple choice type questions may be +4 marks for a right answer and -1 mark for a wrong answer.

** For University School of Humanities & Social Sciences Section II will comprise questions of both multiple choice type and subjective type with 50% weightage in each.*

** For USM&PMHS, there will be no subject specific test, and the general aptitude test shall be of 2.5 hours with the syllabi of section one (1) for the total test.*

- (x) A merit list shall be prepared by the Examination branch of the University on the basis of the marks scored in the entrance test. The merit list shall be made available to the Dean of the concerned School by the Examination branch of the University through the DRC. The Ph.D. Admission Committee of each School shall decide and apply the suitable cut-off score for section I and section II of the Ph.D. entrance exam. Each School shall endeavour to determine the best possible cut-off percentile of the written test for the short-listing of candidates to be called for interview. The Dean of the concerned School shall obtain the approval of the Vice Chancellor on the proposed cut-off percentile along with the criteria for the final selection of candidates after the interview, as explained in (xi) below.
- (xi) The criteria for final selection of candidates shall be determined in advance by the SRC of the concerned School/discipline (such as weightage for prior academic/research/industry background, GATE score, research publications, etc) and shall be approved by the Vice Chancellor.
- (xii) The number of candidates to be called for interview in each School shall be specified as per clause 3 of the Ph.D. ordinance. The notification of the candidates shortlisted for the interview in each School shall be displayed on the University website by the concerned School. It shall be accompanied by the list of prospective supervisors, along with their areas of specialization and hyperlinks to their profile pages on the University website.
- (xiii) The candidates may interact with the prospective supervisors and shall give in writing their choice of supervisors in their order of preference at the time of the Ph.D. interview for the allotment of supervisor by the Ph.D. Admission Committee in compliance with clause 3 of the Ph.D ordinance.
- (xiv) The Dean of the concerned School shall forward the list of research scholars admitted into the Ph.D. programme along with the names of their allotted supervisors to the DRC to obtain the approval of the Vice Chancellor and to notify the list as per clause 3 of the Ph.D. ordinance.
- (xv) The research scholar who has been accorded provisional registration will have to fill the provisional registration form (available on the University website) and get it signed by his/her Ph.D. supervisor and the Dean of the concerned School. The

research scholar shall submit the completed and duly signed original form to the office of the Dean of the concerned School, and use a copy of it to pay the fees, prescribed by the University.

(xvi) The Dean of the concerned School shall send all the provisional registration forms as well as the fee slips of the selected research scholars to the DRC for the issue of enrollment number and identity cards within one month.

(xvii) Conversion of Full time Ph. D candidature to Part Time Ph.D candidature may be considered by School Research Committee based on the adequate justification and recommendation of Ph.D. supervisor. However, conversion of Part Time Ph.D. candidature to Full time Ph.D. candidature is not permissible after approval of the research plan.

4.Course Work and Credit Requirement

- (i) The DRC and Deans of USS shall make all efforts to ensure that the course work for full-time research scholars is normally offered during weekdays and for part-time research scholars on weekends. All efforts should also be made to fulfil all the course work requirements through regular in-house faculty members without any additional remuneration for teaching Ph.D. courses. Regular faculty members of the University who teach on weekends shall be entitled for compensatory leave as per the rules of the University.
- (ii) Each research scholar shall have to pay a tuition fee as notified from time to time by the DRC after approval of the Vice Chancellor. There shall be no additional fee for course work.
- (iii) As the operationalization of courses depends on the choice of research scholars, each School shall design its courses in such a manner that they attract the choice of multiple research scholars within and across Schools/centres/disciplines to promote interdisciplinarity.
- (iv) The courses that are run by each School in any given semester shall be limited only to such courses where at least 5 research scholars have opted. Schools that admit less than 5 research scholars in an academic year may pool their research scholars based on course compatibility. Under extraordinary circumstances, Schools may seek partial relaxation of this limit from the Vice Chancellor to not less than 2 research scholars per course for that particular semester only.
- (v) Individual faculty members, SRC and Academic Programme Committee of the concerned School(s) shall ensure that the teaching load is reasonably balanced between Ph.D. coursework and other ongoing courses of the School/centre/discipline.
- (vi) Research scholars holding an M.Phil degree may be exempted by the SRC from the prescribed coursework for Ph.D. in GGSIPU, if the contents of the M.Phil degree are related to the proposed field of research for Ph.D. However, the research scholar shall have to pass the compulsory course in Research Methodology as specified in the UGC norms and in the Ph.D. ordinance of GGSIPU, unless the research scholar has already passed such a course during M.Phil. Similarly, any research scholar who has passed Ph.D. coursework from

