

ORDINANCE 16 : CONDUCT AND EVALUATION OF EXAMINATIONS FOR THE PROGRAMMES LEADING TO POST GRADUATE DIPLOMAS, POST GRADUATE DEGREES (M.D./MS DOCTOR OF MEDICINE/ MASTER OF SURGERY) AND POST DOCTORAL DEGREES (D.M./ M.CH: DIRECTORATE IN MEDICINE/ MAGISTER OF CHIRURGIAE)

Applicability: This ordinance shall apply to the programmes leading to Post graduate diplomas, Post graduate degrees (M.D./M.S. : Doctor of Medicine/ Master of Surgery) and Post doctoral degrees (D.M./MCh : Doctorate in Medicine/Magister of Chirurgiae).

1.0 DEFINITIONS:

- a. Academic programme: shall mean a programme leading to Post graduate diplomas, Post graduate degrees (M.D./M.S. : Doctor of Medicine/ Master of Surgery), Post doctoral degrees (D.M./MCh : Doctorate in Medicine/Magister of chirurgiae).
- b. Course : means a component of Academic programme, carrying a distinctive code number.
- c. Board of Studies (BOS) shall mean the Board of Studies of the University.
- d. External examiner shall mean an examiner who is not in the employment of the University or its affiliated institutions.
- e. Student shall mean a person admitted to the University and its affiliated institutions for any of the academic programmes to which this Ordinance is applicable.
- f. University shall mean Guru Gobind Singh Indraprastha University.

2.0 The University shall hold examinations for the academic programmes, as is approved by the Academic Council and for awarding Post graduate diplomas, Post graduate degrees (M.D./M.S. : Doctor of Medicine/ Master of Surgery), Post doctoral degrees (D.M./MCh : Doctorate in Medicine/Magister of Chirurgiae) as per the prescribed Schemes of Teaching and Examinations and Syllabi as are approved by the Academic Council.

3.0 Examinations of the University shall be open to regular students i.e. candidates who have undergone a course of study in an institution/college affiliated to the University, for a period specified for that programme of study in the Scheme of Teaching and Examination and Syllabi.

Provided further that a student may be debarred from appearing in the examination of the course as provided in Clause 8 & 9 of this Ordinance or as provided in any other Ordinance of the University.

4.0 ACADEMIC PROGRAMME COMMITTEE

- a.** There shall be an Academic Programme Committee in the School of Medical Sciences of the University and programme-wise Academic Programme Committee(s) in affiliated institutions.
 - i.** In the case of School of Medical Sciences of the University, all the teachers of the School shall constitute the Academic Programme Committee of which the Dean of the School shall act as its Chairman. This Committee shall coordinate the implementation of the courses for optimum utilisation of resources.
 - ii.** In the case of affiliated institutions, full time university recognised teachers involved, in the teaching of the programme not exceeding 25 in the institution shall constitute the Academic Programme Committee for that programme. This Committee shall be headed by the Director/Principal of that institution, or another member of the Committee so nominated by him. This Committee shall coordinate the implementation of the programme for optimum utilisation of resources and shall also coordinate with Programme Coordination Committees as constituted by the University.
- b.** The Academic programme Committees shall also perform other tasks as assigned to it by the School of Medical Sciences of the University or by the Director/Principal of the concerned affiliated institution.
- c.** The Academic Programme Committee shall meet as and when required but at least once during every six months. The Chairman of the Committee will convene the meetings.

5.0 PROGRAMME COORDINATION COMMITTEE

In order to facilitate academic coordination between different institutions running the same programme, a Programme Coordination Committee may be constituted by the University, if deemed desirable. The Directors/Principals of the concerned affiliated institutions shall be members of this Committee. The Committee shall be headed by the Dean of the University/Director/ Principal to be nominated by the Vice-Chancellor.

The Committee shall coordinate the implementation of the academic programme to include timely coverage of the course. The Committee shall also assist in preparation of model question papers, if required, prepare guidelines for practical examinations and suggest names for panels of examiners. The Committee may also suggest any modifications in the syllabus, undertake comprehensive review of syllabi, or draw up draft syllabi for new courses.

