

MINUTES

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51<sup>st</sup> BOM/Proceedings/29.11.2012

**Confidential**

*For members only*

# **GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**



## **FIFTY FIRST MEETING OF THE BOARD OF MANAGEMENT**

**DATE : 29<sup>th</sup> Nov' 2012 (Thursday)**

**TIME : 11: 30 A.M**

**VENUE : VC SECTT., DWARKA CAMPUS**

### **PROCEEDINGS**

**SECTOR – 16C, DWARKA, NEW DELHI.**

**FIFTY FIRST MEETING OF THE BOARD OF MANAGEMENT HELD**  
**ON 29<sup>th</sup> Sept' 2012 (Thursday)**

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**Agenda Item No. 51.01****To confirm the minutes of 50<sup>th</sup> meeting of the Board of Management held on 27.09.2012**

The Board of Management confirmed the minutes of the 50<sup>th</sup> meeting held on 27.09.2012 in the Conference Room of the University since no comments/observations have been received.

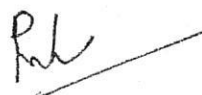
**Agenda Item No. 51.02****Action taken report on the proceedings of 50<sup>th</sup> meeting of the Board of Management held on 27.09.2012**

Action taken report of the university on various agenda items of the 50<sup>th</sup> meeting of the Board of Management held on 27.09.2012 was discussed and the members were satisfied in respect of the follow up action being taken. However, on the issue of analysis of student performance, the Controller of Examination submitted detailed report programme wise indicating statistics regarding internal and external marks obtained by students separately for the last 5 years. The Board deliberated on this issue extensively, so that transparent evaluation in both internal and external marks at the university schools as well as affiliated colleges with a more rational and uniform approach of the examination system remains unaffected.

After deliberation, it was resolved that for the award of a gold medal, a Special Academic committee be constituted comprising of the members who can suggest for evolution of the right kind of approach which does not bear any legal implication, that may be implemented uniformly for University Schools as well as Affiliated Institutions. This committee will also ensure that needful corrective action is taken to avoid skewing or any sort of deviation in assessment. The Board also fixed a deadline of six months time to complete the whole exercise for presentation before the members and emphasized that the activity / exercise should be completed in a time bound manner.

**Agenda Item No. 51.03 :****To consider and approve for award of Degrees / Certificates to be conferred in person and in absentia in the Ninth Convocation to students who have successfully qualified for various programmes of the university for the year 2011-12 and Gold medals to the toppers for exemplary performance.**

The board congratulated the University on celebrating its Ninth Convocation and applauded the efforts made therein by students and staff for its development and growth. During the course of discussion, the Vice Chancellor



apprised the members about the Statistical details of Degrees being conferred on this occasion and the percentage of success as mentioned below:

|   |      |              |        |
|---|------|--------------|--------|
| Number of Ph.D.                                 | -    | 21           |        |
| Number of Masters' Degrees                      | -    | 3049         |        |
| Number of Bachelors' Degrees                    | -    | 12398        |        |
| MBBS  | -    | 95           |        |
| MD / MS   | -    | 71           |        |
| DM / M.CH.                                      | -    | 12           |        |
| IAMR  | -    | 38           |        |
| <b>Total Number of Degrees being conferred</b>  | -    | <b>15684</b> |        |
| Percentage success                              | -    | 92.96%       |        |
| Exemplary performance                           | -    | 15           | 0.10%  |
| First Division with Distinction and percentage- | 3979 | -            | 25.62% |
| First Division and percentage                   | -    | 10984        | 70.73% |
| Second Division and percentage                  | -    | 552          | 3.55%  |
| <b>Total Number of students</b>                 | -    | <b>16850</b> |        |

The members admired the University for its Achievements and approved for conferment of Degrees to successful candidates on this auspicious occasion. However, the Board members wanted to know the reason for dropouts and failed students who could not complete their programmes in the stipulated period. It was apprised by the controller of examination that BBA and BCA were the two programmes in which the pass percentage was substantially low as compared to other programmes which was above 90% in most of the cases. The Controller of exams also informed that there may be a slight increase in the pass percentage due to students who may opt for credit concession, however, the change may not be very significant.

