



GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY
Sector-16 C, Dwarka, New Delhi-110078, www.ipu.ac.in
[Central Stores Department]

No.GGSIPU/Store/2015-16/303

Dated: 25/05/2015

CIRCULAR

Subject:- Inspection Committee for Old Computer System/UPS/Printers/ Scanners/ LCD/LCD TV and other peripherals decaled as "Not Repairable" after inspecting/examining by the Service Engineer of the Outsourcing Agency at UITS Cell

Hon'ble Vice Chancellor is pleased to constitute an Inspection Committee comprising of following Officers to inspect all such Old Computer System/UPS/Printers/ Scanners/ LCD/LCD TV and other peripherals declared as "Not Repairable" after inspecting/examining by the Service Engineer of the Outsourcing Agency at UITS and to submit its report by 20th June, 2015:

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|----|---|--------------------|
| 1. | Prof. Navin Rajpal, USICT | : Chairman |
| 2. | Sh. Sushil Kumar Vern, Joint Registrar (Coordination) | : Member |
| 3. | Dr. V.P. Vishwakarma, In Charge, UITS Cell | : Member |
| 4. | Controller of Finance or his Nominee | : Member |
| 5. | Sh. Sachin Kumar Gupta, Sr. T.A., USICT | : Member-Technical |
| 6. | Sh. Gaurvendra Dwivedi, Sr. T.A., Store | : Convener |

The terms of reference of the aforesaid Committee are as under:

1. To inspect all the unserviceable/obsolete items.
2. To recommend for the upgradation of the items for serviceable from the Sl. No.1.
3. To initiate the process of weeding out/condemnation as per GFR 2005 simultaneously.
4. To prepare the Tender document for auction/buy back as is where is basis.
5. To finalize the Agency for disposal.
6. To prepare the guidelines and policy for Computer and Peripherals for the purpose of their shelf life, usage, up gradation and condemnation etc.

Abha
25/5/15
(Dr. Abha Vermani)
Dy. Registrar (Store)

Copy for necessary action to:

1. All Deans, University Schools of Studies/Branch Heads
2. All Concerned Officers
3. Controller of Finance with the request to nominate his Nominee please.
3. AR to the Vice Chancellor, for kind information of the Hon'ble Vice Chancellor
4. SO to the Pro Vice Chancellor, for kind information of the Pro Vice Chancellor
5. AR to the Registrar, for kind information of the Registrar
6. In Charge, UITS Cell for uploading on the University website
7. Guard File

Gaurvendra Dwivedi
(Gaurvendra Dwivedi)
Sr. T.A. (Store)