6.0 PROGRAMMES OFFERED BY GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY (SCHOOL OF MEDICAL SCIENCES)

- a. M.D. (Doctor of Medicine)**

- i.** Anesthesiology
- ii.** Biochemistry
- iii.** Community Medicine
- iv.** Dermatology, Venereology & Leprosy
- v.** Forensic Medicine
- vi.** General Medicine
- vii.** Microbiology
- viii.** Paediatrics
- ix.** Pathology
- x.** Pharmacology
- xi.** Physiology
- xii.** Psychiatry
- xiii.** Radio-diagnosis
- xiv.** Radio-therapy
- xv.** Physical Medicine & Rehabilitation

b. M.S. (Master of Surgery)

- i.** Anatomy
- ii.** General Surgery
- iii.** Obstetrics & Gynaecology
- iv.** Ophthalmology
- v.** Orthopaedics
- vi.** Otorhinolaryngology

c. Diplomas

- i.** Anaesthesiology (D.A.)
- ii.** Dermatology, Venereology and Leprosy (D.D.V.L.)

- iii. Obstetrics & Gynaecology (D.G.O.)
- iv. Ophthalmology (D.O.)
- v. Otorhinolaryngology (D.L.O.)
- vi. Paediatrics (D.C.H.)
- vii. Physical Medicine & Rehabilitation (D.Phy. Med. & R.)
- viii. Radio-diagnosis (D.M.R.D.)
- ix. Radio-Therapy (D.M.R.T.)

Note: For all the programmes mentioned above, the candidate must possess a recognised MBBS degree or its equivalent degree (recognised by MCI).

d. D.M. (Doctorate in Medicine)

	Prior Requirement
i. Cardiology	MD/DNB (Medicine)
	MD/DNB (Paediatrics)
ii. Medical Gastroenterology	MD/DNB (Medicine)
	MD/DNB (Paediatrics)
iii. Neurology	MD/DNB (Medicine)
	MD/DNB (Paediatrics)
iv. Nephrology	MD/DNB (Medicine)
	MD/DNB (Paediatrics)
v. Pulmonary and Critical Care	MD/DNB (Medicine)
	MD/DNB (Respiratory Medicine)

Note

For eligibility of DNB candidates it is essential to have undertaken a research project (Thesis) during DNB training.

e. M.Ch (Magister of Chirurgiae)

Prior requirement

i. Burns and Plastic Surgery	MS/DNB (Surgery)
ii Cancer Surgery	MS/DNB (Surgery)
iii. Cardio Thoracic & Vascular Surgery	MS/DNB (Surgery)
iv. Neuro-surgery	MS/DNB (Surgery)
v. Paediatric Surgery	MS/DNB (Surgery)
vi. Urology	MS/DNB (Surgery)

Note

For eligibility of DNB candidates it is essential to have undertaken a research project (Thesis) during DNB training.

7.0 PROGRAMME CONTENTS AND DURATION

- a. The Post Graduate Diploma, Post Graduate Degree (M.D./M.S.), Post Doctoral Degree (D.M./MCh) shall comprise of courses and/or other components as specified in the scheme of teaching and examination and syllabi of the concerned programme as are approved by the academic council.
- b. The minimum period required for completion of programme shall be two years in case of diploma and three years in case of MD/MS and DM/MCh. The programme duration is as specified in the scheme of teaching and examination and syllabi for the concerned programme.
- c. The maximum permissible period for completing a programme is as given below:
 - i. Students admitted to the diploma courses must pass the examination within four years from the date of registration to the course.
 - ii. Students admitted to the M.D./M.S. course must pass the degree examination within five years after registration to the course.
 - iii. Students admitted to the D.M./MCh course must pass the degree examination within five years after registration to the course.

8.0 ATTENDENCE

All the candidates joining the Post Graduate training programme shall work as full time residents during the period of training. They must attend not less than 80% of the training during a given year. They should be given full time responsibility, assignments and participation in all aspects of the education programme.

9.0 LEAVE

- a. No vacations are permitted to any Post graduate degree/diploma, Post doctoral course student.

