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## GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY



# MINUTES OF FIFTY SEVENTH MEETING OF THE BOARD OF MANAGEMENT

DATE: 7<sup>th</sup> March' 2014 (Friday)

TIME : 11:30 a.m. onwards

VENUE: VC SECTT., DWARKA CAMPUS

SECTOR - 16C, DWARKA, NEW DELHI.

### FIFTY SEVENTH MEETING OF THE BOARD OF MANAGEMENT TO BE HELD ON 07<sup>th</sup> Mar' 2014 (Friday)

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Minutes of the 57th meeting of the Board of Management held on 07<sup>th</sup> March 2014 from 11.30 a.m. onwards in the Conference room of Guru Gobind Singh Indraprastha University, New Delhi.

57th meeting of the Board of Management was held on 07<sup>th</sup> March, 2014 at 11.30 a.m. in the Conference Room, Admin. Block, of the GGSIP University, New Delhi and following members were present:

(i) Prof. Anup Singh Beniwal
Vice Chancellor
Guru Gobind Singh Indraprastha University

(ii) Shri R. K. Verma IAS

(ii) Shri R. K. Verma IAS
Principal Secretary (TTE/ Hr. Edn.),
Govt. of NCT of Delhi
Former Dir. Gen..

(iii) Sh. Chandra Mohan - Member Chairman, Board of Governors, Punjab Engineering College, Chandigarh

(iv) Major Gen. D.N. Khurana,
Former Dir. General
All India Management Association,
New Delhi.

- Member

(v) Dr. N.K. Ganguly, - Member Former Dir. General, Indian Council of Medical Research

(vi) Dr. V.B. Aggarwal, Principal - Member Jagan Institute of Management Studies, Rohini. Delhi

(vii) Prof. V.K. Bhasin, Hans Raj College, Delhi University, New Delhi. - Member

(viii) Prof. Vijay K. Minocha, Principal, Govt. Engineering College, Jaffarpur, New Delhi

(ix) Prof. Anu Singh Lather - Member Dean, USMS,
Guru Gobind Singh Indraprastha University

(x) Prof. Prodyut Bhattacharya - Member
Dean, USEM,
Guru Gobind Singh Indraprastha University

(xi) Shri Sanjay Kumar Jha - Secretary
Registrar, - Secretary
Guru Gobind Singh Indraprastha University

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Shri Anindo Majumdar, Principal Secretary (Education) Govt. of NCT Delhi; Dr. M. M. Kutty, Principal Secretary (Finance), Govt. of NCT of Delhi; Prof. V.S. Ramamurthy, Director, National Inst. of Advanced Studies, Bangalore; Shri Sunil Kant Munjal, Chairman, Hero Corporate Service Ltd., New Delhi; Dr. C.M. Khanijo, Medical Superintendent Baba Saheb Ambedkar Hospital, New Delhi; (v) Dr. S.C. Saxena, Vice Chancellor, JP Institute of Information Technology Noida, U.P; could not attend the meeting due to pre-occupation.

Dr. Bhaskar P. Joshi, Advisor, GGSIP University, Shri S.K. Tanwar, COF and Dr. Praveen Chandra, COE were present as special invitee besides Dr. Suchitra Kumar, Joint Registrar.

After a brief introduction, the Board of Management welcomed the new Registrar Sh. Sanjay Kumar Jha posted on deputation as Registrar of Guru Gobind Singh Indrapratha University by Govt. of NCT Delhi.

The Vice Chancellor apprised the Board about the present focus of the University on continuity, consolidation and change through effective, inclusive and collective participation of its stakeholders. Stressing on self and system audit as the imperatives of the university, he informed the members about some of the new initiatives that the university has undertaken recently. Among others these include:

- (i) Inversion of University's structural hierarchy. The university's functioning and focus henceforth is premised on the mantra of 'Students First', a paradigm shift in terms of its priorities.
- (ii) A concerted effort to usher in accountability and transparency. To this end university would:
  - a. Implement Citizen Charter in phased manner. It has already been implemented partially in the Accounts Branch. Examination (operation) would soon be brought under its purview.
  - b. Install time control mechanisms for the employees in the administration.
  - c. Introduce Central File Tracking System.
- (iii) Online application for CET 2014-15. As a part of its internal review, the university has decided to do away with printing of

brochures and make all the process of applications for CET, online.