any other University with at least 9 credits or equivalent, including the compulsory course in Research Methodology as per the requirements under clause 4 of the Ph.D. ordinance of GGSIPU, may be fully or partly exempted from course work in GGSIPU. However, such course work should have been done in a UGC-recognized Ph.D. programme of a Government University/institute and in full compliance with UGC Ph.D. norms in force at the time of admission in GGSIPU. Further, such courses should be compatible with the discipline of Ph.D. for which admission was granted in GGSIPU, to the satisfaction of the SRC.

- (vii) A research scholar shall be required to have a minimum attendance of 75% or more in all the courses taken together in a semester, out of which a shortage of attendance upto 5% may be condoned by the Dean of the concerned School for individual research scholars, for reasons to be recorded.
- (viii) A research scholar who has shortage of attendance shall be detained from appearing in the end-semester examination of the courses in which there was shortage of attendance. Such scholars shall repeat these courses with the next batch of research scholars. The Dean of each School shall send the complete attendance record along with the names of all research scholars who are short of attendance to the COE, atleast 4 calendar days before the start of the end-semester examination, for necessary action by the COE.
- (ix) The affiliated colleges/institutions and approved research centres that experience a mismatch between the course work defined by the USS and their own research needs may develop their own courses with the approval of the concerned SRC and BOS, and eventually Academic Council through the DRC and the Controller of Examination of the University.
- (x) If the affiliated colleges/ institutions/ approved research centres cannot conduct course work at their premises, research scholars may be allowed by the concerned SRC to complete the course work at the respective University Schools/Centres as a temporary measure. Eventually, all such institutions that admit research scholars for Ph.D. are expected to develop in-house capabilities for conducting course work as stipulated by the University.

5. Performance monitoring

- (i) In compliance with clause 6 of the Ph.D. ordinance, commencing from the date of confirmation of registration, each research scholar shall make an oral presentation before the SRC, and also submit a progress report every six months through the supervisor to the Dean of the concerned School to be placed before the SRC. The SRC shall review the progress of the research scholar and the feedback and comments received during the presentation by the research scholar in the SRC meeting may be suitably incorporated in the work to be carried out by the research scholar, in consultation with his/her supervisor.
- (ii) The Dean of the concerned School shall send the minutes of the SRC meeting and progress report of all research scholars to the DRC within one week of the meeting.

6. Interdisciplinary and Multidisciplinary Research

In case of interdisciplinary Ph.D. programmes involving multiple disciplines and supervisors within or across the University Schools of Study, both the disciplines may be reflected side by side in the Ph.D. certificate, with the first discipline being the one in which the research scholar was enrolled. For example, if a research scholar is registered for Ph.D. in University School of Biotechnology and works on management of biotechnology with the help of a joint supervisor and possibly joint course work in the University School of Management, his/her Ph.D degree certificate shall mention the disciplines as "Biotechnology and Management".

