

**REMINDER**



**GURU GOBIND SINGH INDRAPRASTHA UNIVERSITY**

Sector-16 C, Dwarka, New Delhi-110078, [www.ipu.ac.in](http://www.ipu.ac.in)

**[Central Stores Department]**

[Email: [central.stores@ipu.ac.in](mailto:central.stores@ipu.ac.in)] ☎ 25302141

Ref.: GGSIPU/CS/Notice/2015/ 175

Dated: 08/04/2015

**Subject: Requirement of consumable items**

It is in continuation of the Circular no.GGSIPU/CS/Notice/2015/37 dated 20/3/2015, all Schools/Departments of the University are again requested to send their demands (consumable Stock) for the Financial Year 2015-16 latest by 15<sup>th</sup> April, 2015. In addition to this, a quarterly demand i.e. from April 2015 to June 2015 may also be sent to the Central Stores Department latest by 15<sup>th</sup> April, 2015. This will enable to Central Stores to compile the quarterly demand for onward submission to Purchase Branch. Stores Department has received the demand from USBT and Affiliation only so far.

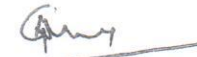
  
(Dr. Abha Vermani)  
Dy. Registrar (Store)

Ref.: GGSIPU/CS/Notice/2015/

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**Copy to the following for information and necessary action:-**

1. All Deans/Directors/HOD/COE/COF/Librarian/Branch Heads
2. Chairman, UITS
3. AR to the Hon'ble Vice Chancellor
4. PS to the Pro Vice Chancellor
5. AR to the Registrar
6. In-charge, UITS Cell to upload on the University website

  
(Gaurvendra Dwivedi)  
Sr. T.A. (Store)