- a. With this, the University has extended its reach across the
- b. The overall cost of application for CET has also been reduced
- from Rs.1100/- to Rs.750/-.

  c. The consequent cost reduction has been passed onto the
- prospective students.

  d. This decision has also resulted in saving a lot of time, trees and conservation of natural resources.
- (iv) The affiliated institutes / colleges have been asked to submit their applications on-line and also upload and make public their mandatory disclosures on website.

The board members appreciated the efforts of the Vice Chancellor and assured full support in his endeavours.

To confirm the minutes of 56<sup>th</sup> of meeting of the Board of Management held on 10.10.2013

Agenda Item No. 57.01:

The Board confirmed the minutes of the 56<sup>th</sup> meeting of the Board of Management held on10.10.2013 in the Conference Room of the University.

Action taken report on the proceedings of 56<sup>th</sup> meeting of the Board of Management held on10.10.2013

Agenda Item No. 57.02

The Board appreciated the action taken on most of the issues. However, points of Leave Rules for Faculty, the Board desired that expeditious and time bound action be taken. The Board also opined that in normal cases, actions should be completed within three months; and wherever more time is required, the issue would be accordingly apprised to the Board till action taken is completed.

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Agenda Item No. 57.03:

To consider new ordinance regarding conduct and evaluation of examinations for the programme leading to Bachelor of Ayurvedic Medicine & Surgery (B.A.M.S.) degree

The Board approved the new ordinance for gazette notification besides its implementation with effect from for the date of approval by the Board of Management, i.e., 07.03.2014.

Agenda Item No. 57.04:

To appraise about the action taken in respect of the decision of Board of Management vide agenda item 56.17 in its 56<sup>th</sup> meeting held on 24<sup>th</sup> Sept' 2013 regarding conduct of MCA Dual degree programme and developments thereafter.

The Board took note of the information regarding incorporation of MCA dual degree programme in the admission brochure 2014-2015 and also the decision of the Board of Affiliation which had resolved to allow conduct of MCA dual degree in all existing affiliated institution which fulfil the norms of the University.

Agenda Item No.57.05:

To apprise about the decisions of the University / Board of Affiliation regarding affiliation process and policy with effect from the Academic Session 2014-2015.

The Board ratified the decision of the Board of Affiliation and steps taken to improve the standards of affiliated institutions.

The Principal Secretary, TTE, Govt. of NCT of Delhi expressed his concern on the issue of grant of affiliation for some of the colleges for B.Com. course in Academic Year 2013-14. Though he appreciated University's decision to review all affiliation issues, he nevertheless underlined the need for transparent, time-bound and regulation bound affiliation process. Emphasising the need for maintaining and monitoring

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standards of affiliated institutions, the Board urged the University to take necessary steps in this regard in consultation with Govt. of NCT of Delhi.

The BOM was intimated that as suggested by its Affiliation Board, the University has already constituted a committee for the purpose.

Agenda Item No.57.06:

To consider and approve the Recommendations of 38<sup>th</sup> Finance Committee Meeting held on 20<sup>th</sup> Feb'2014.

The Board approved the recommendations of the Finance Committee in respect of the following:

- Recommendation no. 1 vide agenda of FC: 38.03 to consider and approve revised estimate 2013-14 and Budget estimate 2014-15.
- Recommendation no. 2 vide agenda of FC: 38.04- to consider and approve allowing of exercising of option of pay fixation under FR 22 (I) (a) (1) to section officer & PS /Assistant Registrars.
- Recommendation no. 3 vide agenda of FC: 38.05- to consider and approve the expenditure of Rs. 1,83,09,252/- for granting financial assistance to the students of USS/ Affiliated institutes under the EWS Scheme 2013-14.
- Recommendation no. 4 vide agenda of FC: 38.06- to consider and approve the fixed rate of honorarium to Drivers in place of OTA
- Recommendation no. 5 vide agenda of FC: 38.07- to consider and approve e-procurement system in the University.
- Recommendation no. 6 vide agenda of FC: 38.08- to take note of initiation of Online Application for CET Examination to the prospective applicants for taking admission in various University Programmes for the Academic Year 2014-15
- 7. Recommendation no. 7 vide agenda of FC: 38.11- Adoption of Govt. of India Rules relating to grant of advances to Employees of GGS Indraprastha university, for purchase of (i) two wheelers and four wheelers (ii) Computer, (iii) Purchase of Plot and construction of house / Ready Build House or Flat.
- Recommendation no. 8 vide agenda of FC: 38.13- to consider and approve the increased rate of development grant to the faculty member of GGS Indraprastha University.