- b. A student may avail a maximum of 30 days leave in the 1st academic year and 36 days each in the 2nd and 3rd academic year. Leaves not availed in one year are not carried over to the next year. This includes leave availed on all grounds except maternity leave.
- c. A female student will be permitted 90 days of maternity leave during a course and not 135 days. This may be availed only once in the course. No paternity leave is permitted.
- d. In case of shortage of attendance, due to excess leave or absence due to any other reason without proper permission he/she will not be allowed to appear in the university examination until the shortage is made up by further training in the said duties during the scheduled course period.
- e. Unauthorised absence from training would result in cancellation of the name of the student from the university rolls for the said post graduate/post doctoral course.

10.0 TRAINING PROGRAMME

- a. Training given to the Post Graduate students in the recognised institution of the university for the award of Post Graduate Degrees/Diplomas shall determine the expertise of the trained specialist as a result of the training programme.
- b. The School of Medical Sciences shall work out the details of the training programme/curriculum.
 - i. Each institution imparting Post Graduate training programme shall set up an academic programme committee under the Principle/Director or a senior professor in order to monitor and coordinate the programme as per the guidelines of the School of Medical Sciences.
 - ii. The training programme would be updated from time to time. This should be registered and followed strictly so that examiners may determine the training undergone by the students, also if and when required the MCI inspectors may have access to the same when needed.
 - iii. Post Graduate students must maintain a log book detailing the work/procedures undertaken by them during the period of training. M.S./MCh students must detail in the log book the number of operations assisted or done independently.
 - iv. The Log book mentioned to above should be periodically verified by the faculty members of the institution.
- c. Teaching in basic medical sciences related to the disciplines concerned during the training process is essential. There shall also be training in the applied aspects of the subjects. The faculty should coordinate with the allied departments related to the discipline for teaching. Preventive and emergency care should form a part of the training.

The students should undertake independently biopsies, cytopsies, endoscopy and imaging etc. during the course of the training.

- d.** Post graduate students must also participate in the teaching and training of undergraduate students and interns.
- e.** The students must also be trained in medical audit, management, health economics, health information system, basic statistics, human behavioral sciences, pharmaco economics and non linear mathematics (basic) during the course of the training.
- f.** The training programme for award of the mentioned Post Graduate degrees should include :
 - i.** M.D./M.S. (Doctor of Medicine/Master of Surgery)
 - Basic medical sciences : Lectures, seminars, journal clubs, group discussions, laboratory and experimental work, exposure to applied aspects of the specialty and involvement in research studies.
 - Clinical disciplines : during the training, the students should be given independent responsibility in management of patients, participation in seminars, journal clubs, group discussions, clinical meetings, clinico-pathological conferences and training in allied disciplines.
 - ii.** D.M./MCh. (Doctorate in Medicine/ Magister of Chirurgiae)
 - Training for the students registered in the above course shall be in the same pattern as for M.D./M.S. Training should include practical training in advanced diagnostic, therapeutic and laboratory techniques relevant to the subject. For MCh candidates, there should be participation in surgical operations as an assistant and independently.
 - iii.** Diplomas
 - Training of candidates registered in the said course would be on the same lines as for M.D./M.S., however, the duration of training would be of two years only. Also they would not be required to undertake a thesis study.

11.0 THESIS

- a.** Every candidate registered for a post graduate degree programme shall carry out research on an assigned project under the guidance of a recognised supervisor/co-supervisor. The result of this research work should be recorded, analysed, written up and submitted in the form of a thesis.

The thesis work is given with a aim to develop a sprit of enquire besides exposing the candidate to techniques of research, analysis and acquaintance with recent

advances and learning to review literature in a given topic. The thesis should be submitted one year before the final examination.

The detailed schedule of thesis work for MD /MS programmes shall be notified in the Academic calendar every year.

There is no thesis for diploma courses.

- b.** Students who fail to submit the thesis protocol by the stipulated date due to any reason, except maternity leave may face serious action like stopping of salary or even termination of course, if recommended by the head of the department to the Dean, School of Medical Sciences.

The completed thesis should be submitted to the School of Medical Sciences by the date specified in the Academic calendar. No extension will be granted in this regard. In case a student fails to submit the thesis in the stipulated time he/she will be debarred from appearing in the final examination. He/she will only be permitted to appear in the supplementary examination or in the next examination.

- c.** For superspeciality (D.M./MCh) courses there is no thesis work. However, it is optional with the individual institute. In case the institute chooses not to have a thesis then each student will be required to publish at least two research papers in an indexed journal of repute or he/she will be required to prepare two review articles on subjects specified by the Head of the Department. A student failing to comply with the above will not be allowed to appear for the examination.

12.0 USE OF UNFAIR MEANS

All cases regarding reported use of Unfair Means in the examination shall be placed before a Standing Unfair Means Committee/s for decision in individual cases, and recommending penalties, as per the laid down rules of the University.

13.0 EVALUATION

- a.** The examiner in the practical examination should follow a system of objectively structured practical examination (OSPE) and objectively structured clinically examination (OSCE).
- b.** OSPE and OSCE are structured methods of examination which enables the examiner to assess all the aspects of learning and training separately. It is a more objective and reliable method of testing a large number of students. However, the system requires greater effort, time and team work. OSCE also test inter personnel skills of clinical examination and practical procedures. There is also a potential to include more number of junior examiners. OSCE and OSPE are more demanding on examiners and patients.
- c.** With the intent to include OSPE and OSCE there will be four examiners, two internal and two external for the examination. The internal examiners would

include a professor. The other examiners included may be other faculty members by rotation.

14. CONDUCT OF UNIVERSITY EXAMINATIONS

- a.** All university examinations shall be conducted by the Controller of Examinations.
- b.** The schedule of examination shall be notified by the Controller of Examinations at least 30 days prior to the first day of the commencement of professional examinations.
- c.** For theory as well as practical examinations all examiners shall be appointed by the Controller of Examinations with the approval of the Vice-Chancellor or by the Controller of Examination provided the Vice Chancellor may at his discretion, delegate his authority to him.
- d.** For programmes being run in affiliated institution, recommendation for names of examiners shall be obtained from the respective Programme Coordination Committees through the Chairman of the Committees. Where there is an exigency and the Programme Coordination Committee cannot meet, the Chairman of Programme Coordination Committee may recommend the names, stating clearly why the meeting of the Programme Coordination committee could not be convened.
- e.** In emergent situations, where, for some reason the recommendations cannot be obtained from the Programme Coordination Committee as stipulated above, recommendations may be obtained from the Dean of the School of Medical Sciences.
- f.** For each theory examination of a course, the Director/Principal of the concerned School, or the Chairman of the Programme Coordination Committee will send sets of model question papers drawn by the concerned teachers to the Controller of Examinations before a date to be specified by the Controller of Examinations. The Examiner appointed by the Controllers of Examinations for setting the Question paper shall set the Question paper, using the model question paper as a guide. The question paper shall be set out of the entire syllabus of a course.
- g.** University practical examinations shall be conducted by a Board of Examiners. The Board shall consist of three to four examiners. The Head examiner shall draw the guidelines for the conduct of examinations to be followed by the board, to ensure uniformity of evaluation.

15.0 EXAMINATIONS

- a.** Examinations for the Post Graduate programmes shall be organised on the basis of a system to evaluate the candidates level of knowledge, skill and competence at the end of the training. The student is required to obtain a minimum of 50% marks in theory as well as in practicals separately for passing the examination. The examinations for M.D., M.S., D.M., MCh shall be held at the end of three academic

years and for diploma programmes the examination will be held after two academic years.

- b.** The M.D., M.S. degree programmes will have 800 marks, 400 in theory and 400 in practicals including clinical cases and viva voce.

Diploma programmes will have a maximum of 600 marks i.e. maximum of 300 marks for theory and 300 marks for practicals respectively.

Superspeciality programmes i.e. DM /MCh would also be having a total of 600 marks, 300 for theory and 300 for practicals including oral examinations.

- c.** Number of examinations: the university shall conduct not more than two examination in a year for a said course with an interval of not less than six months.

16.0 GUIDELINES FOR APPOINTMENT OF EXAMINERS FOR MD/MS, DIPLOMA AND DM/MCH IN FACULTY OF MEDICAL SCIENCES, GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY

a. Qualification and experience of the examiners

- i.** An examiner to be appointed for any subject must fulfill a minimum requirement for recognition of post-graduate teacher as per rules laid down by the University / Medical Council of India.
- ii.** For the examination of MD/MS there should be at least four examiners in each subject out of which at least 50% of examiners should be external examiners. The external should be from a different University.
- iii.** For diploma examination there shall be two internal and the two external examiners.
- iv.** For DM/MCh examination there should be two external and two internal examiners.
- v.** An external examiner may be appointed for a maximum of two years consecutively. There after he may be re appointed but only after a gap of two years.
- vi.** The examiners (internal and external) who set the written examination papers must also conduct the clinical/practical examination.

b. Appointment of internal examiners for MD/MS

- i.** To be eligible, all the teachers who qualify must inform the Chairman, Board of Studies in writing through the head of Department/institution that he/she qualifies.
- ii.** The examiners (internal) will be appointed from the faculty in the respective institution by rotation.
- iii.** No one who is not a recognized teacher of the University may be appointed.

- iv.** One of the internal examiners should be a professor. The second examiner would be chosen by rotation, however, to be an examiner he/she must have a minimum of five years of teaching experience as a faculty member after post graduation or equivalent experience.
 - v.** The School of Medical Sciences of the University each year will prepare a fresh list of the eligible examiners.
 - vi.** The examiner must include at least one or more professor.
 - vii.** Honorary/visiting/emeritus professor/part time or ad-hoc teachers are not eligible to be an examiner.
 - viii** Internal examiners are appointed for one year only by rotation.
 - ix.** The names for examinership should be sent to the Chairman, Board of Studies at least 3 months prior to the examination.
 - x.** An internal examiner can still be considered if he has been transferred or retired if the period since transferred / retired is less than 3 months.
 - xi.** Based on teacher's experience and specialty in the field, a list of names of examiners will be prepared by the School of Medical Sciences.
 - xii.** In case the internal examiners for the above cadre are not available, the internal may be drawn from another category.
- c.** Appointment of internal examiners in diploma courses
- i.** Every teacher who qualifies to be an examiner must inform in writing to the Chairman, Board of Studies through his Head of Department / Institution.
 - ii.** The names for examinership should be sent to the Chairman, Board of Studies at least 3 months prior to the commencement of the examination.
 - iii.** The two internal examiners will be drawn from the institution.
 - iv.** One of the internal examiners should be a professor. The second examiner would be chosen by rotation, however, to be an examiner he/she must have a minimum of five years of teaching experience as a faculty member after post graduation or equivalent experience.
 - v.** In case an internal examiner from the above cadre is unavailable then the examiner may be drawn from another category.
 - vi.** Honorary/emeritus/visiting professors or part time/ad-hoc teachers are not eligible to be appointed as internal examiners.
 - vii.** An internal examiner is appointed for one year only.

- viii. In case of retirement, transfer, the university may allow the person to conduct examinations if the retirement/transfer is less than three month.
- ix. Based on the experience a list of names of the examiners will be prepared by the School of Medical Sciences.
- d. Appointment of internal examiners in DM/MCh courses
 - i. The guidelines mentioned for the PG degree course, will be applicable for appointment of examiners for DM, MCh.
 - ii. There shall be two internal examiners in each subject.
 - iii. Internal examiners can only be from institutions which run the courses.
 - iv. One of the examiner must be Professor.
 - v. The examination venue will be only those where the course in conducted.
- e. Miscellaneous
 - i. The number of days the examination is to be conducted is determined by the chairman Board of Studies of GGSIPU. Not more than five candidates can be examined in one day. In pre & para clinical courses it is mandatory to have examination for a minimum of two days.
 - ii. If requisite numbers of external examiner are not present one can make local arrangements for the above.

17.0 THESIS EXAMINATION FOR MD/MS

The thesis presented to the university shall be assessed by two external examiners. There shall be one referee examiner, whose decision will be binding in case of a dispute.

18.0 PATTERN OF EXAMINATION

For M.D./M.S.

- a. **Theory**
 - i. There shall be four theory papers (M.D./M.S.)
 - ii. Of the above one shall be on basic sciences and one on recent advances.
 - iii. The theory examination shall be held with sufficient time prior to the practical/clinical examination so as to enable the examiner to evaluate the answer books before commencement of the clinical/practical and oral examination.
- b. **Clinical, Practical, Oral**

- i. Clinical examination for the courses in clinical sciences is conducted to test the skills, knowledge and competence of the student to undertake independent work as a teacher/specialist. During this test the student is expected to examine a minimum of one long case and two short cases.
- ii. Practical examination for courses in basic sciences is conducted to test the knowledge and competence of the candidate in making valid and relevant observations based on experimental/laboratory studies and test his ability to undertake such studies.
- iii. The oral/viva voce examination shall test for the assessment of the candidates knowledge and competence in the subject, investigative procedures, therapeutic techniques and other related aspects of the concerned specialty.

A candidate in order to pass must secure not less than 50% marks in each head of passing i.e. 1- theory, and 2- practical including clinical and viva voce.

For D.M./MCh

a. Theory

The pattern of papers for DM/MCh is as follows.

There shall be three papers

Paper 1 - Basic principles of the concerned specialty

Paper 2 - Clinical practice

Paper 3 - Subspecialty, current trends and recent advances.

b. Clinical, Practical, Oral

The practical examination shall consist of carrying out special investigative procedures for diagnosis and therapy. MCh candidates will also be examined in their surgical skills. The oral examination will comprehensively test the students over all knowledge and understanding of the subject. The number of cases in the clinical examination are three. One long and two short or three short cases as per the mutual consent of examiners.

A candidate in order to pass must secure not less than 50% marks in each head of passing i.e. 1- theory, and 2- practical including clinical and viva voce.

For Post Graduate Diploma Courses

a. Theory

There shall be three theory papers, one of which will be on basic medical sciences. The theory examination shall be held with sufficient time prior to the practical/clinical examination so as to enable the examiner to evaluate the answer books before commencement of the clinical/practical and oral examination.

b. Clinical, Practical, Oral

Clinical examination for the subject shall be conducted to test the knowledge and competence of the candidate for undertaking independent work as a specialist. For the above the candidate will be examined on a minimum of one long case and two short cases. The oral examination shall assess the candidate's knowledge and competence about the subject, therapeutic techniques and other aspects of the concerned specialty.

A candidate in order to pass must secure not less than 50% marks in each head of passing i.e. 1- theory, and 2- practical including clinical and viva voce.

19.0 SCHEME OF EXAMINATION FOR M.D./M.S.

a. Theory

Four theory papers each of 3 hours duration (100 marks each with minimum of 3 questions)	400
Total	400

b. Practicals

Clinical cases, viva voce (distribution of marks to be determined by individual committees of courses and studies. However, in clinical Subject (MD/MS) and superspeciality there should be Minimum of one long and two short cases besides other Things decided by individual subject committees of Courses and studies)	400
Total	400
Grand Total	800

Minimum of 50% marks in theory and 50% in Practicals including viva voce are required to declare pass in a subject.

20.0 SCHEME OF EXAM FOR ALL DIPLOMA COURSES

a. Theory	
Three theory papers each of 3 hours duration	300
(100 marks each with minimum of 3 questions)	
Total	300
b. Practicals	
Clinical cases, viva voce	300
(distribution of marks to be determined by individual Committees of courses and studies.	
However, in clinical subjects there should be a Minimum of one long and two short cases besides Other items as decided by the individual committee Of courses and studies,)	
Total	300
Grand Total	600

21.0 SCHEME OF EXAMINATION FOR SUPERSPECIALITY (DM/MCh)

a. Theory	
Three theory papers of three hours duration	
(100 marks each with a minimum of three questions)	300
b. Practicals	
Clinical cases/viva voce	
Distribution of marks to be decided by committees of Courses and studies	
The practicals may include carrying out special procedures For investigation or therapy.	
MCh candidates will be examined in their surgical skills.	
Oral examination will be comprehensive.	
The clinical cases may consist of one long and two short	300

cases or three short cases.

Grand total

600

22.0 EXAMINATION FEES

The Registrar shall notify the fees payable by the students for various examinations, after the same is approved by the Vice-Chancellor. A student who has not paid the prescribed fees before the start of examinations shall not ordinarily be eligible to appear in the examination. The Vice-Chancellor may at his discretion allow, in certain cases of genuine hardship, an extension in the last date of payment of fees. The result of such student shall, however be withheld till all the dues are cleared.

The examination fees in the case of M.S./M.S. and Ph D candidates shall include a thesis protocol fee and thesis fee.

23.0 CRITERIA FOR PASSING

- a. i.** Obtaining a minimum of 50% in the university examination (separately in theory and practicals). A candidate, who secures less than 50% of marks in a course, shall be deemed to have failed in that course.
- ii.** A student may apply, within two weeks from the date of the declaration of the result, for re-checking of the examination script(s) on the payment of prescribed fees. Rechecking shall mean verifying whether all the questions and their parts have been duly marked as per the question paper, and the totalling of marks. In the event of a discrepancy being found, the same shall be rectified through appropriate changes in both the result as well as marks sheet of the concerned university examination.
- b. i.** A student obtaining less than 50% of maximum marks assigned to a course and failing in the course shall be allowed to reappear in a supplementary examination. The student shall be required to obtain an aggregate of 50% marks in the supplementary examination.
- ii.** A student, who having attended the course and fulfilling the minimum attendance requirements, is not able to appear in the University examination shall be allowed to appear in the supplementary/subsequent examination of the concerned course in subsequent turn when these are offered. He/She shall not be required to attend the classes again. The student shall be required to obtain an aggregate of 50% marks in the university examination.
- iii.** A student who has not been allowed to take an examination because of shortage of attendance shall be required to repeat the course and will be required to attend lectures, tutorials, practicals or any other component of the course.

The Institution may, at its discretion, arrange for additional teaching for students repeating the examination of a course. The modus operandi of such instruction shall be as notified by the Institution.

iv. A student who has to reappear/repeat in an examination shall be examined as per the syllabus in the Scheme of Teaching and Examination and Syllabi applicable at the time of joining, of the concerned programme. However, in cases where only some minor modifications have been made in the syllabus of the course, and Dean of the faculty/Chairman of the Academic Programme Committee so certifies, the examination may be held in accordance with the revised syllabus.

Students who are eligible to reappear in an examination shall have to apply to the Controller of Examinations to be allowed to reappear in an examination and pay the fees prescribed by the University.

v. The operational modalities of the clause shall be notified by the University.

- c. A candidate who has earned the minimum number of marks prescribed in the Scheme of Teaching and Examination and Syllabi, shall be declared to have passed the course and shall be eligible for award of degree/diploma.

24.0 AWARD OF DEGREE

A student shall be awarded a degree if:

- a. If he has successfully passed the university examination.
- b. There are no dues outstanding in his/her name to the University/Affiliated Institution:
and
- c. No disciplinary action is pending against him/her.

25.0 Subject to the provisions of the Act, the Statutes and the Ordinances such administrative issues as disorderly conduct in examinations, other malpractices dates for submission of examination forms, issue of duplicate degrees/diplomas, instructions to examiners, superintendents, invigilators, their remuneration and any other matter connected with the conduct of examinations will be dealt with as per the guidelines approved for the purposes by the Academic Council.

26.0 Notwithstanding anything stated in this Ordinance, for any unforeseen issues arising and not covered by this Ordinance, or in the event of differences of interpretation, the Vice-Chancellor may take a decision, after obtaining, if necessary the opinion/advice of a Committee consisting of any or all the Deans of the Schools. The decision of the Vice-Chancellor shall be final.

BOM Resolution – 20th meeting dated 10.10.2002

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