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# **GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**

## **TWENTY SEVENTH MEETING OF THE FINANCE COMMITTEE**

<b>DATE</b>	<b>12<sup>TH</sup> July, 2010</b>
<b>TIME</b>	<b>04.00 p.m.</b>
<b>VENUE</b>	<b>CONFERENCE ROOM</b>

## **MINUTES**

**KASHMERE GATE, DELHI - 110 403**

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## INDEX OF AGENDA ITEMS

**TWENTY SEVENTH MEETING OF THE FINANCE COMMITTEE HELD ON  
12<sup>TH</sup> JULY, 2010 AT 04.00 P.M. IN THE CONFERENCE ROOM, GURU  
GOBIND SINGH INDRAPRASTHA UNIVERSITY, DELHI - 110 403**

ITEM NO.	PARTICULARS	PAGE No.
27.01	Confirmation of the minutes of twenty sixth meeting held on 04 <sup>th</sup> November, 2009.	5
27.02	Action Taken Report on the proceedings of twenty sixth meeting held on 04 <sup>th</sup> November, 2009.	5
27.03	To consider creation of Accounts and Administrative Wing of Indira Gandhi Institute of Technology.	6
27.04	To approve the Expenditure sanction for the purchase of furniture & Furnishings in the new Campus at Dwarka.	7
27.05	To consider the Networking and Internet facility in Dwarka Campus.	7
27.06	To consider grant of Pension to the employees of Guru Gobind Singh Indraprastha University.	8
27.07	To Sanction the amount for payment of printed Admission Brochures for the Academic Session 2010-11.	8
27.08	To approve the increase in Fee for all MBA (Weekend) Programmes.	9
27.09	To approve procurement for the Hostel Furniture in the New Campus at Dwarka.	9
27.10	To approve Purchase of Computer and other peripherals for the Automation of Examination Activities.	9
27.11	To approve reimbursement of Mobile Telephone on actual basis.	10
27.12	To approve Purchase of New Vehicles in the University.	10
27.13	To consider the status of construction and development of Phase-I, Dwarka Campus.	10
27.14	To approve purchase of furniture Items for the UIRC.	11
27.15	To consider setting up of Laboratories in Dwarka Campus	12
27.16	Consideration of next higher Pay Band/ Grade Pay as per University pay structure under the MACP Scheme	12

**MINUTES OF THE 27<sup>TH</sup> MEETING OF THE FINANCE COMMITTEE  
HELD ON 12<sup>TH</sup> JULY, 2010 AT 4.00 PM IN THE CONFERENCE ROOM  
OF THE GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY,  
DELHI.**

**The meeting was attended by the following Officers :**

1. Prof. Dilip K. Badhyopadhyay, - In Chair  
Vice-Chancellor, GGS Indraprastha  
University, Delhi
2. Sh. J.P. Singh, IAS, Principal Secretary - Member  
(Finance), Govt. of NCT of Delhi
3. Sh. Anand Prakash, IAS, Secretary - Member  
(Higher & Technical Education), Govt. of  
NCT of Delhi
4. Prof. A.K. Aggarwal, Dean, Maulana Azad - Member  
Medical College, New Delhi
5. Mrs. Aruna Makhan, ICAS (Retd.), - Member  
President, Financial Management  
Research & Resource Society, New Delhi
6. Sh. Bhaskar P. Joshi, Registrar, GGS - Special Invitee  
Indraprastha University, Delhi
7. Prof. Yogesh Singh, Controller of - Special Invitee  
Examinations, GGS Indraprastha  
University, Delhi
8. Prof. Nupur Prakash, Principal, IGIT - Special Invitee
9. Sh. Subhash Deshmukh, Librarian, GGS - Special Invitee  
Indraprastha University, Delhi



- 581
10. Sh. S.K. Jha, Chief Engineer, GGS Indraprastha University, Delhi - Special Invitee
  11. Dr. C.S. Rai, Chairman, UCITIM, GGS Indraprastha University, Delhi - Special Invitee
  12. Mrs. Vandana Gupta, Controller of Finance, GGS Indraprastha University, Delhi - **Ex-Officio Non-member Secretary**

Prof. N.J. Kurian, Visiting Professor, Council for Social Development and Formerly Member, Delhi Finance Commission, New Delhi could not attend the meeting due to his pre-occupation.