The Vice Chancellor apprised the members that the university has taken adequate care to amend University's Ordinances related to conduct and evaluation of examinations in order to resolve problems faced by students who fail to earn required credits for promotion to the next year of their respective Academic programme as per laid down procedure and to avoid back papers of first year to be carried over to the last year of any programme. This was done to improve the Academic standards and performance of the students on one hand and reduce pressure of back papers on them in the following years on the other.

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It was advised by the Board members that extra coaching and additional Academic efforts should be arranged by affiliated institutions which are conducting BBA (Generic or specific) and BCA programmes for weak students in order to improve their performance and quality standards. Moreover, they should also realize that the impact of any kind of deviation from the standards set by the University may lead to a negative impact on the image of the university which should be avoided by all concerned on the first instance.

**Agenda Item No.51.04:**

**To consider and approve amendment in clause 11(c) of Ordinance 10, 21, 25, 27, 29 and clause 11.3 of Ordinance 11 pertaining conduct and evaluation of examinations in respect of various programmes**

The Board approved amendment in clause 11(c) of Ordinance 10, 11, 21, 25, 27 and 29 pertaining conduct and evaluation of examinations in respect of various programmes as proposed and detailed below:

| Ordinance No. | Relevant Clause | Existing Provision   | Approved Amendment(Portion highlighted)  |
|---------------|-----------------|--|--|
| 10            | 11(c)           | A candidate who has earned the minimum number of credits prescribed in the concerned Scheme of Teaching and Examination and Syllabi, either entirely from the concerned University School of Studies / Affiliated Institute/ Centre for Learning and Education or including those credits which have been transferred after earning them for one semester/semesters from any other University operating in and outside India and with which MOU has been done by the Guru Gobind Singh Indraprastha University, shall be declared to have passed the programme, and shall be eligible for the award of the relevant degree or diploma. The Scheme of Teaching and Examination and Syllabi shall clearly specify the minimum credits to be earned to qualify for a degree or diploma. The credits | A candidate who has earned the minimum number of credits prescribed in the concerned Scheme of Teaching and Examination and Syllabi, either entirely from the concerned University School of Studies / Affiliated Institute/ Centre for Learning and Education or including those credits which have been transferred after earning them for one semester/semesters from any other University operating in and outside India and with which MOU has been done by the Guru Gobind Singh Indraprastha University, shall be declared to have passed the programme, and shall be eligible for the award of the relevant degree or diploma. The Scheme of Teaching and Examination and Syllabi shall clearly specify the minimum credits to be earned to qualify for a degree or diploma. The credits included in the Scheme of Teaching and Examination and Syllabi of a programme shall generally be 5-10% more than such |
| 11            | 11.3            |  |  |
| 21            | 10(c)           |  |  |
| 25            | 10(c)           |  |  |
| 27            | 11(c)           |  |  |
| 29            | 10(c)           |  |  |

