Guru Gobind Singh Indraprastha University
Sector 16C, Dwarka, New Delhi-110078
Website: http://ipu.ac.in

Vice Chancellor's Secretariat

Ref: GGSIPU/VCO/2014/982

Date: 23.06.2014

Circular

1. The undersigned has been directed to convey that all administrative branch heads of Guru Gobind Singh Indraprastha University are requested to submit their charter of duties and responsibilities of their respective departments.

2. The charter of duties and responsibilities is to be submitted to the Vice Chancellor Secretariat with two weeks of issue of this circular.

Alok Sharma
Asst. Registrar(VC Sectt.)

Distribution:

i). All Administrative Branch Heads
ii). The Registrar for information please.