The board however took serious view of the delay in the procurement process of the University, despite its acceding budget approval as per projections.

The Board urged the University to devise a systems approach for financial control on expenditure, including periodic checks at appropriate levels, to ensure that financial allocations for academic and administrative activity are utilised in a time bound manner. Time and cost overruns should be avoided.

Agenda Item No.57.07:

To inform about release of Guru Gobind Singh Indraprastha University Admission Brochure(s) for the Academic session 2014-2015.

The Board noted the information provided in respect of the Admission Brochures and applauded the efforts of the University for providing online facility in respect of availability of application forms on University website and submission of applications by stakeholders.

Agenda Item No.57.08:

To ratify creation of Indraprastha Centre for Arts and Culture recommended by National Assessment & Accreditation Council, UGC and approved by Academic Council in its 36<sup>th</sup> meeting held on 19.02.2014.

The Vice Chancellor informed that the Centre for Art and Culture is being established under USHSS for streamlining, nurturing and honing the creating potentials of the professional students. The aim was to integrate and harmonise their rational and imaginative faculty, empower a symbiotic relationship among Science, Art and Culture in order to usher in holistic social sensitivity and humane professionalism.

The Board applauded the school for envisioning such a centre and underlined its importance for the inclusive growth of the students. It

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however desired that a detailed presentation be made by the School outlining its vision, mission and function and also submit its infrastructural, faculty/staff and the financial requirements, in the next meeting of the BOM.

Agenda Item No.57.09:

Presentation by Prof. A. K. Narula regarding progress of the Centre for Pharmaceutical Technology.

A presentation was made by Prof. A.K. Narula regarding the 'progress of the Centre for Pharmaceutical Technology'. The board was concerned about the slow progress of the Centre. It was of the view that the University must adhere to the roadmap/milestones and ensure that commitments made in respect of academic activities/infrastructure are strictly adhered to.

The Board, after due deliberation on the matter nominated Dr. B .P Joshi as Coordinator of the project, Centre for Pharmaceutical Technology and requested Prof. N .K. Ganguly to be its 'Technical Advisor' so that the Director and Coordinator of the centre may seek his advice/guidance as and when required.

The Board also approved the proposal of the Director regarding the change in the nomenclature of the centre from 'Centre of Excellence for Pharmaceutical Technology' (CEPT) to 'Centre of Excellence for Pharmaceutical Sciences' (CEPS) and also making it a hub of Bio-Ethics.

Agenda Item No.57.10: Presentation by Prof. A.K. Saini regarding progress and latest developments of the University Industry Interactive Cell (UIIC).

Prof. A.K. Saini, chairman IUIIC made a presentation to the BOM w.r.t. activities of the IUIIC. The Board appreciated the efforts made so far in terms of its placement initiatives. However, the Board desired that IUIIC should reorient itself to the original purpose of student interface with industry, wherein they may gain by their industrial exposure while

processing their academic curriculum. The Board wanted the University to interface with industry to generate sponsored research by the university faculty and to facilitate the students to undertake training with the industry. The students should also get an opportunity to participate in industry sponsored research. If required the University faculty / researcher should identify fields related to applied and advanced technologies and their research should lead to marketable products and resources for enhancement of the knowledge base.

The board members opined that a balance must be maintained in terms of policy, planning and implementation in order to ensure that the objectives are pursued in a fruitful manner.

Agenda Item No. 57.11:

To report about the orders of Govt. of NCT, Delhi in respect of repatriation of Smt. Ranjana Deswal Registrar (on deputation basis) to the transport dept., Govt. of NCT Delhi.

The board noted information provided vide orders of Govt. of NCT, Delhi in respect of repatriation of Smt. Ranjana Deswal Registrar to the transport dept. Govt. of NCT Delhi.

Agenda Item No. 57.12:

To consider and to allow refund of lien charges from Prof. D.K. Bandyopdhyay, Former Vice Chancellor, GGS IP University.