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|  | <p>included in the Scheme of Teaching and Examination and Syllabi of a programme shall generally be 5-10% more than such minimum specified credits subject to prescribed guidelines of the concerned statutory or regulatory authority, if any.</p> <p>Further, the successful candidates shall be placed in Divisions as below:</p> <ul style="list-style-type: none"> <li>• Second Division: A candidate obtaining a Cumulative Performance Index (CPI) at the end of the programme of 50 and above but below 60 shall be placed in Second Division.</li> <li>• First Division: A candidate obtaining a CPI at the end of the programme of 60 and above but below 75 shall be placed in the First Division.</li> <li>• First Division with Distinction: A candidate obtaining a CPI at the end of the programme of 75 and above shall be placed in First Division with Distinction, provided, the candidate has passed all the courses for which he has earned credits, in the first attempt. Further, a candidate obtaining a CPI of 90 and above shall be deemed to have passed the programme with exemplary performance provided he/she has passed all the courses for which he has earned the credits, in the first attempt. Such candidates will be awarded a special University Certificate to this effect.</li> <li>• Cumulative Performance Index (CPI) shall be calculated as in Clause 14 and shall be based only on marks obtained in courses for which credits have been earned.</li> </ul> | <p>minimum specified credits subject to prescribed guidelines of the concerned statutory or regulatory authority, if any.</p> <p>Further, the successful candidates shall be placed in Divisions as below:</p> <ul style="list-style-type: none"> <li>• <b>The Cumulative Performance Index (CPI) of the student may be treated as the percentage obtained in the programmes of study for the purpose of equivalence to percentage of marks.</b></li> <li>• Second Division: A candidate obtaining a Cumulative Performance Index (CPI) at the end of the programme of 50 and above but below 60 shall be placed in Second Division.</li> <li>• First Division: A candidate obtaining a CPI at the end of the programme of 60 and above but below 75 shall be placed in the First Division.</li> <li>• First Division with Distinction: A candidate obtaining a CPI at the end of the programme of 75 and above shall be placed in First Division with Distinction, provided, the candidate has passed all the courses for which he has earned credits, in the first attempt. Further, a candidate obtaining a CPI of 90 and above shall be deemed to have passed the programme with exemplary performance provided he/she has passed all the courses for which he has earned the credits, in the first attempt. Such candidates will be awarded a special University Certificate to this effect.</li> <li>• Cumulative Performance Index (CPI) shall be calculated as in Clause 14 and shall be based only on marks obtained in courses for which credits have been earned.</li> </ul> <p><b>N.B.- The amendment will be applicable only on completion of the programme when the result is compiled for calculating the CPI.</b></p> |
|--|---|---|

The said amendment will come into force with effect from the date of its approval.



**Agenda Item No. 51.05:**

To consider and approve the recommendations of the committee constituted to review and suggest improvement in the medical scheme of the University in view the DGHS orders.

The Board approved the recommendations of the Committee in respect of the implementation of the provisions for **IVF Treatment; Hearing Aids; Dental Treatment; Correction of squint (eye); Medical Treatment like Chemotherapy/ Radiotherapy/ dialysis as outdoor patient.** However, for Reimbursement of Medical Check-up expenditure of university employee after 40 years of age on every two years basis and above 55 years of age on every one year basis, the Board suggested that an upper cap for amount to be reimbursed may be fixed so that the provision is exercised rationally by the employees.

**Agenda Item No. 51.06:**

To consider and approve amendment in Ordinance 30 sub-clause (ii) of clause 1 captioned **Reservation for Defence Category** to streamline the order of priority for claiming reservation by students for admission to various programmes.

The Board approve the amendments as proposed in Ordinance 30 sub-clause (ii) of clause 1 captioned **Reservation for Defence Category** with slight amendments and; **Regulation for implementation of Ordinance 30 sub-clause (ii) of clause 1 captioned Reservation for Defence Category with provisions / conditions and criteria to be in line with that of Army Welfare Education Society (AWES).** The approved amendment is detailed below:

| <b>Existing Provision</b>  | <b>Proposed Provision</b>  |
|--|--|
| 5% of the seats are reserved for Defence Category in the following order of priority:                        | 5% of the seats are reserved for Defence Category in the following order of priority:                                |
| (i) Widows/ Wards of Defence personnel killed in action;   | (i) <b>Widows/ Wards of Defence personnel killed in action.</b>  |
| (ii) Wards of serving personnel and ex-servicemen disabled in action;  | (ii) <b>Wards of serving personnel and ex-servicemen disabled in action.</b>   |
| (iii) Widows/ wards of Defence personnel who died in peace-time with death attributable to military service; | (iii) Widows/ wards of Defence personnel who died in peace-time with death attributable to military service;         |
| (iv) Wards of Defence Personnel disabled in peace-time with disability attributable to military              | (iv) <b>Wards of Defence Personnel <u>physically disabled</u> in peace-time with <u>physical</u> disability with</b> |