Prior to taking up of various Items scheduled for the meeting, the Vice-Chancellor extended a hearty welcome to all the worthy members of the Finance Committee and Special Invitees. Thereafter the Agenda Items were taken up and the following decision taken are as thus :




571c

**Agenda Item No.27.01 : Confirmation of Minutes of  
Twenty Sixth meeting held on  
04<sup>th</sup> November, 2009.**

The Members of the Finance Committee confirmed the Minutes of the Twenty Sixth meeting held on 04.11.2009 which was circulated earlier.

**Agenda Item No.27.02 : Action Taken Report on the  
proceedings of Twenty Sixth  
meeting of Finance Committee  
held on 04<sup>th</sup> November, 2009.**

The Action Taken Report on the proceedings of Twenty Sixth meeting of the Finance Committee held on 04.11.2009 was placed before the members. This was noted and approved by the Members.



**Agenda Item No.27.03 :**

**To consider creation of Accounts and Administrative Wing of Indira Gandhi Institute of Technology.**

The Finance Committee deliberated and considered the proposal and approved the same for onward consideration and approval by the Board of Management as detailed hereunder :

**I Accounts Branch**

1. IGIT will open a saving bank account in the name of Principal (IGIT) with cheque drawing facility. F.O.(IGIT) /AAO (IGIT) & Joint Registrar/Deputy Registrar (IGIT) will be Ist & IInd signatories respectively on the cheques.
2. It will draw & disburse the pay & allowances of the faculty & staff of IGIT. A due & drawn statement for every month has to reach to university accounts section by the end of second week.
3. It will receive and make payments to the vendors related to the purchases of IGIT.
4. It will make advance payments as per requirement and keep the related records.
5. It will maintain an income & expenditure account on monthly basis.
6. It will prepare revised estimates & budget estimates & proposal for grant in aid will be submitted to GGSIPU for the IGIT
7. It will make statement of CPF recoveries for the employees of IGIT alongwith cheque which will be sent to university by first week of the following month.
8. Any other work entrusted by the University from time to time.

For the above mentioned work, the following posts are sanctioned :


1. One Finance Officer (15,600-39,100 + G.P. 5,400)
2. One Cashier (5,200-20,200 + G.P. 2,400)
3. Two Assistant Accountants (5,200-20,200 + G.P. 2,400)

**II Administration Branch**

The Principal, IGIT will exercise all the administrative and financial powers as are being exercised by the Registrar of GGSIP University in the capacity of Head of Office. The following staff is sanctioned for the purpose :

1. One Administrative Officer (15,600-39,100 + G.P. 5,400)
2. One Section Officer (9,300-34,800 + G.P. 4,800)
3. One Storekeeper (9,300-34,800 + G.P. 4,200)
4. One Assistants (5,200-20,200 + G.P. 2,400)
5. One Jr. Assistant (5,200-20,200 + G.P. 1,900)

The Committee while agreeing to the creation of the posts, observed that these posts may be filled up only as per requirement keeping in view the actual workload.

521

**Agenda Item No.27.06 : To consider grant of Pension to the employees of Guru Gobind Singh Indraprastha University.**

The Finance Committee deliberated and considered the proposal and approved the same in principle for onward consideration and approval by the Board of Management.

It was further resolved that the long term financial implications for the granting of pension be worked out by getting the actuarial evaluation done and the outcome be reported to the Finance Committee.

**Agenda Item No.27.07 : To Sanction the amount for payment of printed Admission Brochures for the Academic Session 2010-11.**

The Finance Committee deliberated and considered the proposal and approved the same for onward consideration and approval by the Board of Management. This type of routine expenditure should only be reported to the Finance Committee.

It was further resolved that the financial powers of the Vice-Chancellor may be enhanced from Rs.50 Lakhs to Rs.1 crore per item per occasion.



57

**Agenda Item No.27.08 : To approve the increase in Fee for all MBA (Weekend) Programmes.**

The Finance Committee deliberated and considered the proposal and approved the same for onward consideration and approval by the Academic Council.

It was further resolved that the fee for MBA (Disaster Management) is being subsidized for the participants who are government employees to the extent of 50% by the University. This facility may henceforth be stopped in view of the very high cost of conducting this programme on the one hand, and its well gained reputation in the academic and corporate world, on the other. However, under special circumstances 20% of the students may be given 50% subsidy by the University and the Vice-Chancellor is authorized to take decision accordingly.