The board approved the proposal submitted to it regarding refund of lien charges to former Vice Chancellor, GGS IP University as admissible according to established norms of the University/Govt.

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Agenda Item No.57.13:

Extension in deputation period of Sh. Sushil Kumar Vern, Joint Registrar of the University on the post of Registrar, National Institute of Food Technology Entrepreneurship and Management (NIFTEM).

The board ratified the action taken by the Vice Chancellor in respect of extension of deputation period of Sh. Sushil Kumar Vern, Jt. Registrar as Registrar, National Institute of Food Technology Entrepreneurship and Management (NIFTEM) for another period of one year as per norms of the University.

Agenda Item No.57.14:

To ratify the decision taken by the Vice Chancellor regarding appointments /extension on contract / appointments on deputation (to /from the University) / Extension of Extraordinary Leave.

The board ratified the action taken by Vice Chancellor in respect of:

(i) Extension on contract basis (Teaching & Non-Teaching)

SI. No.	Name	Designation	Date of appointment	Initial Contract period	Renewal of Contract
1.	*Dr. Mohammad Amir Siddiqui	Professor, USCT	01.02.2012	One year extended further upto 31.01.2014	One year w.e.f. 01.02.2014 to 31.01.2015 or 65 years whichever is earlier.
2.	**Sh. R. P. Kansal	Consultant	03.02.2012 (F/N)	One year extended further upto 01.02.2014	One year or upto 65 years of age whichever is earlier w.e.f. 02.02.2014 (F/N)
3.	Sh. Sumer Singh	Against vacant post of Asstt. Reg. (Security)	22.02.2013 (F/N)	One year	One year w.e.f. 23.02.2014.
4.	Ms. Gayatri Sahu	Lady Warden	01.02.2012 (F/N)	Two years upto 31.01.2014	One year w.e.f 01.02.2014 to 31.01.2015
5.	Sh. Nalini Ranjan	Public Relations Officer	02.03.2010 (F/N)	One year extended further upto 31.01.2014	Six months w.e.f. 01.02.2014 to 31.07.2014

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SI. No.	Name	Designation	Date of appointment	Initial period	Contract	Renewal of Co	ontract
6.	Ms. Sinha Ro	Against vacant post of Asstt. Registrar		Six mor	nths	Six months 07.12.2013 06.06.2014	w.e.f. to

\*Dr. Mohammad Amir Siddiqui's date of birth is 18.12.1949 and accordingly his age falls within the limit of 65 years prescribed under the Ordinance-14.

\*\*Sh. R. P. Kansal's date of birth is 01.11.1950 and accordingly his age falls within the limit of 65 years prescribed under the Ordinance-14.

#### (ii) New Appointment on contract:

SI. No.	Name	Designation	Date of appointment	Contract period	
1.	Dr. Bhaskar P. Joshi	Advisor	03.02.2014 (F/N)	06 months 03.02.2014	w.e.f.

- (a) The Board approved the contract appointment of Dr. B.P. Joshi and expressed that a specific charter of duties be framed for the Advisor.
- (b) The Board however, opined that in future all contract for non teaching appointments should be done as per a uniform policy, i.e., one year contract. Further the Board approved the contract period of Dr. B.P. Joshi to one year, as per the uniform policy.

#### (iii) New Appointment on Deputation:

SI.No.	Name	Designation	Date	of	Period	of	Remarks
			appointn	nent	appointme	ent	
1.	Sh. S. K. Ranjan	Asstt. Finance Officer	03.01.20 (F/N)	014	For one y	ear	On Deputation from Govt. of NCT, Delhi

#### (iv) Extension on Deputation:

SI.No.	Name	Designation	Date of	Period of	Extension on
1000			appointment	appointment on	Deputation
				Deputation	
1.	Sh. Sunil Kumar	Asstt. Registrar (Sports)	03.12.2012	For one year upto 2.12.2013 On Deputation from RMK PG College, Sitapur.	one year w.e.f. 03.12.2013 to 02.12.2014

#### (v) Relieving of Officers on deputation/lien to other organisations:

SI.No	Name	Designation and Pay Scale	Date of relieving to other organisations	Period on deputation allowed
1.	Ms. Mamta Rani Agarwal	Dy.Registrar PB-IV, Rs.15,600-39100 with GP of Rs.7600/-	For One year on the post of J.S. (Admn.) in AlU, New Delhi w.e.f. 16.01.2014.	

2.	Dr. A.P. Singh	Dy. Librarian Pre-revised scale of Rs.12000-18300	Haryana Agricultural University, Hisar w.e.f. 31.01.2014	31.01.2014
3.	Sh. Ravi Kant	Section Officer PB-2 of Rs.9300-34800 + GP Rs.4800	Initially relieved to join on deputation w.e.f. 12.10.2012(A/N)to EDMC, Govt. of NCT, Delhi	year w.e.t.

The Board approved the decision taken by the Vice Chancellor. However, in the case of Ms. Mamta Rani Agarwal, the Board opined that this was an exception being made and should not be taken as a precedent for future. (vi) Extension of Extra Ordinary Leave (without pay):

SI.No.	Name		Designa			Extension of Period for which EOL granted
1.	Dr. Gandhi	Monika	Asstt. USBT	Prof.,	Initially for one year w.e.f. 01.04.2013 to 31.03.2014	One year w.e.f. 01.04.2014 to 31.03.2015

It was informed by Sh. R. K. Verma, Secretary TTE Govt. of NCT Delhi that in order to avoid too many variations and harmonize the operations of Universities functional under the Delhi State, Govt. of NCT of Delhi will shortly come up with policy guidelines to be implemented uniformly.

#### Agenda Item No.57.15:

To ratify the action taken consequent upon the decision of the Selection Committee for appointment of candidates to various teaching posts (Regular / Contract) of the University.

The board ratified the action taken by the Vice Chancellor consequent upon the decision of the Selection Committee for appointment of candidates to various teaching posts (Regular / Contract) of the University as detailed below:

Sr. No.	Selected candidates and Post of appointment	Discipline/ School	Date of joining
	Professor		
1.	Dr. Satish Minocha	USB& AS	08.11.2013 (F/N)
	Associate Professor		
2.	Dr. Aradhana Srivastava (Contract)	USCT	06.09.2013 (F/N)
3.	Dr. Lisa P. Lukose	USL & LS	01.10.2013 (F/N)
4	Dr. Sanjay Dhingra	USMS	28.08.2013 (F/N)

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Sr. No.	Selected candidates and Post of appointment	Discipline/ School	Date of joining
	Assistant Professor	HOE	20 12 2012 (E/NI)
5.	Dr. Anjali	USE	20.12.2013 (F/N)
6.	Dr. Sonwane Nandkishor Sheshrao	USEM	23.12.2013 (F/N)
7.	Dr. Neetu Rani	USEM	27.12.2013 (F/N)
8.	Sh. Siddharth Kitholiya	USAP	14.10.2013 (F/N)
9.	Sh. Anurag Giri	USAP	21.10.2013 (F/N)
10.	Sh. Akhil Das	USAP	22.10.2013 (F/N)
11.	Ms. Hemlata	USAP	14.11.2013 (F/N)
12.	Sh. Vinay Shah	USCT	23.10.2013 (F/N)
13.	Ms. Vinita Khandegar	USCT	01.01.2014 (F/N)
14.	Dr. Rajesh Kumar	USB& AS	10.10.2013 (F/N)
15.	Sh. Manoj Kumar Satyarthi	USICT	10.10.2013 (F/N)
16.	Sh. Chakresh Kumar	USICT	01.01.2014 (A/N)
17.	Sh. Shiv Kumar Meena	USICT	20.12.2013 (F/N)
18.	Ms. Shweta Dabas	USICT	23.12.2013 (F/N)
19.	Ms. Gitanjali Chopra (Contract)	USICT	15.10.2012 (F/N)
20.	Ms. Shimpee Seema (Contract)	USICT	15.10.2012 (F/N)
21.	Ms. Shweta Singhal (Contract)	USICT	16.10.2012 (F/N)
22.	Sh. Anurag Agarwal (Contract)	USICT	19.10.2012 (F/N)
23.	Ms. Kyati Ahlawatq (Contract)	USICT	19.08.2013 (F/N)
24.	Ms. Poonam Yadav (Contract)	USICT	19.08.2013 (F/N)
25.	Sh. Ashish Joshi (Contract)	USICT	19.08.2013 (F/N)
26.	Sh. Karishma Sharma (Contract)	USICT	19.08.2013 (F/N)
27.	Sh. Syed Aamiruddin (Contract)	USICT	20.08.2013 (F/N)
28.	Ms. Sonika Dahiya (Contract)	USICT	21.08.2013 (F/N)
29.	Ms. Savita (Contract)	USICT	19.08.2013 (F/N)
30.	Ms. Ruchi Gupta (Contract)	USICT	19.08.2013 (F/N)
31.	Sh. Avinash (Contract)	USICT	19.08.2013 (F/N)
32.	Dr. Gagan Deep Sharma	USMS	26.09.2013 (F/N)
33.	Dr. Ashish Kumar	USMS	10.07.2012 (F/N)
34.	Ms. Sinthiya	USMS	24.12.2013 (F/N)
35.	Sh. Gauran Talan	USMS	01.01.2014 (F/N)
36.	Ms. Bharti	USMS	13.01.2014 (F/N)
37.	Sh. Anoop Trivedi, Theatre Consutlant (Contract)	USHSS	01.01.2014 (F/N)

Agenda Item No.57.16:

To inform regarding appointments of candidates as Section Officer/Private Secretary (Non-Teaching post) in the University.

The board noted the information provided in respect of promotion of University Employees along with new appointments to the post of Private

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Secretary (SI.No.1)/ Section Officer(SI.No.02 to 17) - Non-Teaching posts, during the year 2013 are mentioned below:-

S. No.	Name	Date of Joining	Mode of Recruitment
1.	Sh. Dharmender Bajaj Private Secretary	16.09.2013 (F/N)	Promotion
2.	Sh. Deepak Kumar	18.02.2013(A/N)	Promotion
3.	Sh. Jitesh Kumar Mehra	18.02.2013(A/N)	Promotion
4.	Sh. Pradeep Kr. Vegian	01.10.2013 (F/N)	Promotion
5.	Ms. Jasjeet Kaur	01.10.2013 (F/N)	Promotion
6.	Sh. Nand Kishore Yadav	01.10.2013 (F/N)	Promotion
7.	Sh. Sushil Kr. Upadhyay	01.10.2013 (F/N)	Promotion
8.	Sh. Sanjay Dalal	01.10.2013 (F/N)	Promotion
9.	Sh. Amit Kumar Sharma	01.10.2013 (F/N)	Promotion
11	Sh. Naveen Bhardwaj	11.12.2013	Direct Recruitment
12.	Sh. Sanjay Singh	11.12.2013	Direct Recruitment
13.	Sh. Sonawane Sushil Kumar Prakash	24.12.2013	Direct Recruitment
14.	Sh. Devendra Singh	06.01.2014	Direct Recruitment
15.	Sh. Kamal Kishore	31.12.2013	Direct Recruitment
16.	Sh. Rajendra Kamath	31.12.2013	Direct Recruitment
17	Sh. Neeraj pant	31.12.2013	Direct Recruitment

Agenda Item No. 57.17:

To reconsider request for lien of Prof. R K. Mittal for the period 01/10/2008 to 30/09/2013 while he remained Vice-Chancellor of Teerthankar Mahavir University, Moradabad (U.P.)

The Board advised the University to place the agenda item in the next meeting with consolidated account of the decisions taken by it in respect of lien / extra ordinary leave of Prof. R. K. Mittal allowed to join as Vice Chancellor Teerthankar Mahavir University, Moradabad (U.P.) from 01/10/2008 to 30/09/2013, so that an appropriate decision could be taken regarding his request.

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Agenda Item No.57.18:

Management apprise **Board** of To Registrar new regarding joining of consequent upon the office Services Department: from received Services: I Branch Govt. of NCT Delhi vide F.No. 30/8/2014/S.I./127 dated 19.02.2014.

The Board took note of the joining of new Registrar and congratulated him and assured him of their best possible support.

#### Agenda Item No.57.19: General discussion

The matter of appointment of key functionaries at the apex level in the University on regular basis was discussed as a table item, with the permission of the chair. On the basis of discussion, it was decided that the top appointment in the University shall remain on deputation basis with tenure of deputation as per relevant FRSR guidelines in this regard.

The meeting ended with a vote of thanks.

(Sanjay Kumar Jha)

Registrar &

Secretary Board of Management