



**Guru Gobind Singh Indraprastha University**  
**Sector-16 C, Dwarka, New Delhi-75**  
**(General Administration Branch)**

F: GGSIPU/GA/CD/2011-12/699

Dated: 21.06.2011

**NOTICE**

**Sub: Appropriate University Authorities/Officials for various queries.**

All prospective students (and their parents/relatives) who have taken various **Common Entrance Test** for various programmes are receiving information through the University Website [www.ipu.ac.in](http://www.ipu.ac.in). In case the queries remain still unanswered, they may contact helpline nos. **011-25302167, 25302168, 25302169**. If still the queries are not resolved a written request to the University, if essential, may kindly addressed. The written request may be addressed as below:

S.No.	Querie(s)	Address To
1.	Query related to Marksheet/Degree/Provisional Degree/Consolidated Marksheet/ OMR Sheet/Category Change in CET/Region Change in CET etc.	Controller Of Examination, GGSIP University, Sec- 16C, Dwarka, New Delhi-110075
2.	All other queries related to Common Entrance Test (CET) or Examination not listed above.	(To be received at office of Controller Of Examination)
3.	Query related to Migration/Withdrawal of Admission/ Re-admission/Refund of Securities Deposit/Excess fee/Dates of Counselling/venue/ admission status etc.	Joint Registrar (Academic) GGSIP University, Sec-16C, Dwarka, ND-75
4.	All other queries related to Admission/Counseling etc. not listed above.	(To be received at office of Joint Registrar, Academic)
5.	RTI Related Application	Public Information Officer, GGSIP University, Sec-16C, Dwarka, New Delhi-110075 (To be received at office of Public Information Officer)
6.	Any other Administrative Query/ letter/ information.	The Registrar, GGSIP University, Sec-16C, Dwarka, New Delhi-110075 (To be received at Central Dak/Diary Dispatch Section)

(A.K. Verma)  
Joint Registrar(GA)

Copy to:-

1. Controller of Examination
2. Joint Registrar (Academic)
3. Public Information Officer
4. Public Relation Officer
5. Chairman UCITIM (with request to upload the same on University website)
6. PS to Hon'ble VC
7. PS to the Registrar

(A.K. Verma)  
Joint Registrar(GA)