Under University School of Medicine and Para-Medical Health Sciences there are more than 30 disciplines in medical and related fields. Hence, there is a need for a suitable nomenclature under which Ph.D can be awarded under USMPMHS. To maintain uniformity across all disciplines under the school, the nomenclature to be used for the award of Ph.D under USMPMHS would be "Ph.D in Health Sciences"

7. Financial Assistance to research scholars

- (i) Research scholars who have cleared National/State Level examinations with JRF or equivalent shall get financial assistance from the concerned funding agency. The DRC shall pool the fellowship claims/utilization statements of all such research scholars on periodic basis as required and facilitate timely disbursement of fellowships to the research scholars. The University may pay the fellowships in advance from its own funds, pending release of the grants from the concerned agencies, provided the sanction orders for the concerned research scholars have been received from the respective funding agencies.
- (ii) Research scholars working in projects as Project Fellow, JRF, SRF, etc. shall get financial assistance from the designated projects. The University may pay the fellowships in advance from its own funds, pending release of the grants from the concerned agencies, provided the sanction orders for the concerned research scholars have been received from the respective funding agencies.
- (iii) Research scholars, who do not get any financial assistance, may be considered for Non-NET UGC fellowships by the University. The University may determine the rate and number of fellowships under this category from time to time, depending on the grant available from UGC and the relevant regulations, if any.
- (iv) Indraprastha University Research Fellowships shall be awarded by the University to selected research scholars in every School, as per the norms notified from time to time.
- (v) The University shall consider paying a consolidated monthly assistance ("Short Term Research Fellowship") to all full-time Ph.D. research scholars, whose fellowships have expired or who do not have a monthly research

fellowship from any source, for a period of one year only. No contingency grant to the research scholar shall be admissible during this period.

- (vi) University financial assistance as per (iv) and (v) above shall not be provided where the research scholar is an employee availing study leave or is pursuing part-time Ph.D.
- (vii) Foreign research scholars must show proof of financial support for the entire duration of their Ph.D. Fellowships from their respective governments or any other national/international agencies that fund foreign research scholars shall be administered and disbursed by the University as per its own rules and regulations, unless specified otherwise by the concerned funding agency.

8. Pre-submission presentation and thesis submission

- (i) A checklist of all the documents including their formats as applicable, and formalities to be completed at the time of submission of synopsis, Ph.D. thesis for evaluation and final thesis, shall be made available on the University web site.
- (ii) The contents of the thesis should be organized in the following manner:
 - (a) Inner cover page
 - (b) Certificate of the supervisor in the prescribed format
 - (c) Declaration against falsification/fabrication/plagiarism in the prescribed format
 - (d) Acknowledgements
 - (e) Abstract
 - (f) List of publications
 - (g) Table of contents
 - (h) List of figures/tables
 - (i) Body of the thesis
 - (j) References
 - (k) Appendices
 - (l) Reprints of two papers published from the Ph.D. work as per clause 10.4 of the Ph.D. ordinance
 - (m) One page bio-data of the author (optional)
- (iii) The certificate of the supervisor shall contain "This is to certify that the work embodied in this thesis titled (full title of the thesis) is original and has been carried out by (name of the research scholar) under the supervision of (name of the supervisor/s). The work has not been submitted, in part or in full, for any other degree or diploma of this or any other University". This certificate shall be signed by the research scholar, supervisor(s) and countersigned by the Dean of the School.
- (iv) The signed declaration by the research scholar shall contain "This is to certify that the work embodied in this thesis titled (full title of the thesis) is original and free from any form of falsification, fabrication and plagiarism. I shall be solely responsible for any such dispute arising out of my doctoral work".

- (v) Thesis should be type-written on good quality A-4 size paper with line-spacing of 1.5 and margins of 1.5-2 inches on the left side for binding and 1 inch for the remaining sides.
- (vi) Suitable reproduction of Indian-ink diagrams should be used. Photographs should be reproduced on photo/good quality paper.
- (vii) References should be given in a style in the text and in bibliography consistent with a standard journal in the field. Ideally, all research scholars from each School should follow the same format.