|   |  |
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| <p>service;</p> <p>(v) Wards of ex-servicemen and serving personnel who are in receipt of Gallantry Award;</p> <p>(vi) Wards of ex-servicemen;</p> <p>(vii) Wards of serving personnel.</p> | <p>not less than 40% attributable to military service. Physical disability must be suffered during the service at the time of undergoing military training/ military action in peace time. (Low medical categories due to medical diseases which may be due to aggravation or may be attributable to military service will not be considered);</p> <p>(v) Wards of ex-servicemen and serving personnel who are in receipt of Gallantry Award;</p> <p>(vi) Wards of serving and ex-servicemen in order of merit.</p> <p><b>NOTE:</b> The process of implementation of the above priorities shall be as per the Regulation in line with the guidelines of Army Welfare Education Society (AWES).</p> |
|---|--|

The approved amendment in the Ordinance 30 and the related Regulation will come into force with effect from the date of its approval by the Board of Management to be implemented from Academic session 2013-14 for admissions made under the Defence category.

**Agenda Item No. 51.07:**

**To consider and approve the creation and composition of Trust for managing Pension cum General Provident Fund of GGSIP University.**

The Board of Management in order to make the Pension cum General Provident Fund Scheme operational in Guru Gobind Singh Indraprastha University, approved for the following:

- (1) Creation of Pension cum General Provident Funds Trust of Guru Gobind Singh Indraprastha University.
- (2) Composition of Trust: -
  - (a) Registrar, Ex. Officio Member - Chairperson of the Trust
  - (b) Controller of Finance, Ex. Officio Member - Secretary of the Trust
  - (c) The following Four Members to be nominated by the Vice Chancellor for a period of three years from amongst the members of the Pension cum GPF scheme:-
    - (i) One member from Dean

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- (ii) One member of faculty preferably from Accounts / Finance background
- (iii) One member from JR/DR
- (iv) One member from other non-teaching employee

The Board further authorised the Vice Chancellor to nominate four members of the aforesaid Trust as per the composition proposed in addition to any expert who could be invited for the purpose of advice only as and when required.

**Agenda Item No. 51.08:**

**To consider and approve the recommendations of the expert committee constituted to examine about the Feasibility for conduct of any new/ innovative Academic programme in the Centre of excellence in Pharmaceutical Sciences.**

Keeping in view the recommendations of the Academic council in its 33<sup>rd</sup> meeting held on 26.11.2012 and the proceedings of the expert committee constituted to examine about the feasibility for the centre, the Board of Management approved for the proposal of starting centre of excellence in Pharmaceutical sciences in principle. However, it opined that financial implications to carry out this project proposal may be assessed and a detailed report prepared with its Growth profile. The board also approved for creation of two posts of Asst. Prof. for the time being to launch M.Pharma. programme .It was further viewed that the matter be placed before the board as a complete proposal for fruitful deliberation and approval.

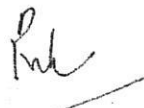
**Agenda Item No.51.09-51.16:**

**Confidential agenda dealt separately among members.**

**Agenda Item No. 51.17:**

**To consider request of Sh. Rinkaj Goyal , Asst. Prof. USIT with regard to grant of study leave.**

The board approved for grant of study leave to Sh. Rinkaj Goyal , Asst. Prof. USIT for only one semester w.e.f. 14.01.2013 to 31.07 2013 suffixing summer vacation of even semester to streamline his PhD research work.



## TABLE AGENDA FOR 51<sup>ST</sup> BOARD OF MANAGEMENT

Agenda Item No.51.17 :

To consider request of Sh. Rinkaj Goyal, Assistant Professor, USICT with regard to grant Study Leave.