**Agenda Item No.27.09 : To approve Procurement for the Hostel Furniture in the New Campus at Dwarka.**

The Finance Committee deliberated and considered the proposal and approved the same for an estimated expenditure for Rs.98,80,000/-. The expenditure is to be part of total expenditure sanction of Rs.10 crores.

**Agenda Item No.27.10 : To approve Purchase of Computer and other peripherals for the Automation of Examination Activities.**

The Finance Committee deliberated and considered the proposal and approved the same for an estimated expenditure for Rs.77,15,000/-.

52/1

**Agenda Item No.27.11 : To approve the enhancement for reimbursement of Mobile Call Charges.**

The Finance Committee deliberated the proposal and resolved to approve the enhancement for reimbursement of Mobile call charges to the Registrar upto Rs.2500/- per month or on actual basis, whichever is less.

**Agenda Item No.27.12 : To approve Purchase of New Vehicles in the University.**

The Finance Committee deliberated the proposal and resolved to approve that a sum of Rs.35 lacs be allocated for the purchase of five vehicles as per the requirement in the financial year 2010-11

**Agenda Item No.27.13 : Status of Construction and Development of Phase-I, Dwarka Campus.**

The Finance Committee noted with interest the Status Report on the construction and development work of Phase-I of Dwarka Campus.

**Agenda Item No.27.14 :**

**To approve purchase of furniture Items for the UIRC.**

The Finance Committee deliberated the proposal and resolved to accord administrative & financial sanction of Rs.74.15 Lakhs for the purchase of furniture items for the University Information Resource Centre (UIRC) as required for establishing the Library Services at Dwarka Campus, as per details given hereunder :

S. No.	Item	Quantity Required	Unit Price (Approx. in Rs.)	Total Price (Approx. in Rs.)
1.	Readers Chair	200	5,660.6	11,32,120/-
2.	Readers Tables	50	7,500/-	3,75,000/-
3.	Stacks (Double sided)	150	22,000/-	33,00,000/-
4.	Periodicals Display racks	25	28,655/-	7,16,375/-
5.	Computer tables	30	7,500/-	2,25,000/-
6.	Computer Chairs	30	5,500/-	1,65,000/-
7.	Book Shelves	06	16,654/-	99,924/-
8.	Perch 3 seater with 2 arms for waiting area	02	17,050/-	34,100/-
9.	Premium lounge chairs 3 seated	03	14,850/-	44,550/-
10.	3 seated sofa	04	25,830/-	1,03,320/-
11.	Single sided rack	100	12,200/-	12,20,000/-
	<b>Total</b>			<b>74,15,389/- + VAT extra</b>

The expenditure is to be part of total expenditure sanction of Rs.10 crores.



**Agenda Item No. 27.15 :**

**Setting up of Laboratories in Dwarka Campus**

The Finance Committee considered the proposal concerning with the setting up of Laboratories at Dwarka Campus for the School of Biotechnology, School of Chemical Technology and School of Environment Management. The Committee deliberated upon the proposal and accorded the administrative approval and expenditure sanction for Rs.4.75 crores.

As proposed, the work shall be executed by the Engineering Department of the University as per the CPWD works procedure after fulfillment of tender formalities and preparation of detailed estimates.

**Agenda Item No.27.16 :**

**Consideration of next higher Pay Band/Grade Pay as per University pay structure under the MACP Scheme.**

The Finance Committee considered the proposal related to granting of next higher Pay Band/ Grade Pay as per the University pay structure under the Modified Assured Career Progression (MACP) Scheme as issued by the DoPT, Ministry of Personnel, Public Grievances and Pensions, Govt. of India. The Committee observed that before agreeing to the aforesaid proposal we may consider the implications for other similarly placed employees. However, Committee noted with concern that the increase of 100 Rupees in the Grade Pay after ten years of service is not at all commensurate to the natural aspiration. The University may consider working out a formula for compensating these employees.

The meeting came to an end with Vote of Thanks to the Chair.

  
(Bhaskar P.Joshi)  
Registrar /

**Controller of Finance (Incharge)/  
Secretary, Finance Committee**