The outer cover and the inner cover page of the thesis should contain the following:

Title of the thesis
Submitted in partial fulfilment of the requirement for the award of the degree of
Doctor of Philosophy

By
Student Name
Enrollment Number



Name of the School
Guru Gobind Singh Indraprastha University
New Delhi.
(Year of Award)

- (viii) After the conduct of open viva-voce examination, two copies of the final thesis in maroon colour hard cover binding must be submitted to COE, along with the no dues certificate in the prescribed format. The outer cover of the hard-bound thesis should contain the content indicated in (viii) above. Besides, the following should be printed on the spine of the thesis:
- (a) Year of award at the top
 - (b) The author's name in the middle (last name followed by initials)
 - (c) Ph.D. at the bottom

9. Measures against plagiarism, falsification and fabrication

- (i) Any research is only as good as its documentation, and authenticity as well as accuracy of documentation is of paramount importance, whether in a pre-registration proposal, progress report, pre-submission synopsis, final thesis, publications, presentations or any other form of claims made to the academia, government, industry, media, or public at large. Violation of authenticity and accuracy can take many forms, including plagiarism, falsification and fabrication of results/data/claims, impersonation/inappropriate authorship, etc.
- (ii) This University is committed to ensure the authenticity and accuracy of the research record and expects the same from every research scholar in all communications of his/her research, especially in written form. For this purpose, the guidelines followed widely across the world may be adopted, such as those issued by the Committee of Publishing Ethics

(publishingethics.org), or on the websites of publishers such as Springer, Elsevier, Macmillan etc., or even of the sellers of anti-plagiarism software such as Turnitin, iThenticate etc.

- (iii) The DRC shall ensure that research scholars and faculty members are trained in best practices of research documentation/publishing/communication, including how to avoid unethical publishing practices and in the usage of anti-plagiarism software as frequently as needed, but at least once every academic year.
- (iv) All written submissions of the research scholars must be provided in both electronic (word/pdf) and hard copy forms. The electronic file shall be scanned using anti-plagiarism software in the text and also critically examine non-text contents such as tables, figures, images, drawings, flow-charts etc., to ensure that the submission is free from any unethical content/practice, prior to final submission/approval/publication. The research scholar is allowed to reproduce the contents of the published research papers arising out of his/her Ph.D. work in the thesis, provided the research papers themselves are free from falsification, fabrication, plagiarism, etc.
- (v) This University is also committed to make electronic versions of all thesis/dissertations/publications available online in public domain, in addition to providing public access to the hard copies in the library.
- (vi) The research scholar shall submit the anti-plagiarism scanning report of the complete thesis at the time of submission of the thesis for evaluation.
- (vii) The author(s)/research scholar(s) shall be held responsible for any such document found to have unethical content/practices including, but not limited to plagiarism, falsification and fabrication of results/data/claims, during or even after the award of Ph.D. Such publications/theses/dissertations shall be withdrawn by the university, regardless of their consequences to their authors, including termination of Ph.D. registration or withdrawal of their Ph.D. degrees, if awarded. Such scholars may also be debarred from admission to the same or any other programme in the university.

10. Appointment of Examiners

- (i) The Examination branch will contact the examiners appointed by the Vice Chancellor within two weeks and take their consent for examining the thesis at the earliest. If the examination branch does not receive the consent from the appointed examiner within two weeks despite reminders, or if one or more examiners so appointed declines to examine the thesis, alternative examiner(s) shall be appointed by the Vice Chancellor out of the approved panel. In case the panel gets exhausted, the SRC of the School/discipline shall recommend additional names in compliance with clauses 11.1 to 11.3 of the Ph.D. ordinance, ensuring that the new panel of examiners is sent to COE within three weeks.

- (ii) The COE shall obtain the names of the examiners approved by the Vice Chancellor within two weeks of receipt of the panel of examiners from the Dean of the concerned School.
- (iii) The Examination Branch may send all communications to the examiners, viz. request for consent, as well as subsequent sending of Ph.D. thesis for evaluation and receiving report, electronically through email/fax and/or through post as appropriate and follow-up telephonically.

11. Evaluation of the thesis

The Examination branch of the University shall make all efforts to provide information on the status of the submitted Ph.D. thesis.

