

Guru Gobind Singh Indraprastha University Sector-16 C, Dwarka, New Delhi-75 <u>General Administration Branch</u>

F: GGSIPU/GA/CD/2011-12/

Dated: 06.06.2011

OFFICE ORDER

Sub: Weeding out of Speed Post record.

Reference above subject the Competent Authority has decided that records of receiving copy of Speed Post data shall be weeded out 12 months after the date of dispatch.

The old record is being weeded out as per above policy. Any Schools/Branches if interested in looking at record may do so by 10-06-2011, subsequent to which the record shall be weeded out.

(A.K. Verma) Jt. Registrar (GA)