Sh. Rinkaj Goyal, Assistant Professor, USICT has requested for grant of Study Leave for one semester w.e.f. 14.01.2013 to 31.07.2013 suffixing summer vacation of even semester to streamline his Ph.D research work. He was granted permission for pursuing Ph.D programme from USIT, GGSIP University. The Vice Chancellor has recommended his request to place before the BOM for approval.

The said request of Sh. Rinkaj Goyal, Assistant Professor, USICT was examined in terms of Clause 15 (14) of Study Leave rules applicable to permanent teachers of the University, which reads as under:

- (i) Study Leave may be granted to a permanent whole-time teacher after a minimum of 03 years of continuous service to pursue a special course of study or research directly related to his work in the University or to make a special study of the various aspects of university organization and methods of education
- (ii) The paid period of study leave may be for 3 years, but 2 years may be given in the first instance.
- (iii) the amount of scholarship that a teacher who is granted study leave has been awarded, will not preclude his/her being granted study leave with pay and allowances but the scholarship etc. so received shall be taken into account in determining the pay and allowances on which they study leave may be granted.
- (iv) The Competent Authority to grant Study Leave is the Board of Management, on recommendation of the Vice Chancellor.

Agenda 51.18.

- (v) In case, he is granted Study Leave applied for, he would be required to execute a Bond as per Clause 14 (xii) of Study Leave rules, which inter-alia mainly comprise that he shall serve the University for a continuous period of atleast 03 years after completion of the Study Leave period.

Sh. Rinkaj Goyal, who joined the University as Lecturer with effect from 07.06.2005(F/N) and, has thus, completed requisite three years of continuous service and has also been declared confirmed as Lecturer at the University.

It is proposed that Sh. Rinkaj Goyal, Assistant Professor, USICT may be granted Study Leave for one semester w.e.f. 14.01.2013 to 31.07.2013 suffixing summer vacation of even semester to streamline his Ph.D research work.

The Board is requested to consider the proposal for approval.



(Dr. Suchitra Kumar)  
Jt. Registrar

(For and on behalf of Registrar  
and Secretary Board of Management)

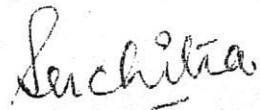


**TABLE AGENDA FOR THE 51<sup>ST</sup> MEETING OF BOARD OF MANAGEMENT**

**Agenda Item No.51.18 : Action taken on the approved perks and privileges to the University functionaries as approved vide Agenda Item o. 50.03 in the 50<sup>th</sup> meeting of the Board**

In the 50<sup>th</sup> meeting of the Board of Management, perks and privileges for the University functionaries had been approved vide agenda Item No. 50.03. While implementing the aforesaid approval, it has been noticed that certain categories of employees who were already availing the reimbursement of newspaper, were left out inadvertently. Though, the approvals for reimbursement of newspaper to Section Officer and P.S. were accorded but other categories i.e. Dy. Librarian, Finance Officer, Sr. Accounts Officer, Assistant Registrar, Assistant Librarian and Assistant Accounts Officer could not be included.

The Board of Management may kindly consider and approve the reimbursement of newspaper to the categories mentioned above with the same effect as approved in the 50<sup>th</sup> BOM meeting. Copy of the revised detail regarding entitlement of perks and privileges for implementation in respect of university functionaries is enclosed as **Annexure 'E'** for reference.



(Dr. Suchitra Kumar)  
Jt. Registrar  
(for and on behalf of Registrar  
and Secretary to Board of Management)

Agenda Item No. 51.19:

**Establishment of University Joint Staff Council**

In order to provide greater say to the faculty and staff for the welfare and standard of works, a Joint Staff Council has been established at the University.

The policy document issued for the establishment of Joint Staff Council is at Annexure.

The Board of Management may kindly deliberate the same and ratify the establishment of Joint Staff Council.