12. Oral Defence

The oral defence and open viva voce shall be held during working hours at the University premises with a prior circular atleast 5 days in advance, to facilitate the participation of all the faculty, research scholars, students and others.

13. Power to modify regulations

Notwithstanding anything contained in the above said regulations, Vice Chancellor reserves the right to relax/modify any of the above said regulations, as needed.

CHECKLIST FOR SUBMISSION OF Ph.D. SYNOPSIS

1. Name of Research Scholar:
2. Enrolment Number:
3. Contact number and Email of the Research Scholar: Full-Time/Part-time
4. Category of registration:
5. Date of Provisional registration:
6. Date of confirmation of Ph.D. registration:
7. Discipline of Study:
8. Name of School:
9. Title of Ph.D. thesis:
10. Name and contact information of Supervisor(s)/Joint Supervisor (if any):
 - (i) Name :
School:.
Address:
Phone:
Email:
 - (ii) Name :
School:.
Address:
Phone:
Email:
11. Date of approval of pre-submission by SRC:
12. SRC minutes of pre-submission attached: YES
13. 8 copies of pre-submission synopsis attached: YES
14. Panel of examiners attached (in sealed cover): YES
15. Copy of fee slip for submission of Ph.D thesis attached: YES

Date: Signature of Research Scholar

Date: Signature of Supervisor

Date: Signature of Dean of the School

For office use only (Examination):

Date of receipt of synopsis:

Dealing by-

Signature:

CHECKLIST FOR SUBMISSION OF Ph.D. THESIS FOR EVALUATION

1. Name of Research Scholar:
2. Enrolment Number:
3. Contact number and Email of the Research Scholar:
4. Category of registration: Full-Time/Part-time
5. Date of Provisional registration:
6. Date of confirmation of Ph.D. registration:
7. Discipline of Study:
8. Name of School:
9. Title of Ph.D. thesis:
10. Name and contact information of Supervisor(s)/Joint Supervisor (if any):

(i) Name : School: Address: Phone: Email:	(ii) Name : School: Address: Phone: Email:
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11. Date of approval of pre-submission by SRC:
12. Date of submission of soft-bound thesis to COE:
13. 3 soft-bound copies of thesis along with one copy on electronic media in MS word/PDF format as per University guidelines.
14. Copy of minutes of the SRC meeting if time for thesis submission is beyond 3 months after the date of approval of pre-submission presentation by SRC.
15. Approval of the competent authority if time for thesis submission is beyond 6 months after the date of approval of pre-submission presentation by SRC.
16. Anti-plagiarism scanning report of the complete thesis.

Date:

Signature of Research Scholar

Date:

Signature of Supervisor

For office use only (Examination):

Date of receipt of thesis:

Dealing by-

Signature:

**CHECKLIST FOR SUBMISSION OF FINAL Ph.D. THESIS AFTER ORAL
DEFENCE**

1. Name of Research Scholar:
2. Enrolment Number:
3. Contact number and Email of the Research Scholar:
4. Category of registration: Full-Time/Part-time
5. Date of Provisional registration:
6. Date of confirmation of Ph.D. registration:
7. Discipline of Study:
8. Name of School:
9. Title of Ph.D. thesis:
10. Name and contact information of Supervisor(s)/Joint Supervisor (if any):
 - (i) Name :
School:
Address:
Phone:
Email:
 - (ii) Name :
School:
Address:
Phone:
Email:
10. 2 hard-bound copies of the thesis along with one copy on electronic media in MS word/PDF format as per University guidelines.
11. Certificate of incorporation of corrections/or suggestions, as suggested by examiners in the thesis evaluation report and/or oral defence.
12. Key word(s) for thesis for indexing purposes (minimum of 5 keywords)
13. No dues certificate in the prescribed format as available on the University website.

Date:

Signature of Research Scholar

Date:

Signature of Supervisor

For office use only (Examination):

Date of receipt of thesis:

Dealing by-

Signature: