

For Members Only

**MINUTES OF 40<sup>TH</sup> FINANCE COMMITTEE MEETING**

*HELD ON*

**10<sup>TH</sup> OCTOBER, 2014**



GURU GOBIND SINGH  
INDRAPRASTHA  
UNIVERSITY

**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**  
**SECTOR -16-C DWARKA, NEW DELHI**

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**MINUTES OF THE 40<sup>th</sup> MEETING OF THE FINANCE COMMITTEE HELD ON 10<sup>TH</sup> OCTOBER, 2014 AT 11.30 A.M. IN THE CONFERENCE HALL OF THE GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI.**

The 40<sup>th</sup> Meeting of the Finance Committee was held at 11.30 A.M. in the Conference Hall of Guru Gobind Singh Indraprastha University on 10<sup>th</sup> October, 2014. Following Members were present in the meeting:

- |    |   |   |                         |
|----|---|---|-------------------------|
| 1. | Prof. Anil K. Tyagi, Vice-Chancellor,<br>GGS Indraprastha University, Delhi                     | - | In-Chair                |
| 2. | Prof. Pushplata Tripathi, Pro-Vice Chancellor, GGS<br>Indraprastha University, Delhi            | - | Member                  |
| 3. | Sh. A.M. Sehgal, Former Controller General of<br>Accounts, Ministry of Finance, Govt. of India. | - | Member                  |
| 4. | Prof. Shahid Ashraf, Registrar, Jamia Millia Islamia,<br>New Delhi.                             | - | Member                  |
| 5. | Shri S.K. Tanwar, Controller of Finance, GGS<br>Indraprastha University, Delhi                  | - | Non-Member<br>Secretary |

Dr. M. M. Kutty, IAS, Principal Secretary (Finance) and Shri R.K. Verma, IAS, Principal Secretary, Higher Education., GNCTD could not attend the meeting due to their preoccupation.

At the outset of the meeting, Hon'ble Vice Chancellor extended warm welcome to all the present Members of the Finance Committee. After brief introduction of the members, with the permission of the Chair, agenda items were taken up.


**Agenda Item No.40.01: To confirm the minutes of the 39<sup>th</sup> meeting of the Finance Committee held on 21<sup>st</sup> March, 2014.**

The Members confirmed the minutes of the 39<sup>th</sup> meeting of the Finance Committee held on 21<sup>st</sup> March, 2014.

**Agenda Item-40.02: Action Taken Report on the proceedings of the 39<sup>th</sup> Meeting of the Finance Committee held on 21<sup>st</sup> March, 2014.**

The Finance Committee took note of the action taken on the proceeding of the 39<sup>th</sup> meeting of the Finance Committee. It was also unanimously agreed that a periodical review of the University expenditure would be carried out by the University so that corrective measure may be taken well in time for better utilization of allotted funds.

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**Agenda Item-40.03:** To Consider and approve the C&AG Audit Report on Annual Accounts of GGSIP University and IGIT for the year 2012-13 and comments of the University on the audit observation.

The Finance Committee considered and approved the C&AG Audit Report on Annual Accounts of GGSIP University and IGIT for the year 2012-13 and comments of the University on the audit observation. It was also agreed that University would carry out a review of other funds to find out apportionment of interest income for other funds.

**Agenda Item-40.04:** To Consider and approve the Annual Accounts of the University for the Financial Year 2013-2014

A brief presentation on the University finance including the University income and expenditure, corpus fund, Government grant etc. was made to apprise the Finance Committee about the financial status of the University. After taking a note of the University financial status, the Finance Committee approved the Annual Accounts for the financial year 2013-14.

**Agenda Item-40.05:** To Consider and approve the Annual Accounts of the GGSIPU Employees Contributory Fund Trust for the Financial Year 2013-2014.

The Finance Committee considered and approved the Annual Accounts of GGSIPU Employees Contributory Fund Trust for the Financial Year 2013-2014.

**Agenda Item-40.06:** To consider and approve additional items under the Development Grant to the Faculty Members.

The Finance Committee approved the additional items such as printer, printer cartridge, USB & external hard disk and purchase of stationary items for re-imbursement under the Development Grant to faculty members.

**Agenda Item-40.07:** To consider and approve the revision of fixed conveyance allowances to Executive Engineer.

The Finance Committee considered and approved the revision of fixed conveyance allowances to Rs. 6,653/- per month in respect of the Executive Engineer and also approved that the same may be further revised as and when revised by the Delhi Development Authority (DDA).



**Agenda Item-40.08:** To consider and approve delegation of financial power and Perks & Privileges to Pro-Vice Chancellor, GGS IP University

The Finance Committee approved the perks and privileges to the Pro-Vice Chancellor from the date of joining of the incumbent as per the details given below:

S.No.	Perks & Privileges to Pro Vice-Chancellor, GGS IP University	Entitlement
1	Conveyance / Transport Allowance	Office Car with Driver. For a maximum ceiling of Rs. 20,000/- per month or 300 Ltr. petrol / diesel per month.
2	Hospitality	For a maximum of Rs. 5,000/- per month
3	Newspaper / Magazine	No ceiling
4	Brief Case / Ladies Purse	*Rs. 10,000/-
5	Mobile Recharge Charges	Maximum of Rs. 3,000/- per month
6	Internet Recharge Charges	Maximum of Rs. 2,000/- per month
7	Landline Phone Charges	Maximum of Rs. 2,000/- per month
8	Purchase of Mobile Handset	Maximum of Rs. 40,000/- (Life 3 Years).

\* May be eligible for replacement after three years without surrendering the previous one.

The Finance Committee also authorized the Vice Chancellor to delegate such financial powers as may be necessary in discharging her assigned function.

**Agenda Item-40.09:** To consider and approve the enhancement of financial powers from Rs. 1.00 crore to Rs. 3.00 crores in respect of the Vice Chancellor, GGSIP University.

The Finance Committee approved the enhancement of financial powers from Rs. 1.00 crore to Rs. 3.00 crores in respect of the Vice Chancellor, GGSIP University.

**Agenda Item-40.10:** To report adoption of Office Memorandum F.No. 17/01/Misc./2008/GAD/Admn./1790 dated 31st May, 2006 relating to Camp Office facilities to Senior Officers.

The Finance Committee ratified the decision of Hon'ble Vice Chancellor in adopting the Office Memorandum F.No. 17/01/Misc./2008/GAD/Admn./1790 dated 31st May, 2006 relating to Camp Office facilities to Senior Officers.

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**Agenda Item-40.11:** To consider and approve the additional funds under the Expenditure head Vehicle and Computer during the financial year 2014-15.

The Finance Committee approved an additional funds amounting to Rs. 1.00 crore and Rs. 6.00 lacs, respectively, under the expenditure head "Computer" and "Vehicle" for the financial year 2014-15. The above additional expenditure would be incurred within the overall ceiling of the non-recurring expenditure approved by the Finance Committee for the Budget Estimate of 2014-15.

**Agenda Item 40.12:** To take note of the funds allotted and expenditure incurred on Dwarka Campus Phase-I

The Finance Committee took note of the funds allotted and expenditure incurred on Dwarka Campus Phase-I as given in the agenda item.

**Agenda Item-40.13:** To consider and approve the enhancement of the amount of Indraprastha Research Fellowship (IPRF).

After deliberations the Finance Committee approved that the amount of the Indraprastha Research Fellowship (IPRF) henceforth would be equal to UGC research fellowship. The contingency would also be, as provided by UGC, in the cases of USHSS, USLLS, USMS, USE and USAP. The contingency amount in the cases of USBT, USCT, USBAS, USICT, USEM and USET would be as provided by the Department of Biotechnology fellowships.

**Agenda Item-40.14:** To consider and approve the provision of Short Term Research Fellowship to Research Scholars who do not have fellowship from any sources.

The Finance Committee approved Short Term Research Fellowship to Research Scholars at the rate of Rs. 10,000/- per month (consolidated) for a maximum period of 1 year.

**Agenda Item-40.15:** To consider and approve reduction in the fee for the submission of Ph.D thesis.

The Finance Committee approved the reduction in the fee of the Ph.D thesis submission to Rs. 2,000/- (one time) at the time of submission of the thesis.

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**Agenda Item-40.16:** To consider and issue appropriate direction for releasing payment to M/s J & G Company India (Pvt.) Ltd.

The Finance Committee took a serious view for hiring a transporter without following the prescribed procedure and the bills received from the transporter were allowed to accumulate for months, without taking proper action to process them. There is an urgent need to fix the responsibility on the delinquent officials for administrative lapses, In so far as the payment of transporter's bills is concerned, payment may be released after complete verification that satisfactory transportation service was actually provided by him during the relevant period, and bills are genuine.

**Agenda Item-40.17** To consider and approve the payment of article publication charges to the regular faculties.

The Finance Committee considered and approved the payment of publication charges for one research article per financial year to the regular faculty members of the University Schools. The faculty member should be either the first author or the corresponding author in the research article.

**Agenda Item-40.18** To consider and approve the Payment of Annual Membership Fee of Scientific Body / Academic Association to the regular faculties.

After deliberations, the Finance Committee approved the payment of Annual Membership Fee for one Scientific Body / Academic Association (Registered) per financial year without fixing any ceiling of expenditure to the regular faculty members of the University Schools.

The meeting ended with a vote of thank to the Chair.



(S.K. Tanwar)  
Controller of Finance &  
Ex-Officio Non-Member  
Secretary to